CITY COUNCIL MEETING
TUESDAY, MARCH 17, 2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Councilmember Ball.

Pledge of Allegiance: Led by Mayor, City Council and staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:00 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Kaminskas, Councilmembers Severs, Darrow, Klingler, Fisher, and Ball; Mark McAvoy, City Administrator; Kyle Dixon, Finance Director; Sean Boutz, City Attorney; Jen Camp, Parks and Recreation Director; Jandy Humble, Library Director; David Goehner, Communications Specialist; Ben Turner, Public Works Director; Shane Miller, IT Manager;

City officials who remotely attended the meeting via Zoom: Mayor Pro Tem Dunne; Luke Michaels, City Engineer; Derek Kosanke, Parks Superintendent; Stephen Reichert, Streets Crew Supervisor; Michael Stevens, Recreation Coordinator; and Amy Mullerleile, Interim Community Development Director.

Councilmember Severs made a motion to excuse Councilmember Kurtz. The motion was seconded by Councilmember Ball, passing unanimously.

Agenda Approval: Councilmember Severs moved to approve the agenda as presented, Councilmember Darrow seconded and the motion passed unanimously.

Citizen Comments: None given.

Announcements / Proclamations / Special Presentations:

Proclamation – Developmental Disabilities Awareness Month: Kyle Dixon read the Proclamation. Mayor Pro Tem Dunne moved to affirm the proclamation, seconded by Councilmember Severs and the motion carried unanimously. Mayor Kaminskas then read the remainder of the proclamation recognizing March as Developmental Disabilities Awareness Month. Deb Fink, from Building O'Hana provided additional information on how the city can support this effort.

Reports & Inquiries:

City Council: Mayor Pro Tem Dunne thanked everyone that participated in the Father/Daughter Dance.

Mayor: Mayor Kaminskas provided an update on recent and upcoming meetings, including the Girl Scouts "Sweets Before Supper" event, SRTC Board meeting, Valley Chamber Business Awards, Gonzaga Women's Lead Conference, Visit Spokane meeting, Spokane County Elected Officials meeting, and Greater Spokane "State of the Region," among others. The mayor and City Administrator McAvoy also briefly met with Congressman Michael Baumgartner at City Hall.

City Administrator: City Administrator McAvoy provided updates and reminders. He then invited Jen Camp to provide a preview of upcoming events and recreation programming. Kyle Dixon then followed to discuss an award the city received for its priority-based budgeting efforts.

Liberty Lake Sewer and Water District: Kottayam Natarajan reported on updates with permits on the well house and noted that the Liberty Lake outlet channel may not open in 2026.

Parks and Arts Commission: Katie Ferris from the Parks and Arts Commission provided an update on ongoing projects and areas of focus for the bike and pedestrian safety committee.

Library Board of Trustees: Jennifer Chase, Chair of the Library Board of Trustees, and Jandy Humble, Library Director, provided an update on first quarter activities at the library. Questions asked and answered.

Workshop Discussions:

Council Committees: Mayor and Council discussed re-establishing committees, identifying Finance, Public Safety and Community Development. Councilmembers identified their preferred committees to join.

Youth Commission: Mayor and Council discussed the merits of re-establishing the youth commission. Discussed youth interest vs. outreach efforts by the city. Commissions may have space to add youth nonvoting members to solicit youth representation. Council discussed outreach efforts, specifically engaging local high schools.

General Business – Consent Agenda: Mayor Pro Tem Dunne made a motion to approve Consent Agenda Items 10.A, 10.B, 10.C, 10.D, 10.E, 10.F and 10.G. The motion was seconded by Councilmember Fisher, passing unanimously, approving the following items:

10.A March 3rd City Council Meeting Minutes

10.B March 17, 2026, Vouchers in the amount of $1,260,183.62

10.C Annual subscriptions for CivicPlus website hosting and meeting management software.

10.D Construction services to replace sprinkler lines along Molter Ave. (Phase 2)

10.E Contract with Diamond Asphalt Paving for Library parking lot repairs.

10.F Task order with Parametrix to provide topographic survey and conceptual civil engineering design services for the reconstruction of Country Vista Drive.

10.G Contract with Fulcrum Environmental Consulting, Inc. for pre-renovation hazardous building materials inspection for new city hall.

General Business - Action Items:

11.A Pavement Master Plan: Mayor Pro Tem Dunne made a motion to approve Item 11.A. The motion was seconded by Councilmember Severs and passed unanimously.

11.B USTA PNW Three Year Tennis Recreation Agreement: Mayor Pro Tem Dunne made a motion to approve Item 11.B. The motion was seconded by Councilmember Severs and passed unanimously.

11.C Library Meeting Room Policy Changes: Mayor Pro Tem Dunne made a motion to approve Item 11.C. The motion was seconded by Councilmember Severs and passed unanimously.

Council Comments: Councilmember Ball inquired about department reports. Questions asked and answered. Mayor Pro Tem Dunne commented on how residents can report vandalism at city parks.

Public Hearings / Appeals- No items currently.

Resolutions:

14.A Resolution No. 26-283, "A Resolution of the City of Liberty Lake, Washington, Approving the Final Plat of River Crossing 2020 Third Addition, Located in a Portion of the Southeast Quarter of the Southwest Quarter and a Portion of the Southwest Quarter of the Southeast Quarter and a Portion of Parcels B and C of the Binding Site Plan BSP 76-00 of Section 9, Township 25 N, Range 45 E.W.M., Liberty Lake, Washington, File PLT2020-0001C.: Kyle Dixon read the Resolution by title only. Mayor Pro Tem Dunne motioned to approve Resolution 26-283 as presented. Councilmember Severs seconded and the motion carried unanimously.

14.B Resolution 26-284. A Resolution of the City of Liberty Lake providing for submission to the qualified voters of the City a proposition for the consideration of a sales and use tax of one-tenth of one percent for the purpose of funding criminal justice services: Kyle Dixon read the Resolution by title only. Mayor Pro Tem Dunne motioned to approve Resolution 26-284 as presented. Councilmember Severs seconded. After a brief discussion, the motion carried unanimously.

Ordinances-No items currently.

Emergency Ordinances-No items currently.

Introduction of Upcoming Agenda Items: Upcoming workshop items were discussed.

Citizen Comments: Kottayam Natarajan from LLSWD provided a more detailed explanation of the Liberty Lake outlet channel for city council.

Executive Session

19.A At 7:46, Mayor and Council retreated to executive session pursuant to RCW 42.30.110(1)(c) regarding real estate matters. Mayor and Council reconvened in council chambers at 8:05.

Adjournment: With there being no further business, the meeting was adjourned at

8: 05 p.m.

These minutes were approved April 14, 2026.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Rochelle Caton

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.