



COMMERCIAL BUILDING PERMIT APPLICATION

Liberty Lake Planning, Engineering & Building Services
 22710 E Country Vista Drive, Liberty Lake, WA 99019
 Phone: (509) 755-6704 Fax: (509) 755-6713
 Website: www.libertylakewa.gov
 Email: permitcenter@libertylakewa.gov

New Commercial / Industrial Tenant Improvement Multi-Family Residential Other:

Along with this application please provide electronic files of the following:

- Electronic copies of drawings / plans with supporting documents
- Any applicable plumbing, mechanical, fire, site improvement and right of way permit applications
- Pallet racking systems will require a separate commercial permit and review.

All businesses which perform work in the City must have a current Business License. If the business is located outside of the City, the license must have a City of Liberty Lake Endorsement.

INDICATE THE APPLICANT WITH A CHECK MARK

Property Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
Contractor's Business & Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
WA State Contractor License:	Contractor UBI Number:
Architect's Name:	
Email:	Phone:
Address:	City, State, Zip:
Structural Engineer's Name:	
Email:	Phone:
Address:	City, State, Zip:
Construction Financing Lender or Bond Firm's Name (if applicable):	
Email:	Phone:
Address:	City, State, Zip:
Project Contact's Name:	
Email:	Phone:

Site Specific Information					
Project Address:			Assessor's Tax Parcel:		
Estimated Value of Project:			Estimated Sq. Ft.:		
Project Description: (please describe in detail the scope of work)					
Proposed / Anticipated Type of Occupancy:					
Special Inspections Required? Yes No (If Yes, please provide the Statement of Special Inspections document)					
Are there existing structures on the property?	Yes	No	What is the current property size?	Acres	sq ft
Is the property within a 100-year flood plain?	Yes	No	Is the property within 250 feet of a shoreline?	Yes	No
Are there wetlands within 200 feet?	Yes	No	Is there evidence of fill or excavation?	Yes	No
Are there slopes greater than 30% on the property (30 ft. rise in 100 ft.)?	Yes	No	Are critical or hazardous materials used or stored on site? (If Yes, please provide list of materials)	Yes	No
	(%)			

Multi-Family Residential (if applicable)			
# of Units:	# of Stories:	Site Zoning:	Adjacent Zoning:

The permit becomes null and void if work or construction authorized by the permit is not commenced within 180 days of issuance or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced, unless an extension is granted. Issuance of this permit does not give the authority to violate any federal, state, or local laws or ordinances, or the building code regulating construction. Separate permits (building, plumbing, mechanical, sewer, water connection, electrical, etc.) may be required for work performed on this site. Additional permits /plans may be required prior to Certificate of Occupancy issuance. Contact SRCAA at 509-477-4727 and/or visit www.spokanecleanair.org to ensure compliance with air quality regulations. The applicant shall be responsible for obtaining additional permits/approvals from affected agencies. By checking the box below, I certify that I have read and understand all of the conditions contained herein and I have the authority to sign on behalf of the applicant. Additionally, I certify that my signature included on the permit, if done by electronic means, provides the same understanding and authority as if I had signed the permit in person or writing.

Required Signatures
<p>BY SIGNING BELOW (WITH ELECTRONIC SIGNATURE OR PHYSICAL SIGNATURE), I ACKNOWLEDGE THAT A MINIMUM OF 24 HRS. NOTICE IS REQUIRED FOR ALL INSPECTION REQUESTS. I ACKNOWLEDGE THAT I HAVE READ AND ACCEPTED THE REQUIREMENTS LISTED ABOVE. I FURTHER ACKNOWLEDGE THAT AS THE APPLICANT/PERMITEE I AM THE PROPERTY OWNER OR HAVE FULL PERMISSION AND AUTHORITY TO REPRESENT THE PROPERTY OWNER IN THIS PROJECT AND CARRY OUT THE WORK SPECIFIED IN THE PERMIT. I GIVE PERMISSION FOR USE OF MY ELECTRONIC SIGNATURE ON THE PERMIT AND I ACKNOWLEDGE, UNDERSTAND AND AGREE TO THE TERMS DESCRIBED ON THIS APPLICATION.</p>

Applicant's Signature	Printed Name	Date
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