



**THE CITY OF LIBERTY LAKE
PARKS & ARTS COMMISSION MEETING MINUTES
JANUARY 13TH, 2020 - 4:00 PM**

CALL TO ORDER:

Chair Laina Schutz called the meeting of the Parks and Arts Commission to order at 4:00 PM on January 13th, 2020.

ROLL CALL:

Commissioner David Himebaugh	Commissioner Laina Schutz
Commissioner Laura Frank	Commissioner Susan Morrow
Commissioner Tom Chamberlain	Adjunct Bob Schneidmiller Excused
Commissioner Tom Sahlberg	Adjunct Kate Laven
Commissioner Tom Stanley	Maintenance & Operations Director Jennifer Camp
Student Commissioner Srikar Surapaneni	Activities & Events Maintenance Worker Anita Eylar
	Administrative Assistant Tait Hunter

APPROVALS:

Commissioner Sahlberg moved to approve the minutes from the December 16th meeting. The motion was seconded by Commissioner Himebaugh. The motion carried unanimously.

CITIZEN COMMENTS:

Holly Woodruff, Resident, thanked the commission for pursuing the Winter Glow event. She especially thanked the volunteers, and noted that the community appreciated the event.

STAFF REPORT:

Jennifer Camp, Operations & Maintenance Director, provided the commissioners an update and discussed with them the success and future of the Winter Glow event.

Jennifer noted that the application for Tree City USA had been approved.

Jennifer Camp and Tait Hunter, Administrative Assistant, went over the 2020 process for reservations and programming. An update regarding the Community Gardens was also provided.

The details of the Trailhead Golf Course focus group meetings were discussed by the commission. It was highly encouraged for any commissioners to attend the next meeting.

Susan Morrow was welcomed as the newest commissioner.

NEW & UNFINISHED BUSINESS:

The commission discussed the future of the Henry Overpass artwork. As the project is still heavily in development, more information regarding parameters will come as the project continues.

ACTION ITEMS/ PRESENTATIONS/ GENERAL DISCUSSION:

Commissioner Chamberlain briefly went over the future of the Golf Bag Statue. He has met with a local sculptor regarding costs and timelines. He recommends starting with 3, and placing them in highly visible areas such as medians.

ACTION ITEMS/ PRESENTATIONS/ GENERAL DISCUSSION CONTINUED:

The commission voted on the Chair and Vice Chair of the commission. Commissioner Stanley moved to keep the positions as is for the term. Commissioner Himebaugh seconded the motion, which carried unanimously. For the 2020-2021 term, the Chair and Vice Chair will remain the same.

Rein from Spokane Valley Tech presented the prototype for the second addition of the Story Walk Project. The students are currently working to reduce costs and create a more efficient design. Students will be more heavily involved in the actual manufacturing of the stand, excluding anything that needs to be sent out for. The goal is to have the stands ready by June.

The president for Kiwanis spoke regarding the donation being made to fund future Story Walks. Costs will be narrowed down in the next month.

Commissioner Sahlberg moved to approve the donation of the Story Walk stands. Commissioner Himebaugh seconded the motion, which carried unanimously.

Mayor Shane Brickner offered to write a letter of recommendation for Rein for an upcoming competition, where the project will be entered.

February 3rd will be the only meeting in February. A notice of cancellation will be posted for the public.

ADJOURNMENT:

There being no further business, the meeting adjourned at 4:26 PM.