CITY OF LIBERTY LAKE
Community Engagement Commission Minutes
July 22, 2026 – 6:00 p.m.

CALL TO ORDER:
The meeting of the Community Engagement Commission was called to order by chairman Bill Norman on July 22, 2026, at 6:00 p.m.

ROLL CALL:
Position 1: Robin Bekkedahl **Present**
Position 2: Bill Norman **Present**
Position 3: Brittany Sitton **Absent**
Position 4: Lori Merkel **Present**
Position 5: Ralph Carlberg **Present**
Position 6: Vacant
Position 7: Leah Stussy **Present**
Position 8: Vacant
Position 9: Mark Saba **Present**
Communications specialist David Goehner **Present**
City administrator Mark McAvoy **Present**

APPROVALS:
Commissioner Saba moved and Commissioner Carlberg seconded to approve the meeting's agenda, and the motion passed.

Commissioner Saba moved and Commissioner Stussy seconded to approve the minutes of the meeting of June 17, 2026, and the motion passed.

PUBLIC COMMENTS:
There were no public comments.

CITY HALL UPDATES:
Goehner introduced and provided additional details on the City Hall Update that had been mailed out earlier in the week. He also distributed 3 design concepts for a new city logo created by Visit Spokane, at no additional cost to the city, that were introduced during the previous night's City Council meeting. He also shared plans for public surveying on the designs that would be happening online and in person at the next two Farmers Market dates, as well as the tentative overall timeline for the logo selection process.

DISCUSSIONS & BUSINESS:

B – CEC purposes and responsibilities: Chairman Norman reported that the planned meetings with representatives of other city commissions to discuss how those groups might make use of the CEC have not happened yet, and anticipated an update on this during the August meeting. Discussion followed on the current pursuits for the CEC to find more proactive opportunities for community engagement.

C – Discussion on citizen review of the municipal code on micromobility vehicles: Commissioner Carlberg reported that he had requested having this on the agenda after anticipating more public discussion about micromobility use and policies, and said he has since seen the level of public discussion fade about this topic. Members discussed the recent reduced levels of micromobility activities conflicting with city regulations, and no further action was taken.

A – Sidewalk Master Plan engagement – Gen Dial of SCJ Alliance, appearing later in the agenda after her Zoom link was established, shared a presentation engagement goals and outcomes for the development of the city's Sidewalk Master Plan. She said there are 3 in-person engagements planned at city events, as well as an online survey. Commissioner Norman suggested having two in-person community programs provided on each side of the freeway. Commissioner Saba suggested that having a town hall would allow for more information to be provided. City administrator Mark McAvoy said the earlier events would also serve as training opportunities for the CEC members for this project as well as future projects.

D – Community meeting on 2027 budget: McAvoy provided the concept for the upcoming interactive community meeting that would be happening at the library in August. In response to a question from Commissioner Carlberg, McAvoy provided a general breakdown of the costs involved with the LLPD's K-9 program. Chairman Norman asked if all city programs could be presented with their costs and perceived benefits, and McAvoy said a list like that would be lengthy. Chairman Norman asked if the CEC could have a "City Academy"-type overview meeting about budget information, and discussion followed favoring this idea. Chairman Norman also suggested pursuing opportunities for CEC members to spread themselves through their HOAs and other events to try to obtain input from the public about their priorities for the city's budget. McAvoy suggested that the CEC members find opportunities to become force multipliers and have conversations on what the people want to have, rather than just conversations to the public on what the city's staff and City Council want to occur. McAvoy also suggested that the CEC schedule a special meeting prior to August's community meeting that would help inform the CEC about the budget process and help them prompt conversations during that community meeting. Commissioner Stussy moved that a special workshop meeting for the CEC on the city's budget development be held on July 29 at 4:30 p.m. at City Hall, Commissioner Merkel seconded, and the motion passed.

E – Marketing calendar development/discussion: Commissioner Norman entertained a motion to table this to the August meeting. Commissioner Saba made the motion, Commissioner Merkel seconded, and the motion passed.

F – CEC 2026 Annual Report & 2027 budget: No new discussion or action was taken.

G – Famers Market: Commissioner Saba said more people are needed to sign up for dates on the calendar. Chairman Norman said he would sign up for this Saturday.

H – Other upcoming opportunities: No additional items were suggested.

NEXT MEETING AGENDA ITEMS:

The next regular meeting will be held Aug. 19, 2026, at 6 p.m.

ADJOURNMENT:

Commissioner Norman adjourned the meeting at 7:30 p.m. The next regular meeting will be held on Aug. 19, 2026.