# CITY COUNCIL MEETING
# TUESDAY, MAY 19, 2026,
# HELD IN PERSON & REMOTELY

**6:00 P.M. Regular Session:**

**Invocation:** Moment of silence led by Councilmember Klingler.

**Pledge of Allegiance:**

Led by Mayor Pro Tem Dunne, City Council and Staff.

**Call to Order:**

Mayor Pro Tem Dunne called the meeting to order at 6:02 p.m.

**Roll Call:**

City officials who physically attended the meeting: Mayor Pro Tem Dunne; Councilmembers Kurtz, Darrow, Fisher, Klingler, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Deputy Chief Darin Morgan; Kyle Dixon, Finance Director; Chief Damon Simmons; Jen Camp, Parks and Recreation Director; Ben Turner, Public Works Director; Shane Miller, IT Manager; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmembers Severs; David Goehner, Communications Specialist; Luke Michaels, City Engineer; Jandy Humble, Library Director; Derek Kosanke, Park Superintendent; and Mickael Stevens, Recreation Coordinator.

Councilmember Ball made a motion to excuse Mayor Kaminskas. The motion was seconded by Councilmember Klingler and passed 7-0.

**Agenda Approval:** Councilmember Klingler moved to approve the agenda as presented. Councilmember Darrow seconded the motion, which passed unanimously.

**Citizen Comments:** Craig Fobes, a city resident, provided comments regarding the Capital Facilities Plan, item 12.A.

**Appointments:**

Confirmation of Appointments to City Council Committees:

Mark McAvoy, City Administrator, provided a summary of this item. With no questions asked, Councilmember Fisher made a motion to approve the appointments as presented. The motion was seconded by Councilmember Ball and passed 7-0.

**Announcements / Proclamations / Special Presentations:**

SB 6002 Compliance Update, Automated License Plate Readers: Chief Damon Simmons provided a presentation regarding the SB 6002 Compliance Update. Questions were asked and answered throughout.

**Reports & Inquiries:**

City Council:

Councilmember Ball made comments regarding opening day of the Farmers Market.

Councilmember Klingler also commented regarding the Farmers Market.

Councilmember Darrow made comments regarding her upcoming participation in the third cohort of the AWC Washington Collaborative Elected Leaders Institute (WA-CELI). She will be joined by other local elected councilmembers.

Councilmember Kurtz made comments regarding recent student engagement at Ridgeline High School.

Mayor Pro Tem Dunne also commented on attending the student engagement at Ridgeline High School. Mayor Pro Tem Dunne also commented on the 2026 Liberty Lake and Spokane Valley Kiwanis who awarded select student's applicants with academic scholarships.

Councilmember Fisher noted that Meadowood is hosting a golf tournament that is bringing visitors to the city and supporting local hotels.

Mayor: None given.

City Administrator: City Administrator McAvoy provided updates and reminders of upcoming events. He also recognized National Public Works Week, May 17–23. Finally, City Administrator McAvoy provided a brief presentation on the City logo refresh progress, including the timeline of community engagement thus far and next steps.

Liberty Lake Sewer & Water District: None given.

**Workshop Discussions:**

Establishing For & Against Committees for the Public Safety Sales Tax Ballot Measure: Kyle Dixon, Finance Director, provided a presentation regarding the process for selecting Pro and Con Committees for the Public Safety Sales Tax Ballot Measure. Questions were asked and answered throughout including timeline and recommended actions.

Review Draft of Comprehensive Plan: Amy Mullerleile, Community Development Director, provided a presentation on the Comprehensive Plan draft. Questions were asked and answered throughout. Consensus was received among the council to proceed with the next step in the development process and to submit the document to the Department of Commerce for review.

**General Business – Consent Agenda:** Councilmember Fisher made a motion to approve agenda items 11 A, B, and C. The motion was seconded by Councilmember Kurtz, passing 7-0.

11.A. Meeting Minutes: Approve the May 5, 2026, City Council Meeting Minutes.

11.B. May 19, 2026, Vouchers: Approve the May 19, 2026, vouchers and the April 16–30 payroll and benefits in an amount not to exceed $936,371.18.

11.C. STCU Certificate of Deposit Signatory Authority: Approve removal of all previous signers and establish Kyle Dixon as the sole signer on the city's STCU CD accounts.

**General Business - Action Items:**

12. A. Approve 20-yr Capital Facilities Plan: Councilmember Ball moved to approve forwarding the CFP to the Department of Commerce. The motion was seconded by Councilmember Fisher.

City Administrator McAvoy suggested amending the motion because this item did not need to be sent to the Department of Commerce.

Councilmember Kurtz made a motion to amend the previous motion to approve the 20-year Capital Facilities Plan for incorporation into the City of Liberty Lake Comprehensive Master Plan. The motion was seconded by Councilmember Darrow and passed 7-0.

No further discussion was made. Mayor Pro Tem Dunne then called for a vote on the amended motion, which passed 7-0.

12. B. Event Sponsorship - Edward Jones: Councilmember Kurtz moved to approve Agenda Items 12. B. Councilmember Klingler seconded the motion, which passed unanimously.

**Council Comments:** None made.

**Public Hearings / Appeals:**

**Resolutions:**

RCO Grant Application Resolution for Pavillion Park Playground Renovation: Jen Camp, Parks and Recreation Director, provided a brief overview of the RCO application process. Questions were asked and answered.

Councilmember Ball made a motion to approve the RCO grant submission. The motion was seconded by Councilmember Fisher. No public comments were made. Mayor Pro Tem Dunne then called for a vote on the motion, which passed unanimously.

**Ordinances:**

Ordinance 219A - An Ordinance of the City of Liberty Lake, Washington, Repealing Ordinance 219 Updating the Parks, Recreation, Open Space, and Trails Plan-2nd Read.: Rochelle Caton, City Clerk, read Ordinance 219A by title only. Jen Camp, Parks and Recreation Director, and Gen Dial with SJC Alliance provided additional information regarding the open space questions previously raised by Councilmember Kurtz. Discussion ensued, and questions were asked and answered throughout.

Councilmember Kurtz made a motion to approve Ordinance 219A. The motion was seconded by Councilmember Fisher. No public comments were made. Mayor Pro Tem Dunne then called for a vote on the motion, which passed unanimously.

**Emergency Ordinances:**

**Introduction of Upcoming Agenda Items:** The workshop schedule was reviewed.

**Citizen Comments:** None made.

**Executive Session:**

Executive Session Per RCW 42.30.110(1)(i)(ii) Litigation: At 8:00 p.m., Mayor Pro Tem Dunne, and Council retreated Executive Session pursuant to Per RCW 42.30.110(1)(i)(ii) Litigation. Council reconvened in council chambers at 8:12. pm.

**Adjournment:**

With there being no further business, the meeting was adjourned at 8:12 p.m.

These minutes were approved June 2, 2026.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Rochelle Caton

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.