



PLANNING & BUILDING SERVICES

Section Duties

- **Long Range Planning** maintains the Comprehensive Plan and Map, conducts special studies, coordinates interlocal land use issues, and prepares ordinances and revisions for land use regulations to assure that the City's regulations are in compliance with state law and are consistent with the Comprehensive Plan for future city development, annexations, and community demographic trends.
- **Development Review** ensures development proposals are coordinated and conform to applicable laws and adopted City goals and policies, and develops new and updated design and environmental regulations. Additional services include review of plans and studies for various site construction and infrastructure improvements associated with private and public development, and the corresponding permitting and construction inspection.
- **Building & Permits** conducts structural and architectural plan review and provides inspection services to assure code compliance and public safety for the citizens of Liberty Lake.
- **Code Compliance** ensures the land use regulations within the City are adhered to, generally through a complaint-generated system. If a violation has occurred, attempts are made to resolve it first through voluntary compliance or negotiation.
- **Geographic Information System (GIS)** provides mapping and analysis that is used to assess a variety of valuable data from a geographic perspective. At the present time, the City has aerial photos available and several layers of information including Comprehensive Plan designations, zoning and property information for each parcel located in the City. Over time this spatial database will be enhanced with additional information to serve as an important planning tool.
- **Economic Development** services provide potential business investors with the information they require to make an intelligent location decision and to foster an environment suitable for the growth of existing businesses. This includes developing specialized listings of suitable land and/or buildings for sale/lease. In addition, acting as the City's liaison for site design review, zoning matters; assisting in collecting data for market research; and issues related to creating jobs, increasing income levels, retaining existing businesses, and expanding the tax base while maintaining the overall quality of life and community connection.