



PLANNING COMMISSION MEETING MINUTES WEDNESDAY, MARCH 13, 2019

Planning Commission Members Present: Phil Folyer, Charles Matthews, Jamie Baird, Jesse Fox

Adjunct Member(s) Present: Anita Eylar

Absent (Excused): Joshua McKee, Tom Sahlberg, Richard Siler

Staff Present: Lisa Key, Kelsey Wright

Call to Order: Meeting was called to order at 4:01 p.m.

Roll Call: A quorum of members was present.

Review of Agenda & Approval of Minutes:

Commissioner Baird moved that the February 13th minutes be approved, seconded by Commissioner Fox. Minutes were approved with all ayes.

Action Items/ Discussions Presentations:

- A. Proposed 2019 Docket- City Initiated Comprehensive Plan Code Amendments:** Lisa Key presented an overview of the items being proposed by the City for amendments to the City's Comprehensive Plan. Items include zoning and comprehensive plan map updates to reflect the land recently annexed into the City, adding a flood damage prevention ordinance, correcting notice requirements for Type II administrative appeals, and updating regulations on adult living facilities to align with state law. Other clean up items to include adjustments to regulations on electronically changeable reader board signs, chain link fencing in the river district and changing "P&CD Director" to "Zoning Administrator". Also discussed was the idea of allowing additional extensions for phased subdivisions. Questions asked and answered.
- B. Food Truck Code Amendment Workshop:** Lisa Key presented an overview of the existing regulations pertaining to food trucks, as well as the proposed Code amendments to allow for food trucks in the industrial zone. Questions asked and answered. Following Lisa's presentation, Erin Whitney, owner of Snow Eater Brewing Company and Sarah Lathrop, owner of Liberty Lake Wine Cellars each spoke about why allowing food trucks at their businesses was important to them. Questions asked and answered. Following discussion, it was decided to take the proposed Code amendments to hearing at the next Planning Commission meeting.
- C. Design Review Code Workshop (City Development Code 10-4C):** Lisa Key reviewed an overview of the process for Design review and noted a few modifications to the proposed code amendments since the last workshop. Questions asked and answered. Following discussion, it was decided to take the proposed Code amendments to hearing at the next Planning Commission meeting.

D. 5G Small Cell Required Code Amendments: Lisa Key presented information on the 5G Small Cell requirements from the FCC Declaratory Ruling, as well as ideas from sample ordinances from other jurisdictions and associations. She highlighted the need to revise our code and some suggestions on what to include in our code, as well as the time frame in which it would need to be implemented in order to address current applications. Questions asked and answered.

Secretary's Report:

Lisa Key reported on the below listed items:

- 2019 Code Amendment Pipeline

Planning Commissioner Reports:

No reports at this time.

City Council Reporter of the Month:

Commissioner Folyer volunteered to report at the next City Council meeting.

Citizens Comments:

No comments made at this time.

Adjournment:

The meeting adjourned at 5:59 p.m.