Library Board of Trustees Meeting Minutes
September 9, 2026 - Rescheduled to September 23rd due to a lack of quorum

Roll Call:
Board Members Present: Jennifer Chase, Brad Hamblet, Barbara Richardson
Others Present: Mikayla Kittilstved (Interim Library Director)
Approval of Minutes:
Minutes approved as presented
Approval of Agenda:
Agenda approved as presented

REPORTS
Friends of the Liberty Lake Municipal Library - Barb

- The group is preparing to help with the library Halloween party
- The November Book Sale will be held the Friday and Saturday before Thanksgiving

Library Directors Report - Mikayla

- Rhonda is retiring and Josiah will be taking her place. He is coming to the library from Hayden.
- The Halloween party will be on October 29
- Teen and Tween book boxes are back with a focus on different genres
- The Teen group will start meeting again on October 6
- The fourth patron computer is back and the printing services are also back

BUSINESS
Review the 2027 budget

- Board members asked clarifying questions
- Some discussion on ways the Friends Group can supplement programming

Review Library Meeting Room Use Policy

- Previously approved revisions (March 2026) inadvertently omitted prioritization criteria for reservations.
- Board members added clarifying language
- Newly revised policy will be included as an Action Item on October 14, 2026

Review Public Bulletin Boards and Distribution of Non-Library Materials Policy

- Board members reviewed the policy and discussed the intent
- Revisions were made to the Procedures section

- Revised policy will be included as an Action Item on October 14, 2026

Quarterly Council Report

- Originally the Board was going to preview the Quarterly City Council Report. The September 9th meeting was rescheduled to September 23rd due to a lack of quorum on the 9th.
- The report was presented to the City Council on September 15th by Mikayla Kittilstved and Jennifer Chase

ACTION ITEMS

Approve rescheduling the regular November meeting from the 11th to the 9th.

Next Meeting: November 9, 2026, in person at City Hall and virtually via Zoom