



**CITY COUNCIL MEETING  
TUESDAY, APRIL 16, 2019  
CITY HALL  
22710 E. COUNTRY VISTA DRIVE  
7:00 P.M.**

### **COMMITTEE WORKSHOP DISCUSSIONS**

Mayor Peterson called the committee workshop to order at 6:00 p.m.

Members present were: Mayor Peterson, Mayor Pro Tem Brickner, Council Members Moore, Kaminkas, Langford, Severs and Kennedy. Also present were the City Finance Director, Chief of Police, Liberty Lake Library Director, Director of Planning & Engineering, City Streets Lead, Operations and Maintenance Director, and City Administrative Assistant.

The City Finance Director, Operations and Maintenance Director, and City Streets Lead each gave oral reports, respectively

The committee workshop adjourned at 6:48 p.m.

### **REGULAR CITY COUNCIL MEETING SESSION**

**INVOCATION** – Given by Council Member Severs

**PLEDGE OF ALLEGIANCE** – Led by Mayor Peterson, City Council, and City Staff

**CALL TO ORDER** – Mayor Peterson called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Mayor Peterson

Mayor Pro Tem Brickner

Council Member Kaminkas

Council Member Dunne (absent)

Council Member Severs

Council Member Langford

Council Member Kennedy

Council Member Moore

RJ Stevenson, Finance Director

Tait Hunter, Administrative Assistant

Sean Boutz, City Attorney

Brian Asmus, Chief of Police

Jennifer Camp, Operations and  
Maintenance Director

Lisa Key, Director of Planning &  
Engineering

Stephen Williams, Streets Lead

Jocelyn Redel, Liberty Lake Library  
Director

Mayor Pro Tem Brickner moved to excuse Council Member Dunne. Council Member Severs seconded the motion, which carried unanimously.

## **AGENDA APPROVAL:**

Mayor Pro Tem Brickner moved to approve the agenda as amended to include the relocation of the electrical box at Signal and Appleway. The addition was made to the agenda, under section 11 as item Bvi. Council Member Kaminskis seconded the motion as amended, which carried unanimously.

## **CITIZEN COMMENTS**

James Alexander, Liberty Lake Resident: spoke his praise towards the crews that worked on the Mission Rd. project.

Holly Woodruff, Liberty Lake Resident: spoke to the Council, asking them to consider a putt-putt golf course for the Trailhead renovation project. She also echoed James Alexander's comment regarding the praise towards crews that worked on the Mission project.

Mark Saba, Liberty Lake Resident: expressed a concern regarding Malvern Rd. His concern is directly related to motorists speeding through the collector. He presented a petition signed by residents of the City, in which residents expressed concern regarding the speeding and proposed a speed limit change.

Kelsey Reeves & Jessica McVay, Starbucks in Liberty Lake: posed the question to Council and attending residents, what they could do in the community to be more involved and where they could improve as a store. Council engaged, providing feedback as well as praise.

## **REPORTS**

Phil Folyer, Planning Commission Chair: updated the Council on the commission's most recent meeting. The meeting covered various topics such as food trucks within City limits, as well as code amendments and the needed replacement of Anita Eylar as adjunct on the commission.

Jocelyn Redel, Library Director: presented on behalf of the Library Board. She presented the board's current business and future agenda topics.

Holly Woodruff, Salary Commission: updated the Council on the commission's upcoming public hearing and upcoming vote. She encouraged the public to attend.

## **CITY COUNCIL REPORTS**

Mayor Pro Tem Brickner recommended that employees of the City who attend conferences, meetings, etc. present what is learned at said gatherings.

Council Member Langford presented information regarding the AWC.

## **CITY ADMINISTRATOR REPORT**

RJ Stevenson, Finance Director, gave the City Administrator's Report in the absence of Katy Allen. Covered in the report was the soft opening for Orchard Park, a legislative update on Harvard & Henry Rd. projects, a mention of the upcoming Salary Commission meeting, and finished with notable upcoming events and dates.

## **WORKSHOP DISCUSSIONS**

Sean Boutz, City Attorney, addressed the Council regarding the Mayor's Corner publication in the Splash, and an update from the PDC regarding the articles. There were no findings from the PDC that stood out as an issue at this time in relation to those articles.

RJ Stevenson opened discussion regarding the amendments to Ordinance 168A. Council Member Langford expressed concern with the current verbiage that grants the Mayor the ability to accept donations in and up to the amount of \$10,000.00. He felt Council should consider changes to the Ordinance. Council Member Kaminskas recommended clarification in verbiage throughout the ordinance for concision and uniformity. Council Member Kennedy also recommended clarification of verbiage. Council Member Kaminskas presented a written comment from Tom Sahlberg regarding the ordinance and his opposition to the potential changes.

Lisa Key, Director of Planning & Engineering, presented to the Council the upcoming installation of small cell poles, per the FCC's new requirements. The council then discussed at length the details of the installations. Noted specifically throughout the segment were costs to the city, potential alternatives when the installations begin, and the effects the poles could have on residents and the appearance of the City. Open spaces, such as parks, were discussed as potential placement zones for the poles. Council Member Severs suggested requiring aesthetic touches, such as banners, be included in the poles if they were going to be placed in the City anyway. Council Member Langford questioned the possibility of the City leasing the poles, to which Lisa Key clarified that the City would not own most of the poles.

## **ACTION ITEMS**

## **Consent Agenda**

Mayor Pro Tem Brickner moved to approve action items 11Ai and 11Aii. Item 11Ai was to approve the April 16<sup>th</sup>, 2019 City Council Minutes. Item 11Aii was to approve the April 16<sup>th</sup> vouchers in the amount of \$738,644.16. Council Member Kaminskaskas seconded the motions, which carried unanimously.

A/P check numbers were 28094 through 28175, totaling \$380,119.58; EFTs totaled \$16,809.02. March payroll check numbers were 28085 through 28093, totaling \$27,299.82 and EFTs which totaled \$314,415.74.

## **General Business**

Mayor Pro Tem Brickner moved to approve item 11Bi. Item 11Bi is the motion to approve the rental of a bulldozer for the new public works yard in the amount of \$5,253.80. The motion was seconded by Council Member Severs, and unanimously approved.

Mayor Pro Tem Brickner moved to item 11Bii. Item 11Bii is to authorize the City to repair the broken guard rail located at the corner of Liberty Lake Rd. and Sprague. The total costs for repair come in at \$5,675.65. The motion was seconded by Council Member Kaminskaskas. Motion carried 4-2; Council Member Langford and Council Member Kennedy opposed.

Mayor Pro Tem Brickner moved to item 11Biii. Item 11Biii is to approve financial participation in the Regional Business Development Website with Greater Spokane Incorporated, in the amount of \$7,500.00. The motion was seconded by Council Member Severs, and unanimously approved.

Mayor Pro Tem Brickner moved to item 11BiV. Item 11BiV is to accept the street dedication for Indiana Avenue and Harvest Parkway. The motion was seconded by Council Member Kaminskaskas and carried unanimously.

Mayor Pro Tem Brickner moved to item 11Bv. Item 11Bv is to authorize the Mayor to sign Task Order #2019-002; North Field and Henry Rd. Boundary Line Adjustment, in the amount not to exceed \$6,000.00. The motion was seconded by Council Member Kaminskaskas. Motion carried 5-1; Council Member Langford.

At the April 2, 2019 Council meeting, the motion to move the signal box at Signal Rd had failed by a vote of 3-3. Councilmember Kennedy being one of the Councilmember's in opposition to that motion, moved to reconsider this item. The motion was seconded by Council Member Kaminskaskas and carried unanimously.

Council Member Kaminskaskas moved item 11Bvi. Item 11Bvi is to authorize the City Engineer to perform the necessary work to relocate the signal box as Signal Rd and

Appleway in the amount of \$37,032. The motion was seconded by Council Member Severs. Motion carried 4-2; Council Member Langford and Council Member Moore opposed.

## INTRODUCTION OF UPCOMING AGENDA ITEMS

The Finance Director reviewed the upcoming agenda items for the May 7<sup>th</sup>, 2019 City Council meeting.

## CITIZEN COMMENTS

James Alexander, Liberty Lake Resident: voiced concerns against the installation of small cell poles, mentioning the need to seek other options.

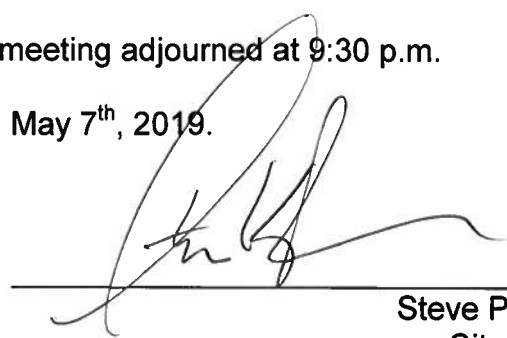
Holly Woodruff, Liberty Lake Resident: reminded those in attendance to try and make it to the next salary commission meeting. She also voiced concerns regarding the small cell poles.

Todd Mielke, Greater Spokane Incorporated (GSI): Reported to City Council on the results of the GSI Fly-in to Washington D.C.

## ADJOURNMENT

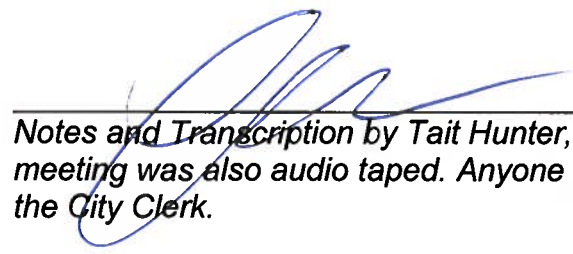
There being no further business, the meeting adjourned at 9:30 p.m.

These minutes were approved May 7<sup>th</sup>, 2019.



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Steve Peterson, Mayor  
City of Liberty Lake



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*Notes and Transcription by Tait Hunter, City Administrative Assistant. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*