CITY COUNCIL MEETING
TUESDAY, APRIL 14, 2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Mayor Kaminskas.

Pledge of Allegiance: Led by the Mayor, City Council and Staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:00 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Kaminskas; Mayor Pro Tem Dunne; Councilmembers Severs, Kurtz, Darrow, Klingler, Fisher, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Deputy Chief Darin Morgan; Jandy Humble, Library Director; David Goehner, Communications Specialist; Ben Turner, Public Works Director; Dan Maus, Horticulture Division Supervisor; Shane Miller, IT Manager; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Kyle Dixon, Finance Director; Jen Camp, Parks and Recreation Director; and Amy Mullerleile, Interim Community Development Director.

Agenda Approval: Mayor Pro Tem Dunne moved to approve the agenda as presented. Councilmember Severs seconded the motion, which passed unanimously.

Citizen Comments:

Lynn Atkins, a city resident, provided comments regarding the Capital Facilities Plan.
Tom Sahlberg, a city resident, provided comments regarding the Comp Plan.
Mark Saba, a city resident, provided comments regarding the new City Hall development.
Craig Fobes, a city resident, provided comments regarding the Capital Facilities Plan.

Announcements / Proclamations / Special Presentations:

Spokane Conservation District: Vikki Carter, Director of the Spokane Conservation District provided a presentation including the Rate and Charges Proposal that will be forthcoming in 2027. Questions were asked and answered.

Proclamation- Arbor Day: Rochelle Caton, City Clerk, read the proclamation. Mayor Pro Tem Dunne moved to affirm the proclamation, seconded by Councilmember Severs. The motion carried unanimously. Mayor Kaminskas then read the remainder of the proclamation, recognizing April 24, 2026, as Arbor Day.

Volunteer Recognition: City Administrator McAvoy recognized and presented a letter of appreciation to Joko Cailles for volunteering and providing legislative analysis during the recent short session, assisting in monitoring the city's 2026 legislative priorities.

Reports & Inquiries:

City Council: Mayor Pro Tem Dunne provided an update on attending the AWC Council Leaders Exchange in Ellensburg, Washington, as well as participating in a walking tour of local correctional facilities with the Safe and Healthy Taskforce.

Councilmember Ball provided an update on recently attended training sessions and meetings, including CERT Training, the Spokane River Forum, and the Regional Council of Governments.

Mayor: Mayor Kaminskas provided an update on recent and upcoming meetings, including the Spokane Council Elected Officials Meeting, GSI Regional Advocacy Board, MultiCare Elected Officials Listening Session, and the Arbor Day tree planting, among others.

City Administrator: City Administrator McAvoy provided updates and reminders. He then invited Deputy Chief Morgan, who read a letter of commendation recognizing School Resource Officer David Howard for his impactful service.

Jandy Humble, Library Director, then spoke about her recent completion of the High-Performance Leadership Academy for Professional Development.

Community Engagement Commission: Robin Bekkedahl, Community Engagement Commission Member, presented the commission's City of Liberty Lake logo refresh strategy. Council discussion followed, and consensus was reached to revise the timeline and communication plan to accelerate rollout and meet the anticipated July 2026 completion date.

Workshop Discussions:

20-Year Capital Facilities Plan: Ben Turner, Public Works Director, provided a presentation regarding the 20-year Capital Facilities Plan. Questions were asked and answered throughout. A final version will come before the Council at a future meeting.

Ordinance 142 repeal: Kyle Dixon, Finance Director, provided a brief presentation on repealing Ordinance 142 as part of a broader effort to clean up the municipal code and eliminate conflicting or outdated provisions. Questions were asked and addressed throughout.

Memorandum of Understanding (MOU) between the cities of Liberty Lake, Airway Heights, Millwood, Medical Lake, and Cheney: City Administrator McAvoy provided an overview of the MOU between the cities of Liberty Lake, Airway Heights, Millwood, Medical Lake, and Cheney. Discussion ensued, and questions were asked and answered. With Council consensus reached, this item will return for action at the April 21, 2026, meeting.

General Business – Consent Agenda: Mayor Pro Tem Dunne made a motion to approve Consent Agenda Items 10.A, 10.B, 10.C, 10.D, 10.E, 10.F, 10.G. and 10. H. The motion was seconded by Councilmember Severs, passing unanimously, approving the following items:

10.A Approve the March 17, 2026, Meeting Minutes.

10.B Approve the March 14, 2026, vouchers and the March 1-15 payroll and benefits in an amount not to exceed $1,126,507.48.

10.C Special Inspection Services Contract with GeoProfessional Innovation for the New City Hall Project.

10.D Construction Services Contract for Trash Enclosure at Ballfields Parking Lot

10.E Turner & Townsend Heery Project Management Services Agreement Extension.

10.F Construction Services contract with KB Markings LLC to re-stripe Madsen Road north of Appleway Avenue.

10.G Annual maintenance fee for Bitco and Permittrax Software.

10.H Project Management Services Task Order with Turner & Townsend Heery for the Parks and Recreation Facility Project:

General Business - Action Items:

11.A Donation - LL Historical Society Pavillion Park Sign: Mayor Pro Tem Dunne moved to approve Item 11.A. The motion was seconded by Councilmember Severs. Jen Camp, Parks and Recreation Director, provided additional information about the donation. Questions were asked and answered. The Mayor called for a vote, and the motion passed unanimously.

Council Comments: Mayor Pro Tem Dunne had a question regarding item 10.F. Ben Turner, Public Works Director, provided answers.
Councilmember Ball raised questions regarding dates of upcoming events. Questions were answered by staff.

Public Hearings / Appeals-No items currently:

Resolutions:

Resolution No. 12-156H, Amending the City Council Rules of Procedure:

City Administrator McAvoy provided an overview of the principal changes incorporated in the resolution. Rochelle Caton, City Clerk, read the resolution by title only. Mayor Pro Tem Dunne moved to approve Resolution 12-156H as presented. The motion was seconded by Councilmember Fisher. No public comments were received. The motion passed unanimously.

Ordinances:

Ordinance 142A - An Ordinance of the City of Liberty Lake, Washington, Repealing Ordinance 142 Adopting Regulations for Special Events: Rochelle Caton, City Clerk, read Ordinance 142A by title only (first reading). Mayor Pro Tem Dunne moved to suspend the rules of procedure and proceed to a second reading. Councilmember Ball seconded the motion, which passed unanimously.

Rochelle Caton then read Ordinance 142A for the second reading. No public comments were received. Mayor Pro Tem Dunne moved to approve the ordinance, seconded by Councilmember Severs. The motion passed unanimously.

Emergency Ordinances-No items currently:

Introduction of Upcoming Agenda Items: Upcoming workshop items were discussed.

Citizen Comments: Craig Fobes, a city resident, provided comments related to the library size in the Capital Facilities Plan.

Executive Session:

Executive Session per RCW 42.30.110(1)(g) Evaluation of the qualifications of an applicant for public employment.:

At 8: 25 p.m., the Mayor and Council retreated to executive session pursuant to RCW 42.30.110(1)(g) regarding the qualifications of an applicant for public employment. Mayor and Council reconvened in council chambers at 8:40.

Adjournment: With there being no further business, the meeting was adjourned at 8:40 p.m.

These minutes were approved April 21, 2026.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Rochelle Caton

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.