CITY COUNCIL MEETING
TUESDAY, JUNE 16, 2026
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation:

Given by Mayor Pro Tem Dunne.

Pledge of Allegiance:

Led by Mayor Pro Tem Dunne, City Council and Staff.

Call to Order: Mayor Pro Tem Dunne called the meeting to order at 6:00 p.m.

Roll Call: City officials who physically attended the meeting: City officials who physically attended the meeting: Mayor Pro Tem Dunne; Councilmembers Severs, Kurtz, Darrow, Klingler, Fisher, and Ball; Mark McAvoy, City Administrator; Jandy Humble, Library Director; Deputy Chief Darin Morgan; Kyle Dixon, Finance Director; Shane Miller, IT Manager; Ben Turner, Public Works Director; David Goehner, Communications Specialist; and Rochelle Caton, City Clerk.
City officials who remotely attended the meeting via Zoom: Amy Mullerleile, Community Development Director; and Derek Kosanke, Parks Superintendent.

Councilmember Severs made a motion to excuse Mayor Kaminskas. The motion was seconded by Councilmember Kurtz, passing unanimously.

Agenda Approval: Councilmember Severs moved to approve the agenda as presented. The motion was seconded by Councilmember Ball and passed unanimously.

Citizen Comments: No comments were made.

Announcements / Proclamations / Special Presentations:

America's 250th Anniversary Proclamation: Rochelle Caton, City Clerk, read the proclamation. Councilmember Severs made a motion to support the proclamation. The motion was seconded by Councilmember Darrow. Mayor Pro Tem Dunne called for a vote, which passed unanimously.

Reports & Inquiries:

City Council:

Pro Tem Dunne recognized the upcoming Founders and Fireworks event, as well as the upcoming garage sale weekend.

Councilmember Klingler commented on the Public Safety Committee meeting and the micromobility enforcement measures going into effect on July 1, 2026.

Mayor: No report provided.

City Administrator: City Administrator McAvoy provided updates and reminders. He then invited Kyle Dixon, Finance Director, who provided a brief presentation on Tyler payroll software. Questions were asked and answered. A future agenda item for council consideration will be forthcoming.

Administrator McAvoy then invited David Goehner, Communications Specialist, who shared a brief presentation on forthcoming community engagement related to the 2027 budget.

Liberty Lake Sewer & Water District: Bill Genoway from the Liberty Lake Sewer & Water District provided brief updates to the Council and community. Questions were asked and answered.

Parks and Arts Commission: Commissioner Nancy Hill provided a brief presentation on the status of ongoing Parks and Arts projects. Commissioner Hill then gauged the Council's interest in participating on the art selection committee for the new City Hall. Councilmembers Ball, Fisher, Klingler, and Kurtz expressed interest in serving. The Mayor will review the interested members and assist in selecting participants.

Library Board of Trustees: Jandy Humble, Library Director, and Board of Trustees member Barb Richardson provided a joint presentation on the 2025 Annual Report. Questions were asked and answered throughout.

Workshop Discussions:

Governance Manual: City Administrator McAvoy provided a brief recap of the chapters previously discussed. Discussion ensued among the Council.

Chapter 14: Dual Roles: Clarifying language will be added.

Chapter 20: Council Representation on Committees and Boards: Incorporate the language adopted in the Rules of Procedure into this section.

After further discussion, the Council reached consensus to provide any remaining comments via email to the City Administrator. City Attorney Sean Boutz will then conduct a thorough review, and a revised draft will be presented to the Council at a future meeting.

General Business – Consent Agenda:

Councilmember Kurtz moved to approve Agenda Items 10.A, 10.B, 10.C, 10.D, and 10.E. Councilmember Severs seconded the motion, which passed unanimously.

10.A Meeting Minutes: Approve June 2, 2026, City Council Meeting Minutes.

10.B June 16, 2026, Vouchers: Approve June 16, 2026, vouchers in an amount not to exceed $391,802.49.

10.C City Hall Renovation Commissioning Services Contract: Authorize the Mayor to execute a professional services agreement with Huskey Commissioning in an amount not to exceed $19,675.

10.D Contract for Furniture, Fixtures, and Equipment (FF&E) – City Hall Renovation Project:
Authorize the City Administrator to execute a contract with Freeform for the procurement and installation of Furniture, Fixtures, and Equipment (FF&E) for the City Hall Renovation Project in an amount not to exceed $412,000.

10.E Memorandum of Understanding between the City of Liberty Lake and HUB Sports Center: Approve the Memorandum of Understanding.

General Business - Action Items:

Council Comments: Councilmember Ball made comments related to road pavement and landscaping.

Public Hearings / Appeals:

Resolutions:

Ordinances:

Emergency Ordinances:

Introduction of Upcoming Agenda Items: Upcoming workshop items were discussed. Consensus was reached to remove the "Safe and healthy Taskforce" topic from the schedule and add the workshop topic of "Social Media" to the July 7, 2026, meeting.

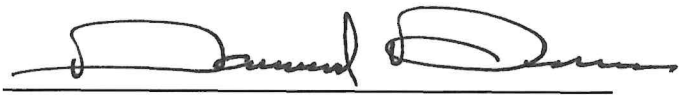
Citizen Comments: Lynn Atkins, a city resident, spoke regarding the library.
Brad Hamblett, a city resident, spoke regarding the library and e-bikes.

Executive Session:

Adjournment:

With there being no further business, the meeting was adjourned at 8:07 p.m.

These minutes were approved July 7, 2026.



Cris Kaminskas, Mayor
City of Liberty Lake



These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.