PLANNING COMMISSION MEETING MINUTES
WEDNESDAY, June 24, 2026
HELD VIA ZOOM & IN PERSON AT CITY HALL

Planning Commission Members Present: Tom Sahlberg (Chairperson), Joe Mann, Jim Baumker, Charlie Jencks, and Gene Heuschel.

Adjunct Member(s) Present: Abby Sprague

Staff Present: Amy Mullerleile, Lance Mueller, and Kathy Cummings

Call to Order: Meeting was called to order at 4:00 p.m.

Roll Call: A quorum of members was present. A motion to excuse Commissioners Phil Folyer, Dg Garcia, and Troy Mullenix was made by Commissioner Jencks, seconded by Commissioner Mann. The motion was carried unopposed.

Commissioner Mann lead everyone in the Pledge of Allegiance.

Review of Agenda: Commissioner Jencks motioned to approve the agenda, seconded by Commissioner Mann. The motion passed unanimously.

Approval of Minutes: Commissioner Jencks motioned to approve the May 13th meeting minutes, seconded by Commissioner Mann. The motion passed unanimously.

Chairperson Sahlberg shared an AI-generated graphic explaining the role of the Planning Commission and offered to make it available to local service groups, such as Rotary, Kiwanis, and the Lions Club.

Workshops:

Housing Development Code Amendments: Gen Dial and Liam Taylor, consultants with SCJ Alliance, presented the state mandated housing code updates to the City's Development Code via Zoom. The primary goals and the process of the code updates were given. The Commission requested that all the prepared presentation slides be included in the meeting packets, as they are part of the public record. Staff and the Commission discussed the proposed updates throughout the presentation. Additional topics will be presented at upcoming meetings. The Commission decided to resume holding two meetings per month after August.

Action Items: Staff updated the Commission on the status of the sign code update. As part of the update process, staff requested volunteers from the Planning Commission to form a subcommittee. This subcommittee will go through the fine details for the updated sign code before it is presented to the Planning Commission for approval. Commissioners Heuschel and Sprague volunteered. Staff will follow up with Commissioner Mullenix regarding his availability.

Citizen Comments: None

Secretary's Report: The Planning Commission meeting schedule was discussed and agreed upon. The commission determined there are no major updates for the Council and will forgo providing a report to the Council at their next meeting.

Commissioner's Reports: Commissioner Mann will not be attending the July 8th meeting as he is scheduled to be out of town. Commissioner Mann provided an update regarding suicide prevention for veterans from a seminar he attended in Post Falls. The takeaway was if you see somebody that's down, getting involved early can help significantly

Adjournment: Commissioner Jencks motioned to adjourn the meeting, seconded by Commissioner Heuschel. The motion carried unanimously. The meeting was adjourned at 4:53 p.m.