CITY COUNCIL MEETING
TUESDAY, AUGUST 4, 2026
HELD REMOTELY & IN PERSON AT CITY HALL
22710 E COUNTRY VISTA DRIVE

Instructions for providing public comment can be found at the end of the agenda.

Questions or Need Assistance? Please contact the City Clerk at rcaton@libertylakewa.gov

6:00 P.M. REGULAR SESSION

1. **Invocation**
2. **Pledge of Allegiance**
3. **Call to Order**
4. **Roll Call**
5. **Agenda Approval**
6. **Citizen Comments**
7. **Appointments**
   A. Confirmation of Appointments to City Council Committees
8. **Announcements / Proclamations / Special Presentations**
9. **Reports & Inquiries**
   A. City Council
   B. Mayor
   C. City Administrator
   D. Council Committee Updates
10. **Workshop Discussions**
    A. Gardens at Meadowwood Sign Notice of Violation
11. **General Business – Consent Agenda**

A. July 21, 2026, Meeting Minutes
Recommended Action: Approve the July 21, 2026, Meeting Minutes.

B. Approve Payroll
Recommended Action: Approve the August 4, 2026, vouchers, July 1–15, payroll and benefits in an amount not to exceed $1,496,607.31.

C. Purchase of Reel Grinder for Golf Course Equipment
Recommended Action: Move to approve the purchase of the reel grinder from Pacific Golf and Turf in an amount not to exceed $79,984.20.

D. Design Services Contract with BCRA for Library Improvements
Recommended Action: Authorize Mayor to sign a design services contract with BCRA for improvements to the municipal library in an amount not to exceed $15,500.

E. Molter Road Overlay Local Area Agreement
Recommended Action: Approve and authorize the Mayor to execute.

12. General Business - Action Items

A. Local Highway Technical Assistance Council (LHTAC) Safety Package Donation to Public Works
Recommended Action: Accept a donation from the Local Highway Technical Assistance Council, for roadwork safety package in the valued amount of $6,000.

13. Council Comments

14. Public Hearings / Appeals

15. Resolutions

16. Ordinances

17. Emergency Ordinances

18. Introduction of Upcoming Agenda Items

19. Citizen Comments

20. Executive Session

21. Adjournment

JOIN ZOOM MEETING

1st meeting of the month:

To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

Join from a PC, Mac, iPad, iPhone or Android device:
https://us02web.zoom.us/j/86578556158

Or One tap mobile:
+12532050468,,86578556158# US
+12532158782,,86578556158# US (Tacoma)

Or join by phone:
Dial: +1 253 205 0468 or +1 253 215 8782

Webinar ID: 865 7855 6158

PUBLIC COMMENT

If you wish to provide oral public comments during the Council meeting, you may do so in-person at City Hall or virtually via zoom. If you wish to speak in-person, please fill out a yellow Request to Speak Form. If you wish to speak via zoom, please join the zoom meeting using the meeting information above. The Mayor will invite public comments during the appropriate section of the agenda, at which time you can raise your hand, or send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the council meeting, please email your comments to rcaton@libertylakewa.gov by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

AGENDA ITEM NO.: 7.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: Confirmation of Appointments to City Council Committees

Dept of Origin: Legislative **Dept. Head Approval:** Mark McAvoy

Exhibit(s):
None

Expenditure Required	No
Budgeted	N/a
City Program	City Council Governance

Summary Statement

On April 21, 2026, the City Council confirmed a slate of Mayoral appointments to Council Committees. Due to a scheduling conflict, CM Rick Klingler is stepping down from the Growth, Development, and Infrastructure Committee. As a result, the Mayor is appointing CM Annie Kurtz to the Growth, Development, and Infrastructure Committee. Following confirmation, the Growth, Development, and Infrastructure Committee membership will consist of CM Dan Dunne, CM Linda Ball, and CM Annie Kurtz.

Recommended Action

Move to confirm the appointment of CM Annie Kurtz to the Growth, Development, and Infrastructure Committee.

AGENDA ITEM NO.: 10.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: Gardens at Meadowwood Sign Notice of Violation

Dept of Origin: Community Development **Dept. Head Approval:** Amy Mullerleile

Exhibit(s):
None

Expenditure Required	N/A
Budgeted	N/A
City Program	Code Enforcement & Business Licensing

Summary Statement

At the July 7, 2026, City Council meeting, representatives of the MeadowWood Homeowners Association (HOA) addressed the Council regarding a recent code enforcement action involving an HOA entrance sign that was installed within the public right-of-way without the required permit. During that meeting, the Council requested a workshop to review the circumstances of the case, discuss the applicable code requirements and enforcement process, and consider any policy or procedural issues identified. This workshop is intended to provide information to the Council and facilitate discussion; no formal action is anticipated.

Recommended Action

Workshop discussion.

AGENDA ITEM NO.: 11.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: July 21, 2026, Meeting Minutes

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
July 21 2026 Meeting_Minutes_Preview (002)

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the July 21, 2026, Meeting Minutes.

CITY COUNCIL MEETING
TUESDAY, JULY 21, 2026
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Mayor Kaminskas.

Pledge of Allegiance:

Led by Mayor Kaminskas, City Council and Staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:01 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Kaminskas; Mayor Pro Tem Dunne; Councilmembers Severs, Kurtz, Darrow, Klingler, Fisher, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Deputy Chief Darin Morgan; Ben Turner, Public Works Director; Kyle Dixon, Finance Director; Jen Camp, Parks and Recreation Director; Jandy Humble, Library Director; David Goehner, Communications Specialist; Sue Hudson-Rau, Code Enforcement Officer; Chelsea Griffin, Children's Services Associate; Cathy Bakken, Children's Services Librarian; Shane Miller, IT Manager; Michael Vigue, IT Services; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Luke Michaels, City Engineer; Chief Damon Simmons; and Derek Kosanke, Parks Superintendent.

Agenda Approval:
Mayor Pro Tem Dunne made a motion to remove Item 20.A, Executive Session. The motion was seconded by Councilmember Severs and passed unanimously. Mayor Pro Tem Dunne then moved to approve the agenda as amended. The motion was seconded by Councilmember Severs and passed unanimously.

Citizen Comments: None.

Appointments:

Announcements / Proclamations / Special Presentations:

Spokane Valley Fire Department: Fire Chief Soto provided a presentation on the 2026 second-quarter report. Questions were asked and answered throughout.

Reports & Inquiries:

City Council:

Mayor Pro Tem Dunne mentioned the upcoming Kiwanis Movie in the Park on July 25, 2026.

Councilmember Ball commented on the Growth, Development and Infrastructure Committee meeting.

Councilmember Fisher shared comments related to the HUB.

Mayor: Mayor Kaminskas provided an update on recent and upcoming meetings, including the SRTC Board Meeting, State of the Valley event, GSI Regional Advocacy Meeting, and Farmers Market scheduling.

City Administrator: City Administrator McAvoy provided updates and reminders. He then shared a brief recap of summer event attendance using Placer.ai data. Questions were asked and answered.

City Administrator McAvoy introduced the following staff members, who provided brief presentations and introductions:

- Ben Turner, Public Works Director, provided a briefing on the Neyland Stormwater Project. Questions were asked and answered throughout.
- Jandy Humble, Library Director, introduced new staff member Cathy Bakken, Children's Services Librarian.
- Chelsea Griffin, Children's Services Associate, introduced herself.
- Shane Miller, IT Manager, introduced Michael Vigue, IT Services.

City Administrator McAvoy then shared a brief presentation on the three logo design concepts provided by Visit Spokane. Discussion ensued. Community engagement will follow as the next step.

Liberty Lake Sewer & Water District: Bill Gennoway, representing the Liberty Lake Sewer & Water District, provided a brief update and seasonal reminders. Questions were asked and answered.

Parks and Arts Commission: Nancy Hill, representing the Parks and Arts Commission, provided a brief presentation on current and future projects. Questions were asked and answered throughout.

Workshop Discussions:

Pavillion Park Play Structure: Jen Camp, Parks and Recreation Director, provided a joint presentation with Gen Dial of SCJ Alliance regarding the Pavilion Park Playground Renovation. Staff sought Council direction on the scope of the renovation. Questions were asked and answered, and discussion ensued. Council reached consensus to support expanding the playground to serve children ages 2–12, incorporating inclusive equipment for all abilities, swings, and shade.

STA Proposition 1 Ballot Measure: Mayor Kaminskas introduced this item for discussion. Mayor Pro Tem Dunne spoke in support of the proposed resolution. Discussion ensued among the Council.

Mayor Kaminskas asked whether any Councilmembers opposed considering Resolution No. 26-289 later in the agenda. No objections were raised.

Weed Control Practices: City Administrator McAvoy introduced this item. A joint presentation was provided by Jen Camp, Parks and Recreation Director; Ben Turner, Public Works Director; and Sue Hudson-Rau, Code Enforcement Officer, regarding weed control practices throughout the City. Questions were asked and answered throughout. City Administrator McAvoy concluded the discussion by outlining next steps related to the upcoming Sidewalk Master Plan.

General Business – Consent Agenda:

Mayor Pro Tem Dunne made a motion to approve Items 11.A through 11.G. Councilmember Severs seconded the motion, which passed unanimously.

11.A Approve Meeting Minutes: Approve July 7, 2026, Meeting Minutes.

11.B July 21, 2026, Vouchers: Approve the 7.21.2026 vouchers, Q2 Quarterlies, 6.16.2026-6.30.2026 payroll and benefits in the total amount of $1,114,724.23.

11.C SCJ Alliance — Project Management Task Order: Approve the SCJ Alliance Task Order No. 00, in an amount not to exceed $7,500.

11.D Spokane County Urban Consortium Re-certification: Approve the Cooperation Agreement.

11.E Yunin Artist Agreement - Orchard Park Mural: Approve the Artist Services Agreement with Yelena Yunin, which authorizes the city to spend an amount not to exceed $21,000.

11. F Picken Artist Agreement - Harvard Ripples Park Mural: Approve the Artist Services Agreement with Ellen Picken, which authorizes to city to spend an amount not to exceed $10,000.

11.G Construction Services Contract for Mission Ave Frontage Improvements: Approve the construction services agreement with Selland Construction, Inc., in an amount not to exceed $900,000.

General Business - Action Items:

12.A Donation-LLPD: Mayor Pro Tem Dunne made a motion to accept the donation. Councilmember Severs seconded the motion. Deputy Chief Morgan provided additional information regarding the donation. Mayor Kaminskas called for a vote, and the motion passed unanimously.

Council Comments:

Public Hearings / Appeals:

Resolutions:

Resolution 26-289, A Resolution of the City Council of the City of Liberty Lake, Washington in Support of STA Proposition 1.:

City Clerk Rochelle Caton read Resolution No. 26-289 by title only. Councilmember Severs made a motion to approve Resolution No. 26-289. Mayor Pro Tem Dunne seconded the motion. Questions were asked and answered. No public comments were made. Mayor Kaminskas called for a vote, and the motion passed unanimously.

Ordinances:

Emergency Ordinances:

Introduction of Upcoming Agenda Items: Councilmember Kurtz inquired about the status of the Governance Manual. Attorney Boutz stated that he anticipates presenting a draft for Council review in September.

Councilmember Darrow suggested adding a brief status report from Council committees to a near future agenda.

Citizen Comments:

Executive Session:

Executive Session Per RCW 42.30.110(1)(i)(ii) Litigation: This item was moved from the agenda.

Adjournment: With there being no further business, the meeting was adjourned at 8:23 p.m.

These minutes were approved August 4, 2026.

_____

Cris Kaminskas, Mayor
City of Liberty Lake

_____

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.

AGENDA ITEM NO.: 11.B.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: Approve Payroll

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
8.4.2026, 08042026 Council

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the August 4, 2026, vouchers, July 1–15, payroll and benefits in an amount not to exceed $1,496,607.31.

City of Liberty Lake

Consent Agenda for August 4, 2026
City Council Meeting

Report from the Mayor for pending claims and payment of previously approved obligations through August 4, 2026.

Payee	Description	Amount
	See attached voucher report.	
Total vouchers through August 4, 2026		
	Check(s) 36475-36522	$215,539.93
	EFT	$689,204.49
		$904,744.41
July 1-15, 2026 payroll and benefits		
	EFT	$591,862.90
		$1,496,607.31

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

Council Member

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4203	08/04/2026	Claims	3	EFT	ACUSHNET COMPANY	583.73	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				308.98	GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				80.85	STICK COVERS
		420 - 576 61 34 01 - Pro Shop Merchandise				193.90	GOLF CLUB
4204	08/04/2026	Claims	3	EFT	AMAZON CAPITAL SERVICES	3,875.45	MATERIALS
		001 - 514 23 31 00 - Administrative Services Supplies				21.73	CUSTOM STAMP
		001 - 514 23 31 00 - Administrative Services Supplies				18.63	ERGONOMIC WIRELESS MOUSE
		001 - 518 30 31 00 - Facility - Central Supplies				38.79	LENS WIPES FOR EYEGLASSES
		001 - 518 30 31 00 - Facility - Central Supplies				76.29	HARD HATS
		001 - 518 80 30 00 - Supplies For Consumption IT				52.28	PHONE CASES
		001 - 518 80 30 00 - Supplies For Consumption IT				6.52	SHORT USB EXTENSION CABLE
		001 - 521 10 31 00 - Law Enforcement Supplies				85.52	COLOR RIBBON
		001 - 521 10 31 00 - Law Enforcement Supplies				115.99	COFFEE, COFFEE CREAMER, PAPER COFFEE CUPS, SUGAR PACKETS
		110 - 542 70 31 01 - Roadside - Supplies				61.66	DECK FLAT IDLER PULLEY
		110 - 542 70 31 01 - Roadside - Supplies				51.70	MOWER DECK BELT, ERGONOMIC CHAR
		110 - 542 70 31 01 - Roadside - Supplies				260.46	TURF TIRES
		110 - 542 70 31 01 - Roadside - Supplies				126.84	DOG WASTE CAN LINERS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				87.19	SOLAR BATTERY CHARGER MAINTAINER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				37.04	PHONE CHARGERS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				78.02	ELECTROLYTE POWDER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				129.70	ROLLING SHOP STOOL
		001 - 572 10 31 00 - Library Supplies				15.84	ROTATING PENCIL/PEN HOLDER FOR DESK, NOTEPAD
		001 - 572 10 31 00 - Library Supplies				70.87	SURGE PROTECTOR POWER STRIPS, BAGLESS VACUUM CLEANER,
		001 - 572 10 31 00 - Library Supplies				15.94	BATTERIES
		001 - 572 10 31 00 - Library Supplies				40.47	DISINFECTING WIPES, NITRILE GLOVES
		001 - 572 10 31 00 - Library Supplies				35.96	FLASH DRIVES
		001 - 572 10 31 00 - Library Supplies				49.09	TAPE, TAPE DISPENSER REPLACEMENT CORES, DESKTOP TAPE DISPENSER ADHESIVE ROLL HOLDERS
		001 - 572 10 31 00 - Library Supplies				101.47	BLACK TONER
		001 - 572 10 31 00 - Library Supplies				13.07	SPIRAL NOTEBOOK
		001 - 572 10 31 00 - Library Supplies				76.62	CASES FOR HOTSPOT WIFI DEVICES, LIQUID HAND SOAP
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				145.07	SAFETY BOX CUTTERS, DISPOSABLE PAPER PLATES, RIVER ROCKS, KIDS TEMPORARY TATTOOS, KIDS SCISSORS, CARDBOARD CONSTRUCTION TOOL KITS, PAINT PENS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				108.98	STACKABLE CLEAR PLSTIC BINS WITH LATCHING LIDS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				33.82	PLAY-DOH
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				281.99	AIR DRY CLAY, EXACTO KNIVES, IMPASTO CLEAR ACRYLIC GEL, BOARD GAMES, PLASTIC CUTTING BOARD MATS, BUTTON MAKER SUPPLIES, ROLLING PIN, MINI CANVASES
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				91.68	PLASTIC MESH ZIPPER POUCH, PAPER ORGANIZER, HARD SHELL ZIPPER CASE
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				190.84	MINI ICE CUBE SQUISHY FIDGET TOYS, GEL PENS, MINI BLANK BOOKS, CHEWING GUM, MINTS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				10.33	ANGLED OFFSET SPATULAS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				95.34	CANDY, COOKIE PACKS

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				96.85	4,000 PIECES OF CRYSTALS, MULTICOLORED FAKE ICE CUBES, EMPTY SENSORY BOTTLES WITH LIDS, MINI RESIN TURTLES, MINI RESIN LEAVES, BULK LOOSE SEQUINS, PAPER FUNNELS, MINI RESIN ANIMALS
		001 - 572 20 34 06 - Library Books & Other Materials				41.33	DVD'S
		001 - 572 20 34 06 - Library Books & Other Materials				-10.86	RETURN OF DVD
		001 - 572 20 34 06 - Library Books & Other Materials				156.37	BLU-RAYS, DVD'S
		001 - 572 20 34 06 - Library Books & Other Materials				14.97	BOOK
		001 - 572 20 34 06 - Library Books & Other Materials				19.57	DVD
		001 - 572 20 34 06 - Library Books & Other Materials				36.78	BOOKS
		001 - 572 20 34 06 - Library Books & Other Materials				76.69	DVD'S
		001 - 572 20 34 06 - Library Books & Other Materials				97.40	BOOK, DVD'S
		420 - 576 61 31 03 - Maintenance Supplies				51.70	MOWER DECK BELT, ERGONOMIC CHAR
		420 - 576 61 31 03 - Maintenance Supplies				109.78	CASE FOR LABEL MAKER, TAPE FOR LABEL MAKER, LABEL MAKER, CLEANING WIPES
		420 - 576 61 31 03 - Maintenance Supplies				89.06	TRIMMER LINE
		420 - 576 61 31 03 - Maintenance Supplies				40.34	HI VIS SAFETY T-SHIRTS, REAR VIEW MIRROR
		420 - 576 61 31 03 - Maintenance Supplies				12.80	COOLING TOWELS
		420 - 576 65 31 01 - Maintenance Of Golf Course				40.14	3D PRINTER FILAMENT
		420 - 576 65 31 01 - Maintenance Of Golf Course				9.29	FERTILIZER SPREADER COVER
		001 - 576 80 31 01 - Parks Supplies				51.56	2-1/2" TO 2" RECEIVER ADAPTER SLEEVE, 2.5 INCH TO 2 INCH HITCH REDUCER
		001 - 576 80 31 01 - Parks Supplies				51.70	MOWER DECK BELT, ERGONOMIC CHAR
		001 - 576 80 31 01 - Parks Supplies				109.77	CASE FOR LABEL MAKER, TAPE FOR LABEL MAKER, LABEL MAKER, CLEANING WIPES
		001 - 576 80 31 01 - Parks Supplies				24.17	MICRO USB EXTENSION CABLE, POWER ADAPTERS
		001 - 576 80 31 01 - Parks Supplies				40.33	HI VIS SAFETY T-SHIRTS, REAR VIEW MIRROR
		001 - 576 80 31 01 - Parks Supplies				29.40	BEARING DOUBLE RUBBER SEALS
		001 - 576 80 31 01 - Parks Supplies				12.80	COOLING TOWELS
		001 - 576 80 31 25 - Pavillion Park Supplies				17.01	LIQUID HAND SOAP
		001 - 576 80 31 45 - Orchard Park Supplies				30.76	FOAMING HAND SOAP
4205	08/04/2026	Claims	3	EFT	APOLLO SHEET METAL INC	289.67	SERVICES
		420 - 576 61 41 03 - Facilities - Professional Services_				289.67	HVAC SVCS
4206	08/04/2026	Claims	3	EFT	AW REHN & ASSOCIATES	7,215.99	SERVICES
		502 - 517 30 29 00 - Health Insurance Services				428.71	CLAIM REIMBURSEMENT NOTIFICATION 07/02/2026
		502 - 517 30 29 00 - Health Insurance Services				821.03	CLAIM REIMBURSEMENT NOTIFICATION 07/03/2026
		502 - 517 30 29 00 - Health Insurance Services				979.27	CLAIM REIMBURSEMENT NOTIFICATION 07/13/2026
		502 - 517 30 29 00 - Health Insurance Services				1,915.48	CLAIM REIMBURSEMENT NOTIFICATION 07/15/2026
		502 - 517 30 29 00 - Health Insurance Services				3,071.50	EMPLOYER FUNDING NOTIFICATION 07/13-07/19/2026
4207	08/04/2026	Claims	3	EFT	BEST BUY BUSINESS ADVANTAGE ACCOUNT	1,642.79	MATERIALS
		334 - 594 21 62 00 - Police - Buildings & Structures				1,642.79	INSIGNIA 12'4K ULTRA HD, TILTING TV WALLS, SAMSUNG TVS
4208	08/04/2026	Claims	3	EFT	COUNTRY LOCK & KEY INC	777.06	SERVICES
		001 - 572 50 41 00 - Facility - Professional Services_Li				777.06	LLML FRONT DOOR LOCK REPLACEMENT
4209	08/04/2026	Claims	3	EFT	DARDAN ENTERPRISES INC	494,792.11	AGENDA ITEM 11.B 03032026 COUNCIL

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 594 18 62 04 - Central Services - New City Hall				494,792.11	WORK COMPLETED THROUGH 07/31/2026
4210	08/04/2026	Claims	3	EFT	DIY COURT USA INC	1,907.50	MATERIALS
		111 - 594 76 60 02 - Capital Outlays Public Art				1,907.50	PAINT
4211	08/04/2026	Claims	3	EFT	EVANS CRAVEN & LACKIE PS	6,000.00	SERVICES
		001 - 515 41 41 00 - External Legal Services - Consult				6,000.00	SVCS THROUGH 06/24-07/27/2026
4212	08/04/2026	Claims	3	EFT	EXECUTECH UTAH LLC	9,731.02	SERVICES
		001 - 518 80 41 00 - Information Technology Services				9,731.02	DUO ESSENTIALS, ACRONIS, SOPHOS, CENTRAL EXTENDED SUPPORT FOR OLDER VERSIONS OF WINDOWS, NINJA RMM, AUVIK ENHANCED NETWORK MONITORING SVCS, MICROSOFT ENTRA, OFFICE 365
4213	08/04/2026	Claims	3	EFT	ARLENE F FISHER MAURER	487.68	TRAVEL
		001 - 511 60 43 00 - Legislative Travel-Lodging,Meals				487.68	MILEAGE/PER DIEM FOR AWC MUNICIPAL BUDGETING & FISCAL MGMT WORKSHOP
4214	08/04/2026	Claims	3	EFT	GHA TECHNOLOGIES INC	413.11	SUBSCRIPTION
		001 - 518 80 41 00 - Information Technology Services				413.11	MACRIUM REFLECT-TECHNICIANS LICENSE ANNUAL PLAN
4215	08/04/2026	Claims	3	EFT	CHELSEA L GRIFFIN	27.25	REIMBURSEMENT
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				27.25	FOOD CONTAINERS, SCOOP SET, CUPS, BOWLS
4216	08/04/2026	Claims	3	EFT	HD SUPPLY FACILITIES MAINTENANCE LTD	1,674.11	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				634.31	TOILET PAPER
		001 - 518 30 31 10 - Facility - Supplies_City Hall				405.48	PAPER TOWELS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				317.16	TOILET PAPER
		001 - 572 50 31 00 - Facilities - Supplies_Library				317.16	TOILET PAPER
4217	08/04/2026	Claims	3	EFT	HOME DEPOT CREDIT SERVICES	2,440.04	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				43.84	TONGUE & GROOVE PLIER
		001 - 518 30 31 00 - Facility - Central Supplies				72.36	BATTERIES
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				59.88	DIGITAL HUMIDITY AND TEMPERATURE COMFORT MONITORS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				18.03	DISINFECTING ALL PURPOSE CLEANER, WAX RING WITH BOLTS, EXTRA THICK WAX RING
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				316.10	KEYLESS DOOR LOCKS WITH HANDLES
		410 - 531 00 40 02 - Storm Drainage Utilities - Profes				63.98	WHITEWOOD STUDS, CONCRETE
		110 - 542 30 31 00 - Roadway - Supplies_Signage				29.26	BUCKET, PUTTY KNIFE, THROAT SEAL LIQUID
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				58.78	AUTOMATIC WIRE STRIPPER & CUTTER, 6-IN-1 COMBINATION PLIERS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				51.23	BOTTLED WATER, 5 GALLON WATER CONTAINERS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				69.53	BOTTLED WATER, POWERADE
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				101.47	PADLOCKS, KEY RINGS, WIRE ROPE REEL, LOCK PINS, ALUMINUM FERRULES
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				-25.89	RETURN OF LOCK PINS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				25.89	LOCK PINS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				38.13	DIGITAL MULTI-METER
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				28.82	ASH BEACH PEBBLES BAGS
		001 - 572 50 31 00 - Facilities - Supplies_Library				18.16	WAVE TANK LEVER
		420 - 576 61 31 03 - Maintenance Supplies				54.70	CONCRETE, DIMENSIONAL LUMBER
		420 - 576 61 31 03 - Maintenance Supplies				40.82	BOTTLED WATER, GATORADE

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		420 - 576 61 31 03 - Maintenance Supplies				140.75	CARBIDE GRIT CUT OFF WHEELS, METAL BONDED CUT DISCS, WINDSHIELD WIPER FLUID, CANVAS GLOVES, FLEXCUFF, NITRILE GLOVES, GATORADE
		420 - 576 61 31 03 - Maintenance Supplies				16.04	SURGE PROTECTOR POWER STRIP
		420 - 576 61 31 03 - Maintenance Supplies				36.73	BATTERIES, CABLE TIES, HDMI CABLE
		420 - 576 61 31 03 - Maintenance Supplies				212.93	POWER TOOL BATTERIES
		420 - 576 61 31 03 - Maintenance Supplies				34.74	BOTTLED WATER, TOILET PAPER, GATORADE
		420 - 576 61 31 03 - Maintenance Supplies				37.42	TRIME LINE
		420 - 576 61 31 03 - Maintenance Supplies				30.46	5 GALLON CONTAINERS, BOTTLED WATER
		420 - 576 65 31 01 - Maintenance Of Golf Course				123.16	CONCRETE, BUCKETS, TOILET BRUSHES, METAL SPIRAL MIXER, TRASH BAGS
		420 - 576 65 31 01 - Maintenance Of Golf Course				20.83	TRIME LINE, HEX BOLTS
		420 - 576 65 31 01 - Maintenance Of Golf Course				21.33	GALVANIZED CONCRETE SCREW ANCHORS
		001 - 576 80 31 01 - Parks Supplies				40.82	BOTTLED WATER, GATORADE
		001 - 576 80 31 01 - Parks Supplies				140.75	CARBIDE GRIT CUT OFF WHEELS, METAL BONDED CUT DISCS, WINDSHIELD WIPER FLUID, CANVAS GLOVES, FLEXCUFF, NITRILE GLOVES, GATORADE
		001 - 576 80 31 01 - Parks Supplies				16.03	SURGE PROTECTOR POWER STRIP
		001 - 576 80 31 01 - Parks Supplies				60.80	KNEELING PAD, NITRILE GLOVES, REUSABLE NEOPRENE LONG CUFF GLOVES
		001 - 576 80 31 01 - Parks Supplies				36.72	BATTERIES, CABLE TIES, HDMI CABLE
		001 - 576 80 31 01 - Parks Supplies				16.01	BOTTLED WATER, GATORADE
		001 - 576 80 31 01 - Parks Supplies				34.74	BOTTLED WATER, TOILET PAPER, GATORADE
		001 - 576 80 31 01 - Parks Supplies				37.41	TRIME LINE
		001 - 576 80 31 01 - Parks Supplies				33.48	ELECTRICAL TAPE, EXTREME WEATHER ELECTRICAL TAPE, STORAGE TOTE
		001 - 576 80 31 01 - Parks Supplies				30.45	5 GALLON CONTAINERS, BOTTLED WATER
		001 - 576 80 31 01 - Parks Supplies				46.74	ANCHOR KIT WITH SCREWS, TAPCON DRILL BITS, TAPCON HEX HEADS
		001 - 576 80 31 15 - Ballfields Supplies				26.70	MOPPING REFILL KIT, SHOP TOWEL ROLLS
		001 - 576 80 31 25 - Pavillion Park Supplies				39.71	ANT & ROACH INSECT KILLER, ANTIBACTERIAL ALL-PURPOSE CLEANER
		001 - 576 80 31 35 - Town Square Supplies				55.44	SLEEVE ANCHORS, DRILL BIT
		001 - 576 80 31 55 - Rocky Hill Park Supplies				84.76	TECTITE MALE ADAPTER, FEMALE BALL VALVE, PVC DEMOUNTS, SELF ADJUSTING PIPE WRENCH, PTFE THREAD TAPE
4218	08/04/2026	Claims	3	EFT	HORIZON	6,955.65	MATERIALS
		001 - 518 30 31 10 - Facility - Supplies_City Hall				390.35	HYBRID BATTERY CONTROL, DC LATCHING SOLEN PLAST VALVE
		110 - 542 70 31 01 - Roadside - Supplies				44.38	DUST COVER ASSEMBLY, SLIDING RING
		110 - 542 70 31 01 - Roadside - Supplies				209.81	OUTPUT MODULE
		110 - 542 70 31 01 - Roadside - Supplies				226.67	OUTDOOR CONTROLLER & PLUG
		110 - 542 70 31 01 - Roadside - Supplies				73.03	POP-UP ROTORS
		110 - 542 70 31 01 - Roadside - Supplies				39.20	AUTO-RANGING MULTIMETER, BATTERIES
		110 - 542 70 31 01 - Roadside - Supplies				-34.88	RETURN OF AUTO-RANGING MULTIMETER
		110 - 542 70 31 01 - Roadside - Supplies				39.92	PVC TEE, PVC REDUCING 90 DEGREE ELBOW, SPIRAL BARB 90 DEGREE ELBOWS, MPT X FPT 90 DEGREE ELBOW, SWING PIPE
		110 - 542 70 31 01 - Roadside - Supplies				45.20	SOLENOID ASSEMBLY
		110 - 542 70 31 01 - Roadside - Supplies				-34.34	RETURN OF SWING PIPE
		110 - 542 70 31 01 - Roadside - Supplies				140.10	BATTERY OPERATED CONTROLLER
		110 - 542 70 31 01 - Roadside - Supplies				208.00	BATTERY OPERATED CONTROLLER, PVC CAP, 90 DEGREE ELBOW, FPT TEE
		110 - 542 70 31 01 - Roadside - Supplies				225.63	ROTORS

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		110 - 542 70 31 02 - Roadside - Horticulture Supplies				14.90	REPAIR COUPLING, PVC COUPLINGS, PVC REDUCING TEE
		110 - 542 70 31 02 - Roadside - Horticulture Supplies				156.14	COMPLETE VESSEL INTERNA REPAIR KIT
		001 - 576 80 31 01 - Parks Supplies				1,447.01	EDGER WITH FIXED WHEEL
		001 - 576 80 31 01 - Parks Supplies				141.05	BLUE FLAG HORIZON LOGO, QUART MEASURING CUP, PVC STREET 90 DEGREE ELBOWS
		001 - 576 80 31 15 - Ballfields Supplies				195.50	FIELD DECODER 1 LINE 1 VALVE
		001 - 576 80 31 25 - Pavillion Park Supplies				163.53	WI-FI MODULE CONTROLLERS, GLUE, PVC PRIMER, PVC COUPLINGS, PRO-SPAN REPAIR COUPLING
		001 - 576 80 31 25 - Pavillion Park Supplies				511.18	RECIPROCATING BLADE, PVC COUPLINGS, REPAIR COUPLINGS, PVC CEMENT
		001 - 576 80 31 25 - Pavillion Park Supplies				538.87	2-STATION DIRECT BURIAL BICODER
		001 - 576 80 31 45 - Orchard Park Supplies				9.03	REPAIR COUPLING, PVC COUPLING
		001 - 576 80 31 45 - Orchard Park Supplies				18.76	DOROT SOLENOIDS, SOLENOID ASSEMBLY
		001 - 576 80 31 45 - Orchard Park Supplies				226.01	SOLENOID ASSEMBLIES
		001 - 576 80 31 45 - Orchard Park Supplies				262.36	SPIKES, VINYL TUBE
		410 - 594 31 60 01 - Capital Expenditures/Expenses				202.42	WIRELESS VALVE LINK
		410 - 594 31 60 01 - Capital Expenditures/Expenses				916.96	DC LATCHING SOLEN PLAST VALVES, BASE ICC2 W/ FLOW PLASTIC MT, WIRELESS VALVE OUTPUT MODULE, REPEATER, WIRELESS VALVE LINKS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				578.86	DOMESTIC CONTROLLER
4219	08/04/2026	Claims	3	EFT	JANDY M HUMBLE	26.30	REIMBURSEMENT
		001 - 572 10 32 00 - Library Fuel Consumed				26.30	MILEAGE TO/FROM QUARTERLY ILG MEETING
4220	08/04/2026	Claims	3	EFT	INGRAM LIBRARY SERVICES	1,414.33	BOOKS
		001 - 572 20 34 06 - Library Books & Other Materials				1,414.33	BOOKS
4221	08/04/2026	Claims	3	EFT	INLAND ASPHALT COMPANY	2,010.36	MATERIALS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				771.55	PLANT ASPHALT
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				556.69	PLANT ASPHALT
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				682.12	PLANT ASPHALT
4222	08/04/2026	Claims	3	EFT	LEAF CAPITAL FUNDING LLC	188.29	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				28.66	KYOCERA INSURANCE & TAX
		001 - 591 14 70 00 - Leases				159.63	KYOCERA CS 6054 CI
4223	08/04/2026	Claims	3	EFT	MARX GOLF OPERATIONS INC	1,017.92	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				1,017.92	GOLF BRUSHES, DOUBLE SIDED BRUSHES, GOLF BALL TEES, BRUSH T YELLOWS
4224	08/04/2026	Claims	3	EFT	MIZUNO USA INC - NDC	4,216.65	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				1,107.51	GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				270.51	GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				775.71	GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				968.01	GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				1,094.91	GOLF CLUBS
4225	08/04/2026	Claims	3	EFT	MOBILE MODULAR	541.73	SERVICES
		110 - 518 30 41 20 - Facility - Professional Services_P				541.73	OFFICE RENTAL 07/22-08/20/2026
4226	08/04/2026	Claims	3	EFT	O'REILLY AUTO PARTS	683.00	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				150.38	BATTERIES
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				44.08	CONNECTOR
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				23.08	BREAK AWAY SWITCH
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				104.50	MOTOR OIL, OIL FILTER

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		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				3.84	TIRE VALVE
		420 - 576 61 31 03 - Maintenance Supplies				150.39	BATTERIES
		420 - 576 61 31 03 - Maintenance Supplies				4.63	APPLICATOR
		420 - 576 61 31 03 - Maintenance Supplies				-4.63	RETURN OF APPLICATOR
		001 - 576 80 31 01 - Parks Supplies				150.38	BATTERIES
		001 - 576 80 31 01 - Parks Supplies				4.62	APPLICATOR
		001 - 576 80 31 01 - Parks Supplies				40.59	CARBURETOR CLEANER, SPARK PLUGS
		001 - 576 80 31 01 - Parks Supplies				-40.59	RETURN OF CARBURETOR CLEANER, SPARK PLUGS
		001 - 576 80 31 01 - Parks Supplies				-4.62	RETURN OF APPLICATOR
		001 - 594 76 64 01 - Parks-Furniture,Computers&Equ				56.35	LP HARDWARE, LP FRAMES, 3PK PAPER
4227	08/04/2026	Claims	3	EFT	OFFICE DEPOT	110.87	MATERIALS
		001 - 518 80 30 00 - Supplies For Consumption IT				12.77	DISINFECTANT WIPES, TRANSPORTATION SURCHARGE
		001 - 558 50 31 00 - CP&ED Supplies				49.05	PAPER CLIPS, PENS, PENCILS, COPY PAPER
		001 - 576 80 31 01 - Parks Supplies				49.05	PAPER CLIPS, PENS, PENCILS, COPY PAPER
4228	08/04/2026	Claims	3	EFT	OPPORTUNITY INDUSTRIES INC	1,308.00	SERVICES
		310 - 594 18 60 00 - Capital Expenditures/Expenses-C				1,308.00	SVCS TO INSTALL INTERNET BOX AND POWER ON POLE
4229	08/04/2026	Claims	3	EFT	PARAMETRIX	16,015.07	CLIMATE RESILIENCY PLANNING
		001 - 558 60 40 01 - Professional Services Climate Re				16,015.07	TASK 01 PUBLIC ENGAGEMENT STRATEGY, TASK 05 FINAL CLIMATE ELEMENT
4230	08/04/2026	Claims	3	EFT	PARAMETRIX	111,975.40	SERVICES
		001 - 558 50 40 02 - CP&ED Plan Checking Outside S				1,287.50	TASK 16 ARGYLE LIBERTY LAKE REVIEW-SUBTASK 16 ARGYLE LIBERTY LAKE PLAT REVIEW
		001 - 558 50 40 02 - CP&ED Plan Checking Outside S				950.00	TASK 01 LEGACY RIDGE PHASE F-SUBTASK 01 LEGACY RIDGE PHASE F
		001 - 558 50 41 00 - CP&ED-Professional Services				147.50	TASK 15 TRAILHEAD PARKING DEED-SUBTASK 15 TRAILHEAD PARKING DEED
		411 - 594 42 60 05 - Capital Expense Neyland Ave St				2,495.00	TASK 3777878026 SPRAGUE AVE & NEYLAND AVE STORMWATER-SUBTASK 01 SURVEY/RESEARCH/KICK-OFF MEETING, SUBTASK 03 FINAL DESIGN, SUBTASK 04 BIDDING SERVICES
		311 - 595 30 60 10 - Capital Expenditures-Mission Av				11,930.00	TASK 3777878033 MISSION FRONTAGE IMPROVEMENTS-SUBTASK 02 PRELIMINARY DESIGN, SUBTASK 03 FINAL DESIGN
		311 - 595 30 60 11 - Capital Expenditures-Mission Av				33,427.90	TASK 01 MISSION AVE OVERLAY (E COUNTRY VISTA DR TO N MOLTER RD)-SUBTASK 05 CONSTRUCTION MANAGEMENT SVCS, SUBTASK BUD-SUBCONSULTANT-BUDINGER & ASSOCIATES
		311 - 595 30 60 16 - Capital Expenditures-Country Vi				38,235.35	TASK 3777878037 COUNTRY VISTA DRIVE-SUBTASK 01 TOPOGRAPHIC SURVEY & BOUNDARY, SUBTASK 02 CONCEPTUAL DESIGN, SUBTASK STR-STRATA (SUB), SUBTASK EXPENSES
		311 - 595 30 60 16 - Capital Expenditures-Country Vi				23,502.15	TASK 3777878037 COUNTRY VISTA DRIVE-SUBTASK 01 TOPOGRAPHIC SURVEY & BOUNDARY, SUBTASK 02 CONCEPTUAL DESIGN, SUBTASK STR-STRATA (SUB), SUBTASK EXPENSES

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4231	08/04/2026	Claims	3	EFT	PRESTIGE SECURITY & INVESTIGATIONS LLC	1,485.42	SERVICES
		001 - 571 00 41 05 - Special Events Professional Servi				1,485.42	FOUNDERS & FIREWORKS SECURITY
4232	08/04/2026	Claims	3	EFT	PURCHASE POWER	502.25	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				2.25	POSTAGE OVERAGE FEE
		001 - 514 23 42 00 - Administrative Services-Telepho				133.08	07/07/2026 REFILL
		001 - 521 10 42 00 - Law Enforcement-Telephone,Int				0.74	07/07/2026 REFILL
		001 - 572 10 42 00 - Library-Telephone,Internet,Posta				366.18	07/07/2026 REFILL
4233	08/04/2026	Claims	3	EFT	SITEONE LANDSCAPE SUPPLY LLC	207.05	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				139.10	WITTKOPF TURF BUILDER SOIL BULK
		111 - 576 80 30 00 - General Parks Supplies				67.95	BARK NUGGET 1 IN. BULK
4234	08/04/2026	Claims	3	EFT	THE BUNKER	151.82	MATERIALS
		001 - 521 22 26 11 - Uniforms-Duty & Reserv				151.82	REMOVE PATCH, AMERICAN FLAG PATCH,YRS OF SERVICES
4235	08/04/2026	Claims	3	EFT	THE F A BARTLETT TREE EXPERT COMPANY	562.44	SERVICES
		420 - 576 65 41 00 - Professional Services-Golf Greer				562.44	TREE LIMB REMOVAL
4236	08/04/2026	Claims	3	EFT	TIMOTHY L THOMPSON	331.92	REIMBURSEMENT
		001 - 518 30 31 00 - Facility - Central Supplies				234.16	FLUX CORD WIRE/HOST, WIRE BRUSH, WIRE WHEEL, CHIP HAMMER, MIG WIRE
		001 - 518 30 31 00 - Facility - Central Supplies				65.07	SUN PROTECTOR HAT
		001 - 518 30 31 00 - Facility - Central Supplies				32.69	MESH WALL FILE
4237	08/04/2026	Claims	3	EFT	TIRE-RAMA	1,417.73	SERVICES
		001 - 521 10 48 00 - Vehicle Maintenance				175.49	2020 FORD POLICE INTERCEPTOR UTILITY-OIL CHANGE, SENSOR REPLACEMENT
		001 - 521 10 48 00 - Vehicle Maintenance				865.75	2021 DODGE CHARGER-OIL CHANGE, FOUR NEW TIRES
		001 - 521 10 48 00 - Vehicle Maintenance				78.97	2021 CHEVROLET TAHOE-OIL CHANGE
		001 - 558 50 41 00 - CP&ED-Professional Services				157.89	2023 GMC TERRAIN DENALI-OIL CHANGE, TIRE REPAIR
		001 - 558 50 41 00 - CP&ED-Professional Services				139.63	2018 RAM 1500 ST-OIL CHANGE
4238	08/04/2026	Claims	3	EFT	ULINE	626.35	MATERIALS
		001 - 572 10 31 00 - Library Supplies				53.96	SELF-SEAL GOLD BUBBLE MAILERS
		001 - 576 80 31 01 - Parks Supplies				154.30	HI-VIS SAFETY VEST, TOWEL WIPES
		001 - 576 80 31 45 - Orchard Park Supplies				418.09	TRASH LINERS
4239	08/04/2026	Claims	3	EFT	VERSATERM PUBLIC SAFETY US INC	4,142.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				4,142.00	CLASS 2 UAS LICENSE DJI MATRIC, SCREEN SHARE ONLY, SETUP AND TRAINING
4240	08/04/2026	Claims	3	EFT	WEX BANK 76 FLEET	363.28	FUEL
		001 - 576 80 32 45 - Orchard Park Fuel Consumed				363.28	ORCHARD FUEL CANS
4241	08/04/2026	Claims	3	EFT	WILBUR-ELLIS COMPANY LLC	1,093.14	MATERIALS
		420 - 553 60 31 20 - Weed Control Supplies				354.94	REVOLUTION (SURFACTANT)
		420 - 576 65 31 01 - Maintenance Of Golf Course				738.20	POSTERITY XT/AGENCY (FUNGICIDE)
4242	08/04/2026	Claims	3	36475	LINDSEY ADAMS	62.50	REFUND RESERVATION
		001 - 362 00 00 05 - Space And Facilities Rentals (Sh				-62.50	
4243	08/04/2026	Claims	3	36476	ADIDAS AMERICA INC	564.87	MERCHANDISE

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		420 - 576 61 34 01 - Pro Shop Merchandise				363.42	QUARTER ZIP POLOS, POLOS
		420 - 576 61 34 01 - Pro Shop Merchandise				201.45	QUARTER ZIP POLO, POLOS
4244	08/04/2026	Claims	3	36477	ALLIED FIRE AND SECURITY	32.70	SERVICES
		001 - 572 50 41 00 - Facility - Professional Services_Li				32.70	LIBRARY HEAT DETECTOR
4245	08/04/2026	Claims	3	36478	ALOHAT LLC	1,582.33	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				1,582.33	CAPS
4246	08/04/2026	Claims	3	36479	AMERICAN ON-SITE SERVICES	723.70	SERVICES
		420 - 576 65 41 00 - Professional Services-Golf Greer				125.90	PORTABLE RESTROOM, HAND SANITIZER
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				203.90	PORTABLE RESTROOM, HAND SANITIZER
		001 - 576 80 41 35 - Town Square-Professional Servic				190.00	PORTABLE RESTROOM
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas				203.90	PORTABLE RESTROOM, HAND SANITIZER
4247	08/04/2026	Claims	3	36480	ARIZONA SOLAR SOLUTIONS INC. DBA SUNTRIA	36.50	REFUND PERMIT BLD2026-0032
		001 - 322 10 00 00 - Building Permits				-30.00	
		630 - 389 30 00 00 - State Bld Code Surcharge				-6.50	
4248	08/04/2026	Claims	3	36481	AVIDEX INDUSTRIES LLC	637.66	SERVICES
		420 - 576 61 41 03 - Facilities - Professional Services_				637.66	TH-ROTARY ROOM A/V REPAIR SVCS
4249	08/04/2026	Claims	3	36482	CONSOLIDATED IRRIGATION DISTRICT 19	2,073.29	UTILITIES
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				6.41	06/21-07/20/2026
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				2,066.88	06/21-07/20/2026
4250	08/04/2026	Claims	3	36483	CONTINUUM OFFICE ENVIRONMENTS	9,439.18	MATERIALS; MATERIALS
		001 - 594 21 64 02 - Law Enforcement-Furniture,Com				3,593.73	L-SHAPED DESK, RIGHT HANDED RETURN, 3 PACK HATS/DIVIDERS/MOBILES/POWER BLOCKS
		001 - 594 21 64 02 - Law Enforcement-Furniture,Com				4,245.33	CONFERENCE TABLE, GUEST CHAIRS
		001 - 594 21 64 02 - Law Enforcement-Furniture,Com				1,600.12	TABLE, TABLE FRAME, ARMLESS CHAIR
4251	08/04/2026	Claims	3	36484	DEERE & COMPANY	40,179.75	AGENDA ITEM 10.G 02032026 COUNCIL
		001 - 594 76 64 01 - Parks-Furniture,Computers&Equ				40,179.75	GATOR XUV 845M HVAC 2026
4252	08/04/2026	Claims	3	36485	ALINA DERKACH	125.00	REFUND RESERVATION
		001 - 362 00 00 05 - Space And Facilities Rentals (Sho				-125.00	
4253	08/04/2026	Claims	3	36486	DYNAMIC BRANDS	55.74	MATERIALS
		420 - 576 61 31 00 - Pro Shop Supplies				55.74	SCORECARD LIDS
4254	08/04/2026	Claims	3	36487	ELLEN PICKEN MURALS LLC	4,000.00	SERVICES
		111 - 594 76 60 02 - Capital Outlays Public Art				4,000.00	RIPPLES PARK MURAL-DESIGN, INSURANCE, MATERIALS, LABOR, TRAVEL, COMMUNICATIONS
4255	08/04/2026	Claims	3	36488	EMPLOYMENT SECURITY DEPARTMENT	9,216.00	BENEFIT CHARGE Q2 2026
		501 - 517 76 20 00 - Unemployment Compensation				9,216.00	KEY, LISA
4256	08/04/2026	Claims	3	36489	CATHY FAYANT	125.00	REFUND RESERVATION
		001 - 362 00 00 05 - Space And Facilities Rentals (Sho				-125.00	
4257	08/04/2026	Claims	3	36490	GCSAA	275.00	MEMBERSHIP
		001 - 576 80 49 01 - Parks-Registration Fees,Mbrship				275.00	SMITH, BRYAN RENEWAL 08/01/2026-07/31/2027
4258	08/04/2026	Claims	3	36491	GEOPROFESSIONAL INNOVATION CORP	4,252.00	SERVICES

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		310 - 594 59 60 00 - Capital Expenditures - City Hall I				4,252.00	SERVICES THROUGH 04/28-07/06/2026
4259	08/04/2026	Claims	3	36492	GRAINGER	447.95	MATERIALS
		001 - 518 30 31 10 - Facility - Supplies_City Hall				34.24	C-FRAME MOTOR, PROPELLER
		420 - 576 61 31 03 - Maintenance Supplies				274.77	POLYCARBONATE SHEET
		420 - 576 61 31 04 - Facilities - Supplies_Trailhead				-607.57	RETURN OF CARBON STEEL 45 DEGREE ELBOWS
		420 - 576 61 31 04 - Facilities - Supplies_Trailhead				-202.53	RETURN OF CARBON STEEL 45 DEGREE ELBOWS
		001 - 576 80 31 55 - Rocky Hill Park Supplies				474.52	PUSH ACTIVATED FOUNTAIN VALVE
		001 - 576 80 31 55 - Rocky Hill Park Supplies				474.52	PUSH ACTIVATED FOUNTAIN VALVE
4260	08/04/2026	Claims	3	36493	GS4 LLC	184.25	MATERIALS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				17.64	AIR FILTERS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				19.58	BRASS KEYS
		110 - 542 30 31 00 - Roadway - Supplies_Signage				35.27	PUTTY KNIVES
		110 - 542 70 31 01 - Roadside - Supplies				10.74	PVC ELBOWS, PVC TEE
		001 - 576 80 31 01 - Parks Supplies				63.75	FAN
		001 - 576 80 31 55 - Rocky Hill Park Supplies				37.27	SLIP BALL VALVE
4261	08/04/2026	Claims	3	36494	GT GOLF HOLDINGS INC	702.00	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				702.00	CARTS
4262	08/04/2026	Claims	3	36495	HUSKY CONSULTING LLC	2,442.41	SERVICES
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				2,442.41	COMMISSION PLAN/KICK OFF/SITE INSPECTION, SETUP CX ALLOY FOR SOFTWARE
4263	08/04/2026	Claims	3	36496	INTOXIMETERS	268.96	MATERIALS
		001 - 521 10 31 00 - Law Enforcement Supplies				268.96	DRYGAS 55L/223PPM
4264	08/04/2026	Claims	3	36497	IRRIGATION MANAGERS LLC	1,420.00	SERVICES
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				300.00	IRRIGATION MANAGEMENT SUPPORT SVCS
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				260.00	PAVILLION & ORCHARD PARK WATER-USE ASSESSMENT
		001 - 576 80 41 45 - Orchard Park-Professional Servic				300.00	IRRIGATION MANAGEMENT SUPPORT SVCS
		001 - 576 80 41 45 - Orchard Park-Professional Servic				260.00	PAVILLION & ORCHARD PARK WATER-USE ASSESSMENT
		001 - 576 80 41 55 - Rocky Hill Park-Professional Serv				300.00	IRRIGATION MANAGEMENT SUPPORT SVCS
4265	08/04/2026	Claims	3	36498	JOHN DEERE FINANCIAL POWER PLAN	1,967.06	SERVICES
		001 - 576 80 41 00 - Parks-Professional Services				1,967.06	AC REPAIR ON ROCKY MOWER
4266	08/04/2026	Claims	3	36499	KIWANIS CLUB OF LIBERTY LAKE	4,500.00	SERVICES
		001 - 571 00 41 05 - Special Events Professional Servi				4,500.00	SOUL PROPRIETOR CONCERT, JAMSHACK CONCERT
4267	08/04/2026	Claims	3	36500	KODEX INC	150.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				150.00	INVOICE 2026-88005578 W/TYPE OF LEGAL PROCESS: SEARCHWARRANT
4268	08/04/2026	Claims	3	36501	LIBERTY LAKE POLICE GUILD	320.00	MATERIALS
		001 - 521 22 26 11 - Uniforms-Duty & Reserv				320.00	REIMBURSEMENT FOR DEPT ISSUED HATS
4269	08/04/2026	Claims	3	36502	KERRY LYNN MANUS	250.00	REFUND RESERVATION
		001 - 362 00 00 05 - Space And Facilities Rentals (Sho				-250.00	
4270	08/04/2026	Claims	3	36503	MOSES LAKE CHRYSLER DODGE	73,410.55	AGENDA ITEM 10.E 02032026 COUNCIL
		001 - 594 76 64 01 - Parks-Furniture,Computers&Equ				73,410.55	2026 RAM 2500

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4271	08/04/2026	Claims	3	36504	MUNICIPAL APPAREL COMPANY LLC	104.75	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				104.75	GOLF SHOES
4272	08/04/2026	Claims	3	36505	NORTH 40 OUTFITTERS	2,021.11	MATERIALS; MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				54.43	HI VIS TEES
		001 - 576 80 31 01 - Parks Supplies				60.94	CERT ALFALFA COMPRESS BALES
		001 - 594 76 64 01 - Parks-Furniture,Computers&Equ				1,905.74	BOX CROSSOVER ALUM DIAPLATE TOP
4273	08/04/2026	Claims	3	36506	NW CORNERSTONE SERVICES INC	819.69	SERVICES
		111 - 594 76 60 02 - Capital Outlays Public Art				340.63	DEPOSIT FOR EXTERIOR PAINTING OF CONCRETE CXT BUILDINGS IN CITY PARKS (HARVARD & WELLINGTON)
		111 - 594 76 60 02 - Capital Outlays Public Art				479.06	DEPOSIT FOR EXTERIOR PAINTING AT ORCHARD PARK
4274	08/04/2026	Claims	3	36507	PACIFIC GOLF & TURF LLC	1,780.47	MATERIALS
		420 - 576 61 31 03 - Maintenance Supplies				1,780.47	MOWER DECK
4275	08/04/2026	Claims	3	36508	PERFORMANCE RESTORATION INC	1,091.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				1,091.00	PD-BIO REMEDIATION SVCS
4276	08/04/2026	Claims	3	36509	PETER GOETZINGER LLC	25,000.00	AGENDA ITEM 10.F 12022025 COUNCIL
		111 - 594 76 60 02 - Capital Outlays Public Art				25,000.00	TWO SCULPTURES FOR THE CITY'S BIRTHDAY CELEBRATION
4277	08/04/2026	Claims	3	36510	PLANET TURF	574.96	MATERIALS
		420 - 576 65 31 01 - Maintenance Of Golf Course				574.96	PLANET TURF KICK, PLANET TURF MICRO-SEA, IRON POLYAMINE
4278	08/04/2026	Claims	3	36511	RICHARDSON CAP COMPANY	5,600.49	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				984.42	CAPS
		420 - 576 61 34 01 - Pro Shop Merchandise				801.42	CAPS
		420 - 576 61 34 01 - Pro Shop Merchandise				753.42	CAPS
		420 - 576 61 34 01 - Pro Shop Merchandise				738.41	CAPS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,068.41	CAPS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,254.41	CAPS
4279	08/04/2026	Claims	3	36512	SPOKANE ARTS FUND	1,667.50	SERVICES
		111 - 594 76 60 02 - Capital Outlays Public Art				1,667.50	KAREN MOBLEY CONSULT HOURS, SKYLER OBERST CONSULT HOURS
4280	08/04/2026	Claims	3	36513	SPOKANE COUNTY TREASURER (PROP TAX)	218.32	PROPERTY TAX
		001 - 514 23 41 00 - Administrative Services-Professi				218.32	HUB TIF/LIFT DEDICATION
4281	08/04/2026	Claims	3	36514	SPOKANE COUNTY TREASURER	967.42	SERVICES
		001 - 554 30 41 00 - Animal Services				967.42	ANIMAL CONTROL & SHELTER SVCS JULY 2026
4282	08/04/2026	Claims	3	36515	STORAGE SOLUTIONS LIBERTY LAKE	1,154.40	RENT
		001 - 514 23 41 00 - Administrative Services-Professi				577.20	RENT 08/01/2026-08/31/2026
		001 - 558 50 41 00 - CP&ED-Professional Services				577.20	RENT 08/01/2026-08/31/2026
4283	08/04/2026	Claims	3	36516	SWANNIES GOLF APPAREL CO	976.65	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				976.65	SHORTS
4284	08/04/2026	Claims	3	36517	T MOBILE USA INC	200.00	SERVICES

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 521 10 41 00 - Law Enforcement-Professional S				50.00	TIME DIFFERENCE OF ARRIVAL 03/02-04/01/2026
		001 - 521 10 41 00 - Law Enforcement-Professional S				50.00	TIME DIFFERENCE OF ARRIVAL 12/01-05/21/2026
		001 - 521 10 41 00 - Law Enforcement-Professional S				100.00	TIME DIFFERENCE OF ARRIVAL 06/01-07/13/2026
4285	08/04/2026	Claims	3	36518	THE PAPE GROUP INC	371.10	MATERIALS
		410 - 531 00 40 02 - Storm Drainage Utilities - Profes				371.10	BOOM PENDANT HA
4286	08/04/2026	Claims	3	36519	VERIZON WIRELESS VSAT	75.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				75.00	CELL TOWER DUMP 07/24-08/23/2026
4287	08/04/2026	Claims	3	36520	VORTEX AQUATIC STRUCTURES INTERNATIONAL	1,155.40	MATERIALS
		001 - 576 80 31 25 - Pavillion Park Supplies				1,155.40	SWITCH, PROXIMITY, 10-40 VDC, PNP, M30, CABLE, MAGIC TOUCH BOLLARD CAP 6 INCHKIT
4288	08/04/2026	Claims	3	36521	WHITLEY FUEL LLC	624.77	FUEL
		001 - 518 30 32 00 - Central Services Fuel Consumed				81.22	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				24.99	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				149.94	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				62.48	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				99.96	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				187.43	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				18.75	UNLEADED
4289	08/04/2026	Claims	3	36522	WITHERSPOON BRAJCICH MCPHEE PLLC	11,692.50	SERVICES
		001 - 558 50 41 00 - CP&ED-Professional Services				11,692.50	SVCS THROUGH 06/01-06/18/2026

001 General Fund	706,387.76	
110 Street Fund	6,326.65	
111 Parks & Art Fund	33,462.64	
310 REET 1 Capital Projects Fund	8,002.41	
311 REET 2 Special Capital Projects Fund	107,095.40	
334 Police Capital Fund	1,642.79	
410 Stormwater Utility Fund	1,585.86	
411 Aquifer Protection Fund	2,495.00	
420 Golf Operations Fund	21,307.41	
501 Unemployment Fund	9,216.00	
502 Medical Reimbursement (Bridge) Fund	7,215.99	
630 Custodial Fund-State Of Washington Collections	6.50	
	Claims:	904,744.41
* Transaction Has Mixed Revenue And Expense Accounts	904,744.41	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

_____ _____

City Clerk Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

_____ _____

City Clerk Date

AGENDA ITEM NO.: 11.C.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: Purchase of Reel Grinder for Golf Course Equipment

Dept of Origin: Parks and Recreation **Dept. Head Approval:** Jennifer Camp

Exhibit(s):
City of Liberty Lake Parks Recreation Department- REQUEST FOR BIDS PROCUREMENT AND DELIVERY OF BERNHARD EXPRESS DUAL 5500 REEL GRINDER (004), CFP Equipment

Expenditure Required	Yes
Budgeted	Yes; CFP ET-18; Golf Capital Outlays - 594.76.64.00
City Program	Golf Maintenance

Summary Statement

Replacing the city's aging reel grinder is essential to maintaining high-quality playing conditions and efficient maintenance operations at Trailhead Golf Course. The existing grinder has reached the end of its useful life, resulting in increased downtime, higher maintenance costs, and reduced precision. A new reel grinder will restore the city's ability to consistently sharpen mower reels to manufacturer specifications, thereby improving turf health, enhancing the quality of the playing surface, extending the life of mowing equipment, and reducing long-term operating costs.

The city solicited competitive bids from multiple vendors. Pacific Golf and Turf provided the lowest-priced quote meeting specifications.

Recommended Action

Move to approve the purchase of the reel grinder from Pacific Golf and Turf in an amount not to exceed $79,984.20.

Prepared For

ROBERT SHELLBERG

CITY OF LIBERTY LAKE

22710 E COUNTRY VISTA DR

LIBERTY LAKE, WA 990197592

(509) 607-2950

RSHELLBERG@LIBERTYLAKEWA.GOV

Prepared By

STEVE LEBSACK

Pacific Golf & Turf LLC

6206 E Trent Ave Bld 2 St A

Spokane, WA 99212

5099536482

slebsack@pacificgolfturf.com

Quote Id 2333569

Creation Date 03-Jul-2026

Expiration Date 08-Oct-2026

Customer Notes

Attn: Cody Melnrick- Procurement Coordinator
City of Liberty Lake
22710 E. Country Vista Dr.
Liberty Lake, WA 99019-7592
Cmelnrick@libertylakewa.gov

CITY OF LIBERTY LAKE
PARKS AND RECREATION DEPARTMENT

REQUEST FOR BIDS

PROCUREMENT AND DELIVERY OF BERNHARD
EXPRESS DUAL 5500 REEL GRINDER

Mr. Melnrick -
Thank you for this opportunity, please see attached electronic bid proposal from-

Pacific Golf and Turf
6206 E Trent Ave.
Spokane Valley Wa 99212

Account Manager
Steve Lebsack
509-953-6482
Slebsack@pacificgolfturf.com

For the Bernhard Express Dual 5500 Reel Grinder.

I have included the trade in value for the Neary 555 in this proposal as well. (all trade in equipment must be complete, and functional at time of trade in)

New Bernhard Express Dual 5500 Reel Grinder is in Stock and available to meet delivery timelines.

Pricing includes the following provided by Pacific Golf and Turf, delivery, on-boarding, and training, for the Bernhard Express Dual 5500 Reel Grinder.

Bid proposal for the Bernhard Express Dual 5500 Reel Grinder provided by Pacific Golf and Turf meets or exceeds bid requirements.

Quote Summary

Equipment Summary	Selling Price	QTY In Group	Extended
BERNHARD EXPRESS DUAL 5500 REEL GRINDER	**$79,780.00**	**1**	**$79,780.00**
TRADE IN NEARY 555 REEL GRINDER REEL GRINDING MACHINE	**($6,400.00)**	**1**	**($6,400.00)**
Equipment Total			**$73,380.00**

Quote Summary	
Total Selling Price	$73,380.00
SALES TAX - (9.0%)	$6,604.20
Sub-total	**$79,984.20**
Balance Due	**$79,984.20**

Salesperson : X _____ **Accepted By : X** _____

Selling Equipment

Quote # 2333569

Customer CITY OF LIBERTY LAKE

BERNHARD EXPRESS DUAL 5500 REEL GRINDER

QTY In Group : 1

Hours - - -

Selling Price

Serial Number 28418

$79,780.00

Stock Number - - -

PUK Parent Serial # - - -

Equipment Summary

Code	Description	Qty
1	BERNHARD EXPRESS DUAL 5500 REEL GRINDER	1
Total Base / Options		
Selling Price Subtotal		
Total Selling Price		

TRADE IN NEARY 555 REEL GRINDER REEL GRINDING MACHINE

QTY In Group : 1

Hours	- - -
Serial Number	61D55500479
Stock Number	- - -
PUK Parent Serial #	- - -

Selling Price
($6,400.00)

Equipment Summary

Code	Description	Qty
1	NEARY 555 REEL GRINDER Grinders	1
Total Base / Options		
Selling Price Subtotal		
Total Selling Price		

2026-2031 EQUIPMENT CAPITAL PURCHASES													
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	NOTES:
ET-1	Leased Equipment	12M Grader lease	Public Works Yard	TBD	$ 46,740	$ 321,737	$ 46,727	$ 46,727	$ 54,728	$ 54,728	$ 54,728	$ 64,099	3 year lease starting in 2021. Assumes new lease every 3 years.
ET-2	Leased Equipment	926M Loader X2	Public Works Yard	TBD	$ 35,500	$ 309,396	$ 45,093	$ 45,093	$ 52,649	$ 52,649	$ 52,649	$ 61,262	3 year lease starting in 2021. Assumes new lease every 3 years.
ET-3	Leased Equipment	903 Mini Loader	Public Works Yard	TBD	$ 18,334	$ -	$ -	$ -	$ -	$ -	$ -		Annual lease.
ET-4	New Equipment	Asphalt Roller	Public Works Yard	TBD	$ -	$ 50,000		$ 50,000					
ET-5	Replacement	Pickup 1 Ton- Mechanic	Maintenance Shop	PARKS,GF		$ 78,000	$ 78,000						
ET-6	New Equipment	JCB Mini Excavator	Public Works Yard	TBD		$ 120,000				$ 120,000			Upgrading size to cover operational requirements
ET-7	New Equipment	Dump Trailer	Public Works Yard	TBD	$ 12,000	$ -							
ET-8	Replacement	Zero Turn Mower	Public Works Yard	GF/TBD		$ 20,000	$ 20,000						
ET-9	Replacement	Eng Tech Vehicle	PW Yard	TBD	$ 50,000	$ -							
ET-10	Replacement	Kubota 60 in Mower	PW Yard	TBD			$ 30,000						End of Service Life Replacement
ET-11	New Equipment	Ford Maverick (Gardener Vehicle)	PW Yard	GF/TBD			$ 35,000						City Gardener Vehicle
ET-12	New Equipment	Vermeer Vacuum Excavator Trailer	PW Yard	GF/TBD/GOLF			$ 45,000						Sprinkler Repair, Leaf Cleanup
ET-13	Replacement	Scissor Lift	PW Yard	TBD/GOLF			$ 15,000						End of Service Life Replacement
ET-14	New Equipment	Skid/Steer W/Planer	PW Yard	TBD					$ 120,000				Needed if In-house sidewalk repairs
ET-15	Replacement	UTV	Maintenance Shop	GF			$ 47,000.00						Kubota UTV is at 2820 hours - Rocky Hill
ET-16	Replacement	Zero Turn	Maintenance Shop	GF			$ 20,000.00						This mover is at 1528 for hours - Parks
ET-17	New Equipment	Events Trailer	Maintenance Shop	GF			$ 16,000.00						This is a new trailer for rec to haul and store bounce houses
ET-18	Replacement	Reel Sharpener	Maintenance Shop	GOLF			$ 80,000.00						Parts are no longer available
ET-19	Replacement	Greens Mower	Maintenance Shop	GOLF			$ 60,000.00						over the next two years we will be changing out all Triplexs
				YEARLY TOTAL, FLEET	$ 162,573	$ 899,133	$ 537,820	$ 141,820	$ 227,377	$ 227,377	$ 107,377	$ 125,361	

Federal Reserve 6 -Year Avg. PPI for Machinery & Equipment = 5.3%

AGENDA ITEM NO.: 11.D.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: Design Services Contract with BCRA for Library Improvements

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
26039 Liberty Lake Library Refresh Proposal - ASR1_Unsigned

Expenditure Required	Yes
Budgeted	Yes, (330) Library Capital Fund; (594 72 62 00) Library - Buildings and Structures
City Program	Building Maintenance

Summary Statement

The existing municipal library is past due for an interior refresh to include replacement and upgrading of interior painting, flooring, lighting, and signage. This design services contract with BCRA will include design development documentation (Ph. 20; $8,100) and casework design for the circulation desk shelving (Ph. 31; $7,150) that will be used to contract construction services for interior painting, flooring replacement, lighting upgrades, and new interior signage. These projects will enhance and update the interior environment within the library for patrons and staff. This request is to complete Ph. 20 - Design Development Documentation and Ph. 31 - Casework Design - Circulation Desk Shelving of the attached file for a total estimated cost of $15,500. BCRA provided an estimate for this work totaling $29,300 which includes two additional phases (32 and 71) that will not be executed at this time but may be revisited at a later date through a separate approval request.

Recommended Action

Authorize Mayor to sign a design services contract with BCRA for improvements to the municipal library in an amount not to exceed $15,500.

bcra
304 W. Pacific Avenue, Suite 210, PMB 071
Spokane, WA 99201
bcradesign.com

July 23, 2026

Benjamin Turner
Public Works Director
City of Liberty Lake
22710 E Country Vista Dr
Liberty Lake, WA 99019

Sent VIA Email: bturner@libertylakewa.gov

RE: Liberty Lake Municipal Library
23123 E Mission Ave, Liberty Lake, WA 99019
Additional Service Request #01
BCRA Project No. 26039.00.00

Dear Ben:

BCRA is submitting this Additional Service Request due to requested changes in scope on the project. It does affect the schedule and results in an increase in fee.

Project Description
The change in scope was requested by the City of Liberty Lake to provide enhanced design documentation to support the City of Liberty Lake and Library team with securing pricing from local suppliers and vendors.

BCRA has prepared a breakdown of fees for scope including Design Development documentation, Experiential Graphic Design (EGD) services, and Construction Documentation for Friends of the Library Shelving and Circulation Desk Cube Shelving.

Please see the attached detailed scope of services for more information.

Fees

Scope of Services	**Interior Design**
Phase 20 - Design Development Documentation	$8,100
Phase 31 - Casework Design – Circulation Desk Shelving	$7,150
Phase 32- Casework Design – Friends of the Library Shelving	$7,150
Phase 71- EGD Sign Design and Fabrication Drawings	$6,400 (H)
Sub Total	$28,800
Reimbursables	$500
Basic Services Total	**$29,300**

304 W. Pacific Avenue, Suite 210, PMB 071
Spokane, WA 99201

All fees above are in addition to the base project scope and will be assigned their own project phases. All fees above are shown as a fixed fee unless designated by an (H) which are noted as Hourly. Hourly rates are subject to an annual increase of $5 per hour, effective January 1 of each year. Fees reflected in this proposal are based off of our 2026 hourly rates. Reimbursable expenses cover the cost of printing graphics for prints/handouts and/or display boards. Reimbursable expenses will be billed as charges occur at cost plus 12%.

Schedule
The project is anticipated to be completed in approximately 7-8 weeks upon contract execution.

Closing
Thank you for continuing to work with us to make this project a success. Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Nicole Poole-Duris

Nicole Poole-Duris
Associate Prinipcal, Project Manager

Approved:

_____
Client Signature Date

Attachments: Exhibit A –Interior Design Scope of Services
Exhibit B – BCRA 2026 Hourly Rate Table

ASR #01
INTERIOR DESIGN SCOPE OF SERVICES

Phase 20 – Design Development
Task N1 – Interior Design
Responding to feedback during the base scope of this project, BCRA will prepare design development (DD) documentation level drawings, including phasing, for the tenant improvement scope:

1. Design Development
    a. DD-Level Documentation for the following:
        - Demo Flooring Finish Plan
        - Demo Reflected Ceiling Plan
        - Interior Finish Plan to include Finish Legend and Specifications located on the drawings
        - Reflected Ceiling Plan
        - Lighting BOD Specifications and cutsheet package
        - Phasing Plan for Interior Renovation work

Meetings:
- *Up to 2 client meetings or presentations (as needed)*

Assumptions:
- *Duration for this phase is estimated to be 7-8 weeks.*
- *Client will provide comment and / or approval within 1 week (5 business days) of receipt of deliverables; this is necessary to keep project on schedule*

Deliverables:
- *PDF of Design Development Documentation*
- *Physical finish palette (loose-lay)*

Phase 31 – Construction Documents-Circulation Desk Shelving
Task N1 – Interior Design
Responding to feedback during the base scope of this project, BCRA will prepare Construction Document (CD) documentation level drawings, for the Circulation Desk Shelves:

1. Design Development
    - 3D presentation of Circulation Desk Cube Shelves
    - Material and finish selection
2. Construction Documentation
    - BCRA will prepare the necessary elevations, details, views, and material specifications necessary
3. Shop Drawing Review
    - BCRA will review the shop drawings sent by the casework fabricator

Meetings:
- *Up to 2 client meetings or presentations (as needed)*

Assumptions:
- *Duration for this phase is estimated to be 4-5 weeks.*
- *Client will provide comment and / or approval within 1 week (5 business days) of receipt of deliverables; this is necessary to keep project on schedule*

Deliverables:
Electronic PDF of Full-Size Construction Documents
Electronic PDF Presentation of 3D views for Circulation Desk

Phase 32 – Construction Documents-Friends of the Library Shelving

Task N1 – Interior Design

Responding to feedback during the base scope of this project, BCRA will prepare Construction Document (CD) documentation level drawings, for the Friends of the Library (FotL) Shelving:

4. Design Development
    - 3D presentation of FotL Shelving
    - Material and finish selection
5. Construction Documentation
    - BCRA will prepare the necessary elevations, details, views, and material specifications necessary
6. Shop Drawing Review
    - BCRA will review the shop drawings sent by the casework fabricator

Meetings:

- *Up to 2 client meetings or presentations (as needed)*

Assumptions:

- *Duration for this phase is estimated to be 4-5 weeks.*
- *Client will provide comment and / or approval within 1 week (5 business days) of receipt of deliverables; this is necessary to keep project on schedule*

Deliverables:
Electronic PDF of Full-Size Construction Documents
Electronic PDF Presentation of 3D views for Circulation Desk

Phase 71 – Experiential Graphic Design (EGD)

Task E1 – Experiential Graphic Design (EGD)

Responding to feedback during the base scope of this project, BCRA will develop interior specialty signage concepts and fabrication drawings for the Circulation Desk, Holds, Children's Reading Room, and up to one additional sign (Teen, Young Readers, etc.):

1. Design Development
    - Presentation views of each sign shown in two different designs
2. Fabrication Drawings
    - Prepare fabrication drawings for the production of approved sign direction

Meetings:

- *Up to 2 client meetings or presentations (as needed)*

Assumptions:

- *Duration for this phase is estimated to be 4-5 weeks.*
- *Client will provide comment and / or approval within 1 week (5 business days) of receipt of deliverables; this is necessary to keep project on schedule*

Deliverables:
Electronic PDF of Design Development Documentation
Electronic PDF of Drawings with be used by Fabricator

AGENDA ITEM NO.: 11.E.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: Molter Road Overlay Local Area Agreement

Dept of Origin: Community Development **Dept. Head Approval:** Amy Mullerleile

Exhibit(s):
PE LAA_molter, PE projpros_molter, N Molter Cost Estimate, MOLTER ROAD EXHBIIT

Expenditure Required	Yes
Budgeted	Yes - CFP TP-11
City Program	Streets Maintenance

Summary Statement

SRTC awarded the City of Liberty Lake a Preservation Grant in the amount of $1,109,183 in 2025 for design and construction of a grind and overlay of N Molter Rd from the roundabout on E Mission Ave to the intersection with E Appleway Ave, to include improvements to ADA ramps to bring them into compliance with current ADA standards. Evaluation of Statements of Qualifications are currently being done to select an engineering design firm. The attached Local Area Agreement, Prospectus, and Obligation package need to be approved by City Council and executed prior to obligation of the design funds. Based on the engineer's opinion of probable cost, the design phase of this project is estimated to total $141,975 of which the City's match is $35,494, bringing the City's estimated match to approximately 25% for the design phase.

Recommended Action

Approve and authorize the Mayor to execute.

Washington State Department of Transportation

Local Agency Agreement

Agency City of Liberty Lake

Address 22710 E Country Vista Drive
Liberty Lake, WA 99019

ALN No. 20.205 - Highway Planning and Construction
(Assistance Listing Number)
Federal Highway Administration (FHWA)

Project Number

Agreement Number

For WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) 2 CFR Part 180 – certifying that the local agency is not excluded from receiving Federal funds by a Federal suspension or debarment, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name N Molter Rd Overlay

Length 0.3 miles

Termini Roundabout on E Mission Ave to E Appleway Ave

Description of Work

Grind and overlay of N Molter Rd and update existing curb ramps.

Project Agreement End Date December 31, 2028

Advertisement Date N/A

Indirect Cost Rate
☐ Yes ✓ No

Type of Work		Estimate of Funding (1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE	a. Agency			
75 %	b. Other consultant	141,775.00	35,494.00	106,281.00
Federal Aid Participation Ratio(s) for PE	c. Other			
	d. State Services	200.00	50.00	150.00
	e. Total PE Cost Estimate	141,975.00	35,544.00	106,431.00
Right of Way	f. Agency			
%	g. Other			
Federal Aid Participation Ratio(s) for RW	h. Other			
	i. State Services			
	j. Total R/W Cost Estimate	0.00	0.00	0.00
CN	k. Contract			
%	l. Other			
	m. Other			
Federal Aid Participation Ratio(s) for CN	n. Other			
	o. Agency			
	p. State Services			
	q. Total CN Cost Estimate	0.00	0.00	0.00
	r. Total Project Cost Estimate	141,975.00	35,544.00	106,431.00

Agency Official

By

Title

Agency Date

Washington State Department of Transportation

By

Director, Local Programs

Date Executed

Construction Method of Financing (Check Method Selected)

State Ad and Award

Method A - Advance Payment - Agency Share of total construction cost (based on contract award)

Method B - Withhold from gas tax the Agency's share of total construction coast (line 5, column 2) in the amount of

$ at $ per month for months.

Local Force or Local Ad and Award

Method C - Agency cost incurred with partial reimbursement

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on , , Resolution/Ordinance No.

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 630, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends $1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 60 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S. C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

(1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.

(2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.

(3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.

(4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

(a) Cancel, terminate, or suspend this agreement in whole or in part;

(b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and

(c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

(1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
(2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
(3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
(4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
(5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed $100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions

Instructions

1. **Agency Name and Billing Address** – Enter the Agency of primary interest which will become a party to the agreement.
2. **Project Number** – Leave blank. This number will be assigned by WSDOT. Not including all fund program prefixes (ex. “STBGR”), Project Number is defined as the Federal Award Identification Number (FAIN).
3. **Agreement Number** – Leave blank. This number will be assigned by WSDOT.
4.

   a. **Project Description** – Enter the project name, total length of the project (in miles), and a brief description of the termini. Data entered here must be consistent with the name, length, and termini noted in the STIP and Project Prospectus

      Example: (Name) “Regal Road”, (Length) “1.2 miles”, (Termini) “Smith Road to Main Street”

   b. **Description of Work** – Enter a concise statement of the major items of work to be performed. Statement must be consistent with the description of work noted in the STIP and Project Prospectus.

      Example: “Overlay Regal Road; install curb, gutter, and sidewalk; illumination; and traffic signal at the intersection of Regal Road and Dakota Avenue.”

   c. **Project Agreement End Date** – Enter the Project Agreement End Date (mm/dd/yy). This date is based on the project’s Period of Performance (2 CFR 200.309).

      For Planning Only projects – WSDOT recommends agencies estimate the end of the project’s period of performance and add three years to determine the “Project Agreement End Date”.

      For PE and RW – WSDOT recommends agencies estimate when the phase will be completed and add three years to determine the “Project Agreement End Date”. For Construction – WSDOT recommends agencies estimate when construction will be completed and add three years to determine the “Project Agreement End Date”.

   d. **Advertisement Date** – At construction authorization only, enter the proposed project advertisement date (mm/dd/yy).

   e. **Claiming Indirect Cost Rate** – Check the Yes box if the agency will be claiming indirect costs on the project. For those projects claiming indirect costs, supporting documentation that clearly shows the indirect cost rate being utilized must be provided with the local agency agreement. Indirect cost rate approval by your cognizant agency or through your agency’s self-certification and supporting documentation is required to be available for review by FHWA, WSDOT and /or State Auditor. Check the No box if the agency will not be claiming indirect costs on the project. See section 23.5 for additional guidance.

4. **Type of Work and Funding (Round all dollar amounts to the nearest whole dollar)**

   a. **P**E – Lines a through d show Preliminary Engineering costs for the project by type of work (e.g., consultant, agency, state services, etc.).

      *Federal aid participation ratio for PE – enter ratio for PE lines with amounts in column 3.

      - **Line a** – Enter the estimated amount of agency work in columns 1 through 3.
      - **Line b & c** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
      - **Line d** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
      - **Line e** – Total of lines a + b + c + d.

   b. **Right of Way** – If a Right of Way phase is authorized on the project, the appropriate costs are shown in lines f through i.

      *Federal aid participation ratio for RW – enter ratio for RW lines with amounts in column 3.

      - **Line f** – Enter the estimated amount of agency work in columns 1 through 3.
      - **Line g & h** – Identify user, consultant, etc., and enter the estimated amounts in columns 1 through 3.
      - **Line i** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
      - **Line j** – Total of lines f + g + h + i.

   c. **Construction** – Lines k through p show construction costs for the project by type of work (e.g., contract, consultant, agency, state services, etc.).

*Federal aid participation ratio for CN – enter ratio for CN lines with amounts in column 3.

- **Line k** – Enter the estimated cost of the contract.
- **Lines l, m, & n** – Enter other estimated costs such as utility and construction contracts or non-federally matched contract costs.
- **Line o** – Enter estimated costs of all construction related agency work.
- **Line p** – State Services. Every project must have funding for state services. Enter the estimated amounts in columns 1 through 3.
- **Line q** – Total Construction Cost Estimate. Total of lines k + l + m + n + o +p.

d. **Total Project Cost Estimate**

- **Line r** – Total Cost Estimate of the Project. Total of lines e + j + q.

*Please remember, if the federal aid participation rate entered is not the maximum rate allowed by FHWA, then the participation rate entered becomes the maximum rate allowed.

6. **Signatures** – An authorized official of the local agency signs the agreement and enters their title and date of signature (mm/dd/yy). ***Note:*** Do NOT enter a date on the Date Executed line.
7. **Method of Construction Financing** – Choose the method of financing for the construction portion of the project.
   a. **Method "A"** is used when the state administers the contract for the agency.
   b. **Method "B"** is also used when the state administers the contract for the agency.
   c. **Method "C"** is used with projects administered by the local agency. The agency will submit billings monthly through the state to FHWA for all eligible costs. The billings must document the payment requests from the contractor. If state-force work, such as audit and construction engineering, is to receive federal participation, it will be billed to the agency and FHWA simultaneously at the indicated ratio. To show continuous progress agencies should bill monthly until agreement is closed.
8. **Resolutions/Ordinances** – When someone other than the County Executive/Chairman, County Commissioners/Mayor is authorized to sign the agreement, the agency must submit to WSDOT with the agreement a copy of the Resolution/Ordinance designating that individual.

Washington State Department of Transportation

Local Agency Federal Aid Project Prospectus

	Prefix	Route	( )
Federal Aid Project Number			
Local Agency Project Number			

(WSDOT Use Only)

Date	7/31/26
DUNS Number	
Federal Employer Tax ID Number	

Agency	CA Agency	Federal Program Title
City of Liberty Lake	☐ Yes ☑ No	☑ 20.205 ☐ Other

Project Title	Start Latitude N / End Latitude N	Start Longitude W / End Longitude W
N Molter Rd Overlay	47.672123 / 47.676741	117.089613 / 117.090342

Project Termini From-To	Nearest City Name	Project Zip Code (+4)
Mission Ave Appleway Ave	City of Liberty Lake	99019-7592

Begin Mile Post	End Mile Post	Length of Project	Award Type
N/A	N/A	0.3	☑ Local ☐ Local Forces ☐ State ☐ Railroad

Route ID	Begin Mile Point	End Mile Point	City Number	County Number	County Name
N/A	N/A	N/A	not listed	32	Spokane

WSDOT Region	Legislative District(s)	Congressional District(s)	Urban Area Number
Eastern Region	4	5	83765

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date Month Year
P.E.	142,000	35,500	106,500	08/2026
R/W				
Const.	1,336,900	334,200	1,002,700	03/2027
Total	1,478,900	369,700	1,109,200	

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width	Number of Lanes
74	4 lanes plus center turn land and bike lanes

The existing road is paved with sidewalks and ADA ramps, but the asphalt is degraded and the ramps don't meet current ADA standards.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Grind and overlay of N Molter Rd and update existing curb ramps. The proposed work will rehabilitate the roadway to enhance driving and biking conditions, and bring curb ramps into compliance with current ADA standards.

Local Agency Contact Person	Title	Phone
Luke Michels	City Engineer	509-755-6727

Mailing Address	City	State	Zip Code
22710 E. Country Vista Dr	Liberty Lake	WA	99019

Project Prospectus	By _____ Approving Authority	
	Title	Date

Agency	Project Title	Date
City of Liberty Lake	N Molter Rd Overlay	7/31/26

Type of Proposed Work

Project Type (Check all that Apply)			Roadway Width	Number of Lanes
☐ New Construction	☐ Path / Trail	☐ 3-R	74	5
☐ Reconstruction	☐ Pedestrian / Facilities	☑ 2-R		
☐ Railroad	☐ Parking	☐ Other		
☐ Bridge				

Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	☑ Urban ☐ Rural ☐ NHS ☐ Principal Arterial ☑ Minor Arterial ☐ Collector ☐ Major Collector ☐ Minor Collector ☐ Local Access	☑ Urban ☐ Rural ☐ NHS ☑ Principal Arterial ☐ Minor Arterial ☐ Collector ☐ Major Collector ☐ Minor Collector ☐ Local Access
Terrain	☑ Flat ☐ Roll ☐ Mountain	☑ Flat ☐ Roll ☐ Mountain
Posted Speed	30 MPH	
Design Speed	30 MPH	
Existing ADT	6500	
Design Year ADT	10000	
Design Year	2041	
Design Hourly Volume (DHV)		

Performance of Work

Preliminary Engineering Will Be Performed By	Others	Agency
Consultant	100 %	%
Construction Will Be Performed By	**Contract**	**Agency**
	%	%

Environmental Classification

☐ Class I - Environmental Impact Statement (EIS)
- ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement

☐ Class III - Environmental Assessment (EA)
- ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements

☑ Class II - Categorically Excluded (CE)
- ☐ Projects Requiring Documentation (Documented CE)

Environmental Considerations

Work will be located in existing ROW, and will be limited to maintenance and restoration activities.

Agency	Project Title	Date
City of Liberty Lake	N Molter Rd Overlay	7/31/26

Right of Way

☑ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed	
	☐ No Relocation	☐ Relocation Required

Utilities	Railroad
☑ No utility work required	☐ No railroad work required
☐ All utility work will be completed prior to the start of the construction contract	☐ All railroad work will be completed prior to the start of the construction contract
☐ All utility work will be completed in coordination with the construction contract	☐ All the railroad work will be completed in coordination with the construction contract

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

N/A

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☑ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency

Date

By _____
Mayor/Chairperson

CITY OF LIBERTY LAKE
N. Molter Road Overlay
OPINION OF PROBABLE COST

BY Luke Michels, P.E.
4/3/2025

ITEM #	DESCRIPTION	UNITS	ESTIMATED QUANTITY	ESTIMATED PRICE/UNIT	TOTAL COST
1	MOBILIZATION	LS	1	$90,000.00	$90,000.00
2	SPCC PLAN	LS	1	$2,000.00	$2,000.00
3	REFERENCE AND PROTECT EXISTING SURVEY MONUMENTS	EA	4	$2,000.00	$8,000.00
4	RE-ESTABLISH SURVEY MONUMENTS	EA	4	$2,000.00	$8,000.00
5	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	$5,000.00	$5,000.00
6	PROJECT TEMPORARY TRAFFIC CONTROL	LS	1	$95,000.00	$95,000.00
7	PEDESTRIAN TRAFFIC CONTROL	LS	1	$20,000.00	$20,000.00
8	SAWCUT ASPHALT CONCRETE PAVEMENT	LF	300	$4.00	$1,200.00
9	SAWCUT CEMENT CONCRETE SIDEWALK	LF	150	$6.00	$900.00
10	SAWCUT CEMENT CONCRETE CURB	EA	24	$35.00	$840.00
11	REMOVE ASPHALT CONC. PAVEMENT	SY	100	$22.00	$2,200.00
12	REMOVE CEMENT CONC. SIDEWALK	SY	300	$45.00	$13,500.00
13	REMOVE CEMENT CONC. CURB AND GUTTER	LF	300	$15.00	$4,500.00
14	ROADWAY EXCAVATION, INCL. HAUL	CY	90	$80.00	$7,200.00
15	CRUSHED SURFACING TOP COURSE	CY	70	$150.00	$10,500.00
16	EDGE PLANING BITUMINOUS PAVEMENT	SY	3023	$7.50	$22,672.50
17	BUTT JOINT PLANING BITUMINOUS PAVEMENT	SY	8010	$10.00	$80,100.00
18	HMA FOR PRELEVELING CL. 3/8" PG 64-28	TN	280	$150.00	$42,000.00
19	HMA CL. 3/8" PG 64-28, 0.33 FT. DEPTH (PAVEMENT REPAIR)	TN	400	$125.00	$50,000.00
20	HMA CL. 3/8" PG 64-28, 0.17 FT. DEPTH (OVERLAY)	TN	2000	$135.00	$270,000.00
21	CRACK SEALING	LF	15000	$3.00	$45,000.00
22	ADJUST VALVE BOX	EA	12	$1,000.00	$12,000.00
23	Type 2 CURB INLETS	EA	6	$2,500.00	$15,000.00
24	ADJUST MANHOLE	EA	2	$2,000.00	$4,000.00
25	MONUMENT CASE AND COVER	EA	4	$900.00	$3,600.00
26	CEMENT CONC. TRAFFIC CURB AND GUTTER	LF	300	$50.00	$15,000.00
27	CEMENT CONC. PEDESTRIAN CURB	LF	30	$40.00	$1,200.00
28	CEMENT CONCRETE CURB RAMP	SY	84	$200.00	$16,800.00
29	CEMENT CONCRETE SIDEWALK	SY	300	$100.00	$30,000.00
30	ASPHALT PAVING FABRIC	SY	9500	$13.00	$123,500.00
31	DETECTABLE WARNING SURFACE	SF	48	$65.00	$3,120.00
32	INLET PROTECTION	EA	6	$500.00	$3,000.00
33	PAINT LINE	LF	10380	$1.25	$12,975.00
34	LANDSCAPE REPAIR	LS	1	$5,000.00	$5,000.00
35	IRRIGATION SYSTEM REMOVAL, REPLACEMENT & REPAIR	LS	1	$5,000.00	$5,000.00
	TOTAL CONTSTRUCTION				$1,028,807.50
	Contingency (15%)				$154,321.13
	TOTAL CONSTRUCTION WITH CONTINGENCY				**$1,183,128.63**

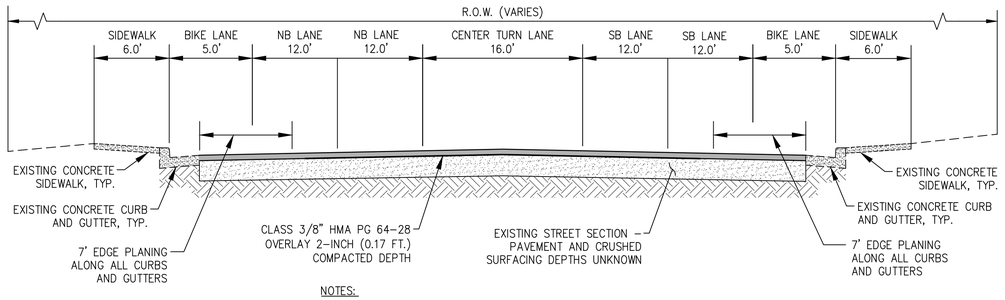
PROFESSIONAL SERVICES		
DESIGN SERVICES	12% CONSTRUCTION VALUE	$141,975.44
CONSTRUCTION SERVICES	13% CONSTRUCTION VALUE	$153,806.72
TOTAL PROFESSIONAL SERVICES		**$295,782.16**

TOTAL PROJECT COSTS (WITH CONTINGENCY)	**$1,478,910.78**

CITY OF LIBERTY LAKE MATCH (25%)	**$369,727.70**
SRTC REQUESTED FUNDS	**$1,109,183.09**

N. MOLTER ROAD OVERLAY

CITY OF LIBERTY LAKE
LIBERTY LAKE, WASHINGTON 99019



NOTES:

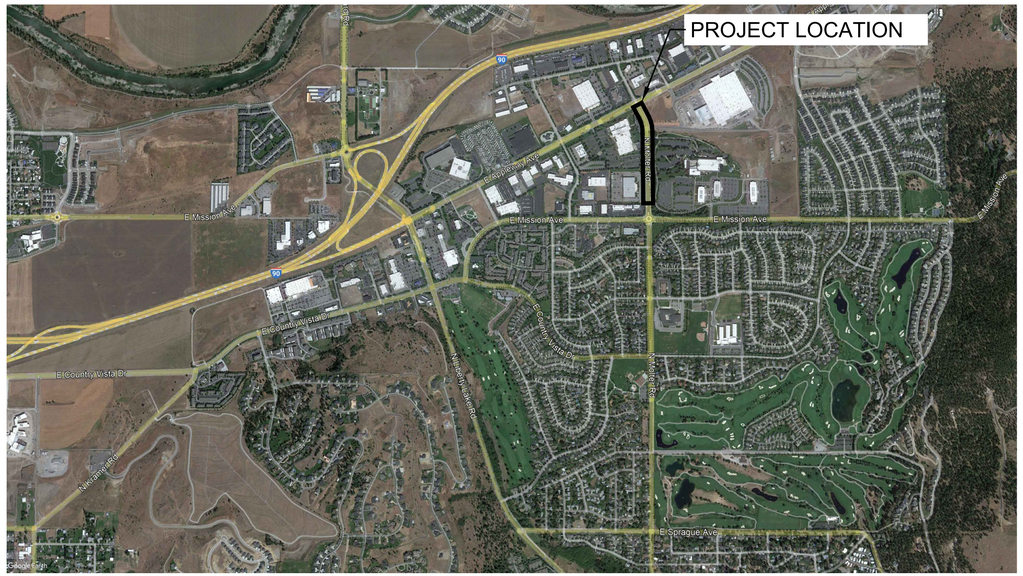
1. PRIOR TO PAVING, SEAL ALL CRACKS 1/4" AND GREATER, LOCATED WITHIN THE OVERLAY LIMITS PER SECTION 5-04.3(5)C OF THE SPECIFICATIONS.

2. PRIOR TO PAVING, PRELEVEL ROADWAY WITH CL. 3/8" PG 64-28 HMA. PRELEVEL LOCATIONS SHALL BE COORDINATED WITH THE CITY OR PROJECT ENGINEER PRIOR TO INSTALLATION.

1 - TYPICAL OVERLAY SECTION
NOT TO SCALE



LOCATION MAP
NOT TO SCALE



VICINITY MAP
NOT TO SCALE

CITY OF LIBERTY LAKE
DEPARTMENT OF PUBLIC WORKS
LIBERTY LAKE, WA. 99019
509-755-6700

SCALE
HORIZ. N/A
VERT. N/A

DRAWN RDI
DATE 4/2025

N. MOLTER ROAD OVERLAY

Parametrix
835 N Post, Suite 201 • Spokane, WA 99201
509.328.3371 | parametrix.com

AGENDA ITEM NO.: 12.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: August 4, 2026

Subject: Local Highway Technical Assistance Council (LHTAC) Safety Package Donation to Public Works

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
None

Expenditure Required	No
Budgeted	N/A
City Program	Street Maintenance

Summary Statement

The City Council is requested to accept a donation of street operations safety equipment from the Local Highway Technical Assistance Council (LHTAC). City staff regularly participate in LHTAC training modules, which provide ongoing professional development in roadway maintenance and safety practices. As part of this program, LHTAC conducts a monthly drawing for participating agencies, awarding safety-related equipment to support field operations.

The City of Liberty Lake was selected as a recipient for the May 2026 monthly giveaway. The donated items include safety gear components, such as signage, traffic cones, and related equipment, intended to enhance the safety of Public Works field personnel and the traveling public.

This donation directly supports the City's commitment to safe and efficient street operations and helps offset costs that would otherwise be incurred in procuring such equipment. The value of this gift is estimated at $6,000.

The itemized list of donated equipment is provided below.
30 - cones
4 - Road Work Ahead Signs
4 - Be Prepared To Stop Signs

4 - Flagger Signs
4 - One Lane Road Ahead Signs
4 - Stop/ Slow Paddles
16 - Sign Stands
1 - box of Class 3 Hi-Vis Vests

Recommended Action

Accept a donation from the Local Highway Technical Assistance Council, for roadwork safety package in the valued amount of $6,000.