CITY COUNCIL MEETING
TUESDAY, AUGUST 18, 2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Mayor Kaminskas.

Pledge of Allegiance: Led by Mayor Kaminskas, City Council and Staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:00 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Kaminskas; Councilmembers Severs, Darrow, Fisher, Klingler, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Kyle Dixon, Finance Director; Ben Turner, Public Works Director; Michael Vigue, IT Systems Administrator; and Deputy Chief Darin Morgan. Councilmember Severs moved to excuse the absences of Mayor Pro Tem Dunne and Councilmember Kurtz. Councilmember Klingler seconded, and the motion carried unanimously.

City officials who remotely attended the meeting via Zoom: Mikayla Kittilstved, Interim Library Director; Damon Simmons, Police Chief; David Goehner, Communications Specialist; Luke Michels, City Engineer; and Jen Camp, Parks and Recreation Director.

Agenda Approval:

Councilmember Severs moved to approve the agenda as presented. Councilmember Darrow seconded and the motion carried.

Citizen Comments: None made.

Appointments: None.

Announcements / Proclamations / Special Presentations: None.

Reports & Inquiries: None.

City Council: Councilmember Ball commented on recent activities, including a tour of the new City Hall under construction, the CFP Planning Group, the Art Committee, and a police ride-along.

Councilmember Fisher commented on the upcoming Rotary Rim-Ride cycling event in September.

Mayor: Mayor Kaminskas commented on recent meetings attended and upcoming activities.

City Administrator: City Administrator McAvoy provided reminders of upcoming events. Mark then invited Public Works Director Ben Turner to share an update on Molter Road repairs and a pending interagency agreement for labor. Mark followed up with a reminder for elected officials regarding records retention requirements for social media accounts.

Parks and Arts Commission: Nancy Hill provided an update on several projects in progress along with upcoming events through the end of the year.

Workshop Discussions:

Records Retention: City Administrator McAvoy shared records management requirements defined in RCW 42.56.070 and what other municipalities have implemented to maintain compliance. Recommendation on a path forward will be presented via resolution at a future council meeting.

Comprehensive Plan Periodic Update – Development Code Changes: Administrator McAvoy introduced Gen Dial from SCJ Alliance to share proposed changes to the development code to ensure compliance with the periodic comprehensive plan update.

General Business – Consent Agenda: Councilmember Severs made a motion to approve Items 11.A through 11.G. Councilmember Ball seconded the motion, which passed unanimously. With this action, the following items were approved:

A. August 4, 2026, Meeting Minutes

B. August 18, 2026, vouchers, July 16-31, 2026, payroll and benefits in the total amount of $798,053.94

C. Survey/Engineering Services Contract with Parametrix for Country Vista and Molter Sidewalk Improvement Project for an amount not to exceed $29,445.

D. Design Services Contract with Design West Architects for the Parks and Recreation Facility Renovation Project for an amount not to exceed $93,700.

E. Purchase of Hot Tack Kettle Skid Sprayer System for Public Works from M&M Distribution, LLC for an amount not to exceed $9,050.

F. A/V Installation Contract with CTI for New City Hall Council Chambers and Conference Rooms for an amount not to exceed $308,337.

G. Interlocal Agreement with Central Valley School District for School Resource Officer

General Business - Action Items: Councilmember Severs moved to approve the agreement. Councilmember Darrow seconded, and the motion carried unanimously.

A. Growth Management Act Periodic Update Grant for Fiscal Year 2027
Councilmember Severs moved to approve the agreement, Councilmember Darrow seconded and the motion carried unanimously.

Council Comments: Councilmember Ball inquired about the emergency ordinance passed at the last meeting and when the plan will be finalized to house RVs for families affected by the Spokane wildfires. Details will be brought back to Council at a future meeting.

Public Hearings / Appeals: None.

Resolutions: None.

Ordinances: None.

Introduction of Upcoming Agenda Items: No workshop additions were requested.

Citizen Comments: None.

Executive Session: None.

Adjournment: With there being no further business, the meeting was adjourned at 7:26 p.m.

These minutes were approved September 1, 2026.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Rochelle Caton

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.