CITY OF LIBERTY LAKE
Community Engagement Commission Minutes
April 15, 2026 – 6:00 p.m.

CALL TO ORDER:
The meeting of the Community Engagement Commission was called to order by chair Bill Norman on April 15, 2026, at 6:00 p.m.

ROLL CALL:
Position 1: Robin Bekkedahl **Present**
Position 2: Bill Norman **Present**
Position 3: Brittany Sitton **Excused**
Position 4: Lori Merkel **Present**
Position 5: Ralph Carlberg **Present**
Position 6: Vacant
Position 7: Leah Stussy **Present**
Position 8: Logan Lankford **Excused**
Position 9: Mark Saba **Present**
Communications specialist David Goehner **Present**
City administrator Mark McAvoy **Online**

APPROVALS:
Commissioner Saba moved and Commissioner Stussy seconded to excuse Commissioners Sitton and Lankford. The motion passed unanimously.

Commissioner Norman requested that the agenda be amended to include a discussion as a follow-up to McAvoy's presentation at the March 18 meeting on the topic of engaging in conversations on topics that the community might want to talk about that may not necessarily come from city staff or the City Council. Commissioner Saba moved and Commissioner Stussy seconded to add this to the agenda after item 6.e., and the motion passed unanimously. Commissioner Saba then moved and Commissioner Stussy seconded to approve the agenda as amended.

Commissioner Stussy moved and Commissioner Bekkedahl seconded to approve the minutes of March 18, 2026, and the motion passed unanimously.

PUBLIC COMMENTS:
There were no public comments.

CITY HALL UPDATES:
Goehner introduced the City Hall Update that had been mailed out earlier in the week. He added that the City Council during the previous night had accepted a donation of a historical sign for the Pavillion Park building mural. He also said the Parks staff was planning to conduct some surveys soon on amenities for Pavillion Park, and passed out a current draft of that survey; commissioners Saba and Norman volunteered to be on a subcommittee to assist with this upcoming survey work. There was also discussion on getting youths to be involved in this survey, and a suggestion was made to have questions presented in local schools.

DISCUSSIONS & BUSINESS:

Commissioner Stussy moved and Commissioner Norman seconded to excuse Commissioner Saba from the meeting following his presentation of item 6.a., and the motion passed.

A – Sidewalk workshop update: Commissioner Saba reported that the City Council is scheduled to have a workshop about sidewalk improvements as part of its May 5 meeting.

B – Presentation on proposed community service organizations event: City Council member Dan Dunne shared details about a "Volunteer & Service Expo" he learned about at Maple Valley, and provided details about a similar event he is proposing to be held with Liberty Lake volunteer and service groups sometime in June at the Trailhead Golf Rotary Room. In response to a Commission question about including groups from outside Liberty Lake, Dunne said he feels a local expo should start small and potentially include outside groups in the future. A suggestion was also made to possibly hold a second expo in the fall to coincide with high school students looking for volunteer opportunities. Dunne also invited CEC members to suggest additional local volunteer groups who could be contacted to be part of the proposed event.

C – Farmers Market scheduling: Goehner shared information about the online Excel spreadsheet that would be sent out soon that CEC members will be able to use to sign up for slots during the 2026 Farmers Market, which starts on May 16. Veteran CEC members shared details for the newer members on some of the types of questions and interactions they might get from the public during Farmers Market.

D – Town Hall on E-bikes, Golf Carts & Motorized Scooters: Commissioner Stussy shared that she had met with LLPD staff last week about the upcoming April 28 town hall, and said the LLPD's presentation at the town hall will focus public education on micromobility vehicle laws. She said plans are being pursued to record the town hall for the public's later viewing, and to develop a micromobility FAQ page for the LLPD's website. CEC members were encouraged to attend. Commissioner Carlberg asked what type of a mailing list the city has for contacting people about events such as this, and Goehner said the city had purchased a list that is used for the Community Satisfaction Survey, and that the city library also has a mailing list of its library users.

E – City logo: Commissioner Bekkedahl reported on her presentation she made the previous night to the City Council on the logo subcommittee's proposed plan and timeline, and the City Council's response to it. McAvoy then informed the commission that, in order to meet the City Council's directive for a single conceptual logo for a July 4 unveiling, city staff and the mayor had met earlier that day. He said city staff is going to organize a gathering soon for the public to provide input about the current logo, and the information gathered witll guide conceptual designs for the City Council in order to meet the timeline of the requested July 4 unveiling. McAvoy said staff is running point on this project, while the CEC and others would be supporting in some of the public outreach components. In response to some questions, he also said the City Council has authorized work to "refresh" the current logo. Discussion followed on suggested representation considerations for the upcoming public group, and Commissioner Bekkedahl volunteered to be part of this group.

F – Discussion on engaging the community in conversation: Commissioner Norman suggested that this item that was added at the start of this meeting be tabled to the May 20 meeting. Commissioner Stussy moved and Commissioner Bekkedahl seconded that it be tabled, and the motion passed.

H – Other upcoming opportunities: None were suggested.

NEXT MEETING AGENDA ITEMS:

Commissioner Norman said he would be absent at the next meeting, and that Commission Stussy would be chairing that meeting.

Requested items were:

- Follow-ups on the proposed Volunteer & Service Expo
- Recap of the April 28 town hall
- Sidewalk Master Plan public engagement update
- Engaging the community in conversations that may not come from city staff or City Council

ADJOURNMENT:

Commissioner Norman closed the meeting at 7:15 p.m.. The next regular meeting will be held on May 20, 2026.