



SOLAR PERMIT APPLICATION

Liberty Lake Planning, Engineering & Building Services
 22710 E Country Vista Drive, Liberty Lake, WA 99019
 Phone: (509) 755-6726 Fax: (509) 755-6713
 Website: www.libertylakewa.gov
 Email: permitcenter@libertylakewa.gov

Along with this application please provide the following:

- Electronic copy of drawings / plans with supporting documents
- Roof plan with panel layout
- Specifications sheets and panel attachment details

All businesses which perform work in the City must have a current Business License. If the business is located outside of the City, the license must have a City of Liberty Lake Endorsement.

ADD CHECK MARK NEXT TO THE APPLICANT'S INFO

Property Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
Contractor's Business & Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
WA State Contractor License:	Contractor UBI Number:
Solar Sub-Contractor (if applicable):	
Email:	Phone:
WA State Contractor License:	Contractor UBI Number:
Project Contact's Name:	
Email:	Phone:

Site Specific Information	
Project Address:	Parcel Number:
Project Description: (Please describe in detail the scope of work)	
Has the project been reviewed & approved by an HOA / Development Design Review Committee?	
Yes No Not Applicable	Applicant Initials:

Solar Specific Information		
PV System is designed and proposed for a detached single-family or two-family dwelling?	Yes	No
PV System is designed for rooftop of a house in general compliance with applicable codes?	Yes	No
Mounting system is engineered and designed for PV?	Yes	No
Rooftop is made from lightweight material such as shingles.	Yes	No
PV system will be permitted and pre-approved by Labor and Industries Electrical Division?	Yes	No
To address uplift, panels are mounted no higher than 18" above the surface of the roofing to which they are affixed? Except for flat roofs, no portion of the system may exceed the highest point of the roof.	Yes	No
Total dead load of panels, supports, mountings, raceways, and all other appurtenances weigh no more than one of the following. If yes, indicate which:		
No more than three and one-half (3.5) pounds per square foot (PSF)		
Frameless panels on at least 3/12 pitch roof weighting no more than four and one-half (4.5) PSF		
Frameless panels on at least 5/12 pitch roof weighting no more than five (5.0) PSF		

Supports for solar panels are installed to spread the dead load across as many roof-framing members as needed to ensure that no point loads in excess of fifty (50) pounds are created.	Yes	No
Attachment to the roof is specified by the mounting system manufacturer.	Yes	No
Fire safety for the system features at least on three-foot (3') path is provided from the room gutter to ridge for firefighter access or the array does not occur on the approach side of fire apparatus access.	Yes	No
Home is code compliant to setbacks & height, or code allows expansion of nonconformity for solar panels.	Yes	No
Panels are mounted no higher than the roof ridge or apex of roof (applies only to pitched roofs)	Yes	No
Roof and wall penetrations shall be flashed and sealed to prevent entry of water, rodents and insects.	Yes	No

The permit becomes null and void if work or construction authorized by the permit is not commenced within 180 days of issuance or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced, unless an extension is granted. Issuance of this permit does not give the authority to violate any federal, state, or local laws or ordinances, or the building code regulating construction. Separate permits (building, plumbing, mechanical, sewer, water connection, electrical, etc.) may be required for work performed on this site. Additional permits /plans may be required prior to Certificate of Occupancy issuance. Contact SRCAA at 509-477-4727 and/or visit www.spokanecleanair.org to ensure compliance with air quality regulations. The applicant shall be responsible for obtaining additional permits/approvals from affected agencies. By checking the box below, I certify that I have read and understand all of the conditions contained herein and I have the authority to sign on behalf of the applicant. Additionally, I certify that my signature included on the permit, if done by electronic means, provides the same understanding and authority as if I had signed the permit in person or writing.

Required Signatures

BY SIGNING BELOW (WITH ELECTRONIC SIGNATURE OR PHYSICAL SIGNATURE), I ACKNOWLEDGE THAT A MINIMUM OF 24 HRS. NOTICE IS REQUIRED FOR ALL INSPECTION REQUESTS. I ACKNOWLEDGE THAT I HAVE READ AND ACCEPT THE REQUIREMENTS LISTED ABOVE AND BELOW. I GIVE PERMISSION FOR USE OF MY ELECTRONIC SIGNATURE ON THE PERMIT AND I ACKNOWLEDGE, UNDERSTAND AND AGREE TO THE TERMS DESCRIBED ON THIS APPLICATION.

Property Owner's Signature

Printed Name

Date

Applicant's Signature

Printed Name

Date