CITY COUNCIL MEETING
TUESDAY, AUGUST 4, 2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Mayor Kaminskas.

Pledge of Allegiance: Led by Mayor Kaminskas, City Council and Staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:04 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Kaminskas; Mayor Pro Tem Dunne; Councilmembers Severs, Kurtz, Darrow, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Kyle Dixon, Finance Director; Shane Miller, IT Manager; Amy Mullereile, Community Development Director; Lieutenant Mark Holthaus; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmembers Klingler and Fisher; Ben Turner, Public Works Director; Jandy Humble, Library Director; Chief Damon Simmons; David Goehner, Communications Specialist; and Jen Camp, Parks and Recreation Director.

Agenda Approval:

Mayor Pro Tem Dunne made a motion to move Agenda Item 11.E to Action Item 12.B. The motion was seconded by Councilmember Severs and passed unanimously.

Mayor Pro Tem Dunne made a motion to add Emergency Ordinance No. 317 to the agenda as Item 17.A. The motion was seconded by Councilmember Severs and passed unanimously.

Councilmember Ball made a motion to move Item 11.D to Item 12.C. The motion was seconded by Mayor Pro Tem Dunne and passed unanimously.

Mayor Pro Tem Dunne made a motion to approve the agenda as amended. The motion was seconded by Councilmember Severs and passed 7-0.

Citizen Comments: Tisha Goodman, a city resident, provided comments on item 10. A.

Appointments:

Confirmation of Appointments to City Council Committees: City Administrator McAvoy recommended the appointment of Councilmember Kurtz to the proposed Growth, Development and Infrastructure Committee. Mayor Pro Tem Dunne made a motion to confirm the appointment of Councilmember Kurtz. The motion was seconded by Councilmember Severs and passed 7-0.

Announcements / Proclamations / Special Presentations:

Reports & Inquiries:

City Council: Councilmember Ball commented on being appointed to the AWC Federal Legislative Priorities Committee, as well as being called to assist as a CERT volunteer the previous day.

Mayor Pro Tem Dunne reminded attendees that Movie Night at the Park will take place on August 8, 2026.

Councilmember Fisher commented on fire smoke conditions across the state and extended her sympathies to those displaced by the fires. Councilmember Fisher shared that she raised her family in a home located in the affected area.

Councilmember Darrow provided updates on also being appointed to the AWC Federal Legislative Priorities Committee, as well as attending the final WA-CELI (Washington Collaborative Elected Leaders Institute) training program.

Mayor: Mayor Kaminskas reminded the public of the Farmers Market schedule and highlighted emergency preparedness brochures provided by Greater Spokane Emergency Management, which are now available at City Hall.

City Administrator: City Administrator McAvoy provided updates and reminders, including the Community Meeting on the 2027 City Budget, scheduled for August 20, 2026, at 6 p.m. at the Liberty Lake Library.

City Administrator McAvoy then introduced Kyle Dixon, Finance Director, who presented the Financial Report for the second quarter of 2026. Questions were asked and answered throughout the presentation.

Council Committee Updates: Mayor Pro Tem Dunne and Councilmembers Severs and Darrow provided brief updates on the current work of their respective Council committees.

Workshop Discussions:

Gardens at Meadowwood Sign Notice of Violation: Amy Mullereile, Community Development Director, presented information regarding the Meadowwood sign notice of violation. Questions were asked and answered, followed by Council discussion. General Council consensus was to follow staff's recommendation for continued engagement with the applicant.

General Business – Consent Agenda: Mayor Pro Tem Dunne made a motion to approve Items 11.A through 11.C. Councilmember Severs seconded the motion, which passed unanimously.

11.A. July 21, 2026, Meeting Minutes: Approve the July 21, 2026, Meeting Minutes.

11.B. Approve Payroll: Approve the August 4, 2026, vouchers, July 1–15, payroll and benefits in an amount not to exceed $1,496,607.31.

11.C. Purchase of Reel Grinder for Golf Course Equipment: Approve the purchase of the reel grinder from Pacific Golf and Turf in an amount not to exceed $79,984.20.

General Business - Action Items:

12.A. Local Highway Technical Assistance Council (LHTAC) Safety Package Donation to Public Works: Mayor Pro Tem Dunne made a motion to accept the donation. Councilmember Severs seconded the motion.

Ben Turner, Public Works Director, provided additional information regarding the donation. Mayor Kaminskas called for a vote, and the motion passed unanimously.

12.B. Design Services Contract with BCRA for Library Improvements: Mayor Pro Tem Dunne made a motion to approve Item 12.B. The motion was seconded by Councilmember Severs. Questions were asked and answered throughout.

Mayor Pro Tem Dunne called a point of order regarding the item order, and it was determined to continue with consideration of the item.

Discussion ensued among the Council. Mayor Kaminskas clarified that the total the Council would authorize was $15,500 and that she would await a corrected invoice before signing. Mayor Kaminskas then called for a vote on the motion, which passed 7-0.

12.C. Molter Road Overlay Local Area Agreement: Mayor Pro Tem Dunne made a motion to approve and authorize the Mayor to sign the agreement. The motion was seconded by Councilmember Severs.

Kyle Dixon, Finance Director, explained an amended agreement recently received from WSDOT. The amendment changed the total engineering estimate to $143,975 rather than the published amount of $141,975.

Councilmember Severs made a motion to amend page one of the agreement to reflect the revised engineering estimate of $143,975. The motion was seconded by Councilmember Ball and passed 7-0.

Mayor Kaminskas then called for a vote on the Molter Road Overlay Local Agency Agreement, as amended. The motion passed 7-0.

Council Comments: None.

Public Hearings / Appeals: None.

Resolutions: None.

Ordinances: None.

Emergency Ordinances: Mayor Kaminskas and staff provided an overview of Emergency Ordinance No. 317. Rochelle Caton, City Clerk, read Ordinance No. 317 by title only.

As background, Bretz RV and Marine requested authorization to provide temporary space for individuals displaced by the Spokane Complex Fire. Under the City's existing development code, this use would not otherwise be permitted. City Administrator McAvoy and City Attorney Boutz explained the procedural considerations and framework of the ordinance while Councilmembers reviewed the copies provided to them. Amy Mullereile, Community Development Director, answered questions from the Council and stated that staff would continue coordinating with Bretz RV and Marine regarding implementation and operational guidelines.

Councilmember Ball made a motion to suspend the rules and move to a second reading. The motion was seconded by Mayor Pro Tem Dunne and passed unanimously.

Rochelle Caton, City Clerk, read Ordinance No. 317 for a second reading by title only.

Councilmember Severs made a motion to approve Ordinance No. 317. The motion was seconded by Mayor Pro Tem Dunne.

Councilmember Severs recognized Bretz RV and Marine for its willingness to assist individuals impacted by the Spokane Complex Fire.

Susan Schuler, a community member, shared that she was coordinating with Bretz RV and Marine and would also provide space on her personal property for dry camping.

Mayor Kaminskas then called for a vote on the motion to approve Ordinance No. 317. The motion passed unanimously.

Introduction of Upcoming Agenda Items: No workshop additions were requested.

Citizen Comments: None.

Executive Session: None.

Adjournment: With there being no further business, the meeting was adjourned at 7:38 p.m.

These minutes were approved August 18, 2026.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Rochelle Caton

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.