CITY COUNCIL MEETING
TUESDAY, APRIL 21, 2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation:

Given by Mayor Kaminskas.

Pledge of Allegiance:

Led by the Mayor, City Council and Staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:00 p.m.

Roll Call:

City officials who physically attended the meeting: Mayor Kaminskas; Mayor Pro Tem Dunne; Councilmembers Severs, Kurtz, Darrow, Fisher, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Deputy Chief Darin Morgan; Kyle Dixon, Finance Director; David Goehner, Communications Specialist; Shane Miller, IT Manager; Amy Mullerleile, Community Development Director, and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Ben Turner, Public Works Director; Luke Michaels, City Engineer; Jen Camp, Parks and Recreation Director; and Jandy Humble, Library Director.

Councilmember Severs made a motion to excuse Councilmember Klingler. The motion was seconded by Councilmember Dunne, passing 6-0.

Agenda Approval:

Mayor Pro Tem Dunne moved to approve the agenda as presented. Councilmember Severs seconded the motion, which passed unanimously.

Citizen Comments: None given.

Appointments:

Confirmation of Amy Mullerleile to the Position of Community Development Director: Mayor Pro Tem Dunne made a motion to approve the confirmation of Amy Mullerlile to the position of Community Development Director. The motion was seconded by Councilmember Ball, passing 6-0. Amy Mullerlile then took the oath of office.

Confirmation of Appointments to City Council Committees: Mayor Pro Tem Dunne made a motion to approve the appointments as presented. The motion was seconded by Council member Severs, passing 6-0.

Announcements / Proclamations / Special Presentations:

SCRAPS Annual Report: City Administrator McAvoy introduced Ronnie Schlabs, the Regional Director of SCRAPS, who provided an Annual Report presentation with a focus on 1st Q. 2026. Questions were asked and answered.

Reports & Inquiries:

City Council: Mayor Pro Tem Dunne attended the Spokane Scholars Foundation 34th Annual Award Event.
Councilmember Fisher spoke regarding attending the Bike Swap Event with the Rotary Club.
Councilmember Ball made comments related to attending the Train the Trainer C.E.R.T. Class.

Mayor: Mayor Kaminskas provided an update on recent and upcoming meetings, including attending a meeting with city staff and the City of Spokane Valley to discuss the Sub Area Transportation Plan. The mayor also noted the upcoming Chase Youth Awards.

City Administrator: City Administrator McAvoy provided updates and reminders. He then invited Finance Director Kyle Dixon, who provided Q1 Financial Report. City Administrator McAvoy then provided a Capital Facilities Plan update. Finally, in honor of National Library Week, library staff and volunteers were acknowledged.

Spokane Valley Fire Department: Deputy Chief of Administration James Hayden presented the first quarter 2026 report. Questions were asked and answered throughout.

Liberty Lake Sewer & Water District: Nata Natarajan, Board President of the Liberty Lake Sewer and Water District, provided brief seasonal updates. Questions were asked and answered.

Parks and Arts Commission: Nancy Hill of the Parks and Arts Commission provided a presentation on the status of ongoing projects. Questions were asked and answered.

Workshop Discussions:

Capital Investment Workshop: Kyle Dixon; Finance Director, provided a presentation on Capital Investment Strategy. Questions were asked and answered.

Spokane County Hazard Mitigation Risk Plan: City Administrator, Mc Avoy provided a presentation on the Spokane County Hazard Mitigation Risk Plan. Questions were asked and answered.

General Business – Consent Agenda:

Mayor Pro Tem Dunne moved to approve Agenda Items 10.A, B, and C. Councilmember Severs seconded the motion, which passed unanimously.

11.A. Approve the April 14, 2026, Meeting Minutes.

11.B. Approve the April 21, 2026, Vouchers in the amount not to exceed $744,090.01.

11.C Approve the Memorandum of Understanding (MOU) between the cities of Liberty Lake, Airway Heights, Millwood, Medical Lake, and Cheney.

General Business - Action Items:

12.A. Nomination for appointment to the SCRAPS Advisory Board: Mayor Pro Tem Dunne moved to approve the nomination of City Administrator McAvoy to the SCRAPS Advisory Board. The motion was seconded by Council member Severs, passing 6-0.

12.B. Recreation Agreement with Inclusa Fitness for Adult Social Recreation Leagues: Mayor Pro Tem Dunne moved to approve Item 12.B. The motion was seconded by Councilmember Severs, passing 6-0.

12.C. Easement Agreement between the City of Liberty Lake and Liberty Lake Internet Portal, LLC.: Mayor Pro Tem Dunne moved to approve Item 12.C. The motion was seconded by Councilmember Severs, passing 6-0.

12.D. Public Hearing - Code of Ethics Complaint: City Attorney Sean Boutz provided an overview of the process for the Council to consider the Hearing Examiner's findings, Pursuant to LLMC 1-10-8(G). Each party will have five minutes to make a statement if they choose to. The council will then deliberate. Upon completion of the statements and deliberation, the City Council must adopt, reject, amend, or modify the Hearing Examiner's findings, conclusions, and recommendations, or remand the matter for further investigation and consideration.

Councilmember Kurtz provided her statement. Chris Cargill did not provide a statement; Wendy Van Orman was not present—no statement given.

Councilmember Severs made a motion to accept the Hearing Examiner's findings, conclusions, and disposition. The motion was seconded by Councilmember Fisher. Discussion ensued. The mayor then called for a vote. Councilmember Fisher, Darrow, Severs and Dunne voted in favor. Councilmember Ball voted to oppose the motion. Councilmember Kurtz did not participate in the vote as the complainant.
The motion passed 4-1.

Sean Boutz will prepare a written item that memorializes the actions of the council on this matter at the next meeting.

Council Comments: Councilmember Ball inquired about a date for an upcoming event.

Public Hearings / Appeals-No items currently:

Resolutions:

RESOLUTION NO. 26-285

A RESOLUTION OF THE CITY OF LIBERTY LAKE, WASHINGTON ADOPTING THE QUALIFICATIONS FOR THE COMMUNITY DEVELOPMENT DIRECTOR POSITION.

Rochelle Caton, City Clerk, read the resolution by title only. Mayor Pro Tem Dunne moved to approve Resolution 26-285 as presented. The motion was seconded by Councilmember Severs. No public comments were received. The mayor then called for a vote on the motion, passing unanimously.

Ordinances-No items currently:

Emergency Ordinances-No items currently:

Introduction of Upcoming Agenda Items: Upcoming workshop items were discussed.

Citizen Comments: Jed Spencer, a city resident, provided comments regarding the Code of Ethics item 12.D.

Executive Session-No items currently:

Adjournment:

With there being no further business, the meeting was adjourned at 8:13 p.m.

These minutes were approved May 5, 2026.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Rochelle Caton

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.