CITY COUNCIL MEETING
TUESDAY, OCTOBER 6, 2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Mayor Pro Tem.

Pledge of Allegiance: Led by Mayor Pro Tem, City Council and Staff.

Call to Order: Mayor Pro Tem Dunne called the meeting to order at 6:01 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Pro Tem Dunne; Councilmembers Fisher, Darrow, Kurtz, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Kyle Dixon, Finance Director; Ben Turner, Public Works Director; Michael Vigue, IT Systems Engineer; Deputy Chief Darin Morgan; David Goehner, Communications Specialist; Stephen Reichert; Street Supervisor, Pedro Romero; Street Maintenance, Justin Robison; Street Maintenance, Cameron Moore; Street Maintenance, and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmembers Klingler, and Severs, Jandy Humble; Library Director, Shane Miller; IT Manager, Luke Michels, City Engineer; and Jen Camp, Parks and Recreation Director.

Agenda Approval: Councilmember Darrow moved to remove Item 16.B, Ordinance 318, from the agenda. Councilmember Fisher seconded the motion. Discussion ensued. Mayor Pro Tem Dunne called for a vote, and the motion passed unanimously.

Councilmember Kurtz moved to move Item 11.F to General Business Action Item 12.C. Councilmember Ball seconded the motion, passing unanimously.

Councilmember Fisher moved to approve the agenda as amended. Councilmember Darrow seconded the motion, passing unanimously.

Citizen Comments: None made.

Appointments:

Announcements / Proclamations / Special Presentations:

Road Scholar and Road Master Certificate Presentations: Stephen Reichart; Street Supervisor, introduced Chainey Rhoades from Local Highway Technical Assistance Council (LHTAC) who provided a brief presentation on the program. Staff members, Pedro Romero and Justin Robison, were recognized for their continued professional development and achieving Road Scholar awards.

Government Relations and Legislative Advocacy Strategy: City Administrator McAvoy presented the Government Relations and Legislative Strategy for 2027 in connection with agenda Item 12.A, the Consulting Services Agreement with Capital Path Consulting LLC.

Questions were asked and answered throughout the presentation.

Reports & Inquiries:

City Council: Councilmembers Fisher and Klingler commented on attending a Rotary conference in Roslyn, British Columbia.

Councilmember Ball commented on attending the Sidewalk Master Plan Town Hall.

Councilmember Klingler commented on the proposed logo.

Mayor Pro Tem Dunne commented on attending the Liberty Creek Back-to-School Carnival and the Sidewalk Master Plan Town Hall. He also provided updates on the Spokane Transit Authority.

Mayor: None made.

City Administrator: City Administrator McAvoy provided reminders of upcoming events. He then invited Deputy Chief Morgan to provide a brief report on LLPD's compliance with SB 600.

Jen Camp, Parks and Recreation Director, provided a brief update on the status of RCO grant funding.

Finally, Ben Turner, Public Works Director, provided a brief update on the ongoing City Hall renovations.

Questions were asked and answered.

Workshop Discussions:

TIF/LIFT 3 Year Project Schedule: Kyle Dixon, Finance Director, introduced Phil Champlin of HUB Sport Center and Jim Frank of the Greenstone Foundation, who individually briefed the Council on eligible TIF/LIFT projects planned for the next three to five years. The Council will review and deliberate on eligible projects to include in an updated resolution at a subsequent meeting.

Kyle Dixon then provided a summary of 2027–2029 projects and potential next steps.

2027-2032 Capital Facilities Plan: Ben Turner, Public Works Director, and Judy Schumacker provided a joint presentation on the 2027–2032 Capital Facilities Plan. Questions were asked and answered throughout the presentation.

General Business – Consent Agenda: Councilmember Kurtz made a motion to approve items 11.A. B, C, D, E, and G. The motion was seconded by Councilmember Severs, passing unanimously.

11.A September 15, 2026, Meeting Minutes: Approve the September 15, 2026, Meeting Minutes.

11.B October 6, 2026, Vouchers: Approve the October 6, 2026, vouchers, August 16–31, September 1–15 payroll and benefits in the total amount of 2,054,997.91.

11.C Purchase of School Zone Beacons – Mission Avenue Frontage Improvements Project: Authorize purchase of school beacons for Mission Avenue Frontage Improvements Project in an amount not to exceed $16,000.

11.D Authorize Placer.ai location intelligence annual subscription payment: authorize payment of the Placer.ai subscription in an amount not to exceed $17,658.

11.E .SCJ Alliance — Task Order Reauthorization: Move to approve Amendment No. 1 to Task Order 7 and Amendment No. 1 to Task Order 9, authorizing increases of $10,000 each and revised task-order spending limits of $91,000 and $15,000, respectively.

11.G Reauthorization of Mini-Weather Station Service Renewal with Frost Solutions: Authorize payment to Frost Solutions in the amount not to exceed $13,080 for the use of four (4) mini-weather stations from November 1, 2026, through October 31, 2027.

General Business - Action Items:

12.A Consulting Services Agreement with Capital Path Consulting LLC: Councilmember Kurtz made a motion to approve item 12.A. The motion was seconded by Councilmember Darrow, passing unanimously.

12.B Donation of Fire Skid Unit by Heroes Homestead and One Mission: Councilmember Darrow made a motion to approve item 12.B. The motion was seconded by councilmember Fisher, passing unanimously.

12.C Molter Road Grind and Overlay Project — Engineering Services Contract: 12.C Councilmember Kurtz made a motion to table item to next meeting, seconded by Councilmember Fisher. Discussion ensued, Mayor Pro Tem called for a vote, passing unanimously.

Council Comments: Councilmembers Ball and Klingler made comments related to the ballot box.

Public Hearings / Appeals:

Resolutions:

Resolution 02-047L Periodic Update to Personnel Manual: Rochelle Caton, City Clerk, read by title only Resolution 02-047L. Councilmember Kurtz made a motion to approve Resolution 02-047L. The motion was seconded by Councilmember Klingler. Discussion ensued. No public comment received. Mayor Pro Tem Dunne called for a vote, passing unanimously.

Ordinances:

Ordinance 230B Comcast Franchise Agreement 10 Year Extension (2nd Read): Rochelle Caton, City Clerk, read by title only Ordinance NO.230B. Councilmember Severs made a motion to approve Ordinance NO.230B. the motion was seconded by councilmember Fisher. No public comments were received. Mayor Pro Tem called for a vote, passing unanimously.

Ordinance 318: Adopting a New City Logo (2nd Read): Removed from agenda.

Emergency Ordinances:

Introduction of Upcoming Agenda Items: Staff recommends placing a workshop on October 20th for 2027–2029 projects via Resolution 12-164I — Consensus was reached.
Councilmember Klingler made a motion to include the 2nd read of the Logo Ordinance at the October 20, 2026, meeting. The motion was seconded by Councilmember Ball. Staff requested clarification and council directions on expectations. Discussion ensued. Mayor Pro Tem summarized what the council is requesting to include a public engagement synopsis and additional design support. Mayor Pro Tem called for a vote on the motion, passing 6-1 with Councilmember Fisher opposed.

Citizen Comments: None.

Executive Session:

Executive Session Per RCW 42.30.110(1)(i)(ii) Litigation: Councilmember Kurtz made a motion to extend the meeting until 9:30 p.m. The motion was seconded by Councilmember Darrow. passing unanimously. The Executive Session will begin at 8:47 returning at 9:10. At the request of the Mayor Pro Tem, ten minutes was added.

Adjournment: With there being no further business, the meeting was adjourned at 9:26 p.m.

These minutes were approved October 20, 2026.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Rochelle Caton

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.