CITY COUNCIL MEETING
TUESDAY, JUNE 2, 2026
HELD REMOTELY & IN PERSON AT CITY HALL
22710 E COUNTRY VISTA DRIVE

Instructions for providing public comment can be found at the end of the agenda.

Questions or Need Assistance? Please contact the City Clerk at
rcaton@libertylakewa.gov

6:00 P.M. REGULAR SESSION

1. **Invocation**
2. **Pledge of Allegiance**
3. **Call to Order**
4. **Roll Call**
5. **Agenda Approval**
6. **Citizen Comments**
7. **Appointments**
8. **Announcements / Proclamations / Special Presentations**
   - A. Ziply Fiber Installation Update
9. **Reports & Inquiries**
   - A. City Council
   - B. Mayor
   - C. City Administrator
10. **Workshop Discussions**
    - A. 2027-2032 Transportation Improvement Plan
    - B. HUB MOU
11. **General Business – Consent Agenda**

A. Approve Meeting Minutes
Recommended Action: Approve the May 19, 2026, City Council Meeting Minutes.

B. June 2, 2026 Vouchers
Recommended Action: Approve the June 2, 2026, vouchers and the May 1-15 payroll and benefits in an amount not to exceed $1,078,613.57

C. Parametrix Task Order No. 2026-05: Surveying/Engineering Services for Rocky Hill Sidewalk Repairs
Recommended Action: Authorize Mayor to sign Task Order No. 2026-05 with Parametrix, Inc. to provide Survey/Engineering Services for Rocky Hill Park Sidewalk Repairs in an amount not to exceed $14,995.

D. Orchard Park Concrete Surround CFP PF-18
Recommended Action: Approve the contract with Williams Concrete for a concrete pad at Orchard Park in an amount not to exceed $32,373.

E. Rocky Hill Basketball Court Surface Prep
Recommended Action: Authorize the Mayor to sign the contract with Arrow Concrete for the Rocky Hill basketball mural prep work in an amount not to exceed $11,441.44.

F. Artist Agreement Melissa Cole - Rocky Hill Basketball Court Mural
Recommended Action: Authorize the Mayor to sign the artist agreement with Melissa Cole for the Rocky Hill basketball court mural in an amount not to exceed $12,500.

G. Updated Contract with Diamond Asphalt Paving for Library Parking Lot Repairs
Recommended Action: Move to approve the updated contract amount with Diamond Asphalt Paving for the Liberty Lake Library parking lot repairs in an amount not to exceed $15,154.92.

12. General Business - Action Items

A. InclusaFit Recreation Agreement Addendum
Recommended Action: Authorize the Mayor to sign the agreement for services addendum for the InclusaFit agreement.

13. Council Comments

14. Public Hearings / Appeals

15. Resolutions

A. Adoption of the Spokane County Hazard Mitigation Plan Update and Community Wildfire Protection Plan

16. **Ordinances**
17. **Emergency Ordinances**
18. **Introduction of Upcoming Agenda Items**
19. **Citizen Comments**
20. **Executive Session**
21. **Adjournment**

JOIN ZOOM MEETING

1st meeting of the month:

To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

Join from a PC, Mac, iPad, iPhone or Android device:
https://us02web.zoom.us/j/86578556158

Or One tap mobile:
+12532050468,,86578556158# US
+12532158782,,86578556158# US (Tacoma)

Or join by phone:
Dial: +1 253 205 0468 or +1 253 215 8782

Webinar ID: 865 7855 6158

PUBLIC COMMENT

If you wish to provide oral public comments during the Council meeting, you may do so in-person at City Hall or virtually via zoom. If you wish to speak in-person, please fill out a yellow Request to Speak Form. If you wish to speak via zoom, please join the zoom meeting using the meeting information above. The Mayor will invite public comments during the appropriate section of the agenda, at which time you can raise your hand, or send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the council meeting, please email

your comments to rcaton@libertylakewa.gov by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

AGENDA ITEM NO.: 8.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Ziply Fiber Installation Update

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
None

Expenditure Required	No.
Budgeted	N/A
City Program	

Summary Statement

Representatives from Ziply Fiber will provide a comprehensive update to the City Council regarding the ongoing installation and expansion of fiber optic infrastructure within the City of Liberty Lake. This presentation will include an overview of current construction progress, anticipated timelines for completion, areas of service expansion, and the long-term benefits of enhanced broadband connectivity for residents, businesses, and municipal operations.

Recommended Action

No action recommended.

AGENDA ITEM NO.: 10.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: 2027-2032 Transportation Improvement Plan

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
2027 TIP_DRAFT (1)

Expenditure Required	N/A
Budgeted	N/A
City Program	Long Range Planning

Summary Statement

The 6-year Transportation Improvement Plan (TIP) must be adopted annually by City Council by June 30, and disseminated to WSDOT, SRTC, and adjacent jurisdictions. Projects that are not listed on the TIP are not eligible for grant funding. The 2027-2032 TIP is based on the adopted 2026-2031 Capital Facilities Plan with adjustments made following the completion of the Pavement Master Plan and the 20-year Capital Facilities Plan earlier this year. The final 2027-2032 TIP (as may be revised by City Council during this workshop discussion) will be brought back to City Council on June 16, 2026 for adoption by resolution.

Recommended Action

Provide feedback regarding desired revisions.



2027-2032

Transportation Improvement Plan

June 16, 2026

Table of Contents

	Page
TIP Transportation Projects	2
Projects by Others Not Included in the TIP	2
Project Descriptions	4
Project Map	7

SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (2027-2032)

STREET (ST) PROJECTS

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUND SOURCE	CURRENT (2026)	PROJECT TOTAL (2027-2032)	2027	2028	2029	2030	2031	2032	NOTES:
ST-1	Preservation	Molter Rd Grind and Overlay - Phase 1	Appleway Ave to Mission Ave	REET2/SRTC	$ 142,080	$ 1,480,000	$ 1,480,000						Local Match: $370K; SRTC Grant: $1,110K
ST-2	Preservation/ Enhancement	Country Vista Dr Rebuild/Improvements - Phase 1	Kramer Rd to Liberty Lake Rd	REET2/TIB/TBD		$ 2,784,193	$ 243,871	$ 2,540,322					ST-2 and ST-3 to be completed concurrently
ST-3	Preservation	Country Vista Dr Grind and Overlay	Liberty Lake Rd to Mission Ave	REET2/TBD		$ 328,559	$ 28,779	$ 299,780					ST-2 and ST-3 to be completed concurrently
ST-4	Preservation	Molter Rd Grind and Overlay - Phase 2	Mission Ave to Country Vista Ave	REET2/TIB/TBD		$ 1,964,666		$ 210,500	$ 1,754,166				
ST-5	Preservation/ Enhancement	Sprague Ave Rebuild - Phase 1	Molter Rd to East City Limits	REET2/TBD		$ 2,027,600		$ 177,600	$ 1,850,000				Design for ST-5 and ST-8 to be completed concurrently. Rebuild to be combined with SW-1
ST-6	Preservation/ Enhancement	Country Vista Dr Rebuild/Improvements - Phase 2	West City Limits to Kramer Rd	REET2/TIB/TBD		$ 1,960,132			$ 210,014	$ 1,750,118			Moved to 2030 to align with proposed commercial development in that cooridor.
ST-7	Preservation	Mission Avenue Grind and Overlay	Storage Facility to Harvard Rd	REET2		$ 1,276,762				$ 1,276,762			Moved to 2030 following unselected grant application
ST-8	Preservation/ Enhancement	Sprague Ave Rebuild - Phase 2	Liberty Lake Rd to Molter Rd	REET2		$ 2,059,096					$ 2,059,096		Moved to 2031 to priorize completion ST-5 and ST-6
ST-9	Preservation	Molter Rd Grind and Overlay - Phase 3	Country Vista Ave to Sprague Ave	REET2/TIB/TBD		$ 2,879,842				$ 252,249	$ 2,627,593		
ST-10	Preservation	Harvard Rd Grind and Overlay	Mission Ave to North City Limits	REET2/TIB/TBD		$ 2,971,217					$ 260,253	$ 2,710,964	
ST-11	Preservation	Residential Streets Grind and Overlay Program	City Wide	REET2		$ 1,512,312					$ 105,510	$ 1,406,802	Grind and Overlay projects for the following residential roadways: E Alki Ln, E Boone Ave, E Colony Ct, E Olive Ln, E Prestwick Pl, E Scheindmiller Ct, N Homestead Dr, N Mitchell Ct, N Mitchell Rd
ST-12	Preservation	Pavement Repair Allocation	City Wide	STR		$ 646,841	$ 100,000	$ 103,000	$ 106,090	$ 109,273	$ 112,551	$ 115,927	Small pavement repairs not included in other CFP pavement preservation projects
				TOTAL STREET PROJECTS	$ 142,080	$ 21,891,220	$ 1,852,650	$ 3,331,202	$ 3,920,270	$ 3,388,402	$ 5,165,003	$ 4,233,693	

PEDESTRIAN/BICYCLE SAFETY (PBS) PROJECTS

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUND SOURCE	CURRENT (2026)	PROJECT TOTAL (2027-2032)	2027	2028	2029	2030	2031	2032	NOTES:
PBS-1	Enhancement	Pedestrian/Bicycle Safety Allocation	City Wide	REET1	$ 56,300	$ 385,291	$ 59,565	$ 61,352	$ 63,193	$ 65,088	$ 67,041	$ 69,052	Safety Improvements for pedestrian and bicycle infrastructure. Adjusted annually for inflation
PBS-2	Preservation	Sidewalk Repair/Replacement Allocation	City Wide	TBD		$ 452,789	$ 70,000	$ 72,100	$ 74,263	$ 76,491	$ 78,786	$ 81,149	Panel Replacement, ADA Ramp Compliance Projects, Panel Grinding, Street Tree Removal/Replacement (Pending budgetary approval)
				TOTAL PEDESTRIAN SAFETY PROJECTS	$ 56,300	$ 838,080	$ 129,565	$ 133,452	$ 137,456	$ 141,579	$ 145,827	$ 150,201	

TRAFFIC CONTROL (TC) PROJECTS

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUND SOURCE	CURRENT (2026)	PROJECT TOTAL (2027-2032)	2027	2028	2029	2030	2031	2032	NOTES:
TC-1	Enhancement	Install Traffic Cameras	City Wide	GF	$ -	$ 300,000		$ 300,000					
TC-2	Enhancement	Liberty Lake/Country Vista Dual EBL Turn Lanes	N Liberty Lake Rd / E Country Vista Dr Intersection	REET2		$ 1,020,618		$ 89,397	$ 931,221				Network Analysis proposed project to accommodate near term population growth
TC-3	Enhancement	I-90 WB Ramp/Country Vista Roundabout	I-90 WB Off Ramp / E Country Vista Dr	REET2		$ 3,137,161				$ 274,788	$ 2,862,373		Network Analysis proposed project to accommodate near term population growth
				TOTAL TRAFFIC CONTROL PROJECTS	$ -	$ 4,457,779	$ 2,027	$ 391,425	$ 933,250	$ 276,818	$ 2,864,404	$ 2,032	

PROJECTS BY OTHERS (OT)

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUND SOURCE	CURRENT (2026)	PROJECT TOTAL (2027-2032)	2027	2028	2029	2030	2031	2032	NOTES:
OT-1	Enhancement	Cataldo Extension and Connection - Phase 2	Western States Boundary to Mission Ave	OTR/TIF/LIFT		$ 4,802,000	$ 4,802,000						
OT-2	Enhancement	Harvest Parkway Extension	South of Mission Ave	OTR/TIF/LIFT		$ 2,344,000	$ 2,344,000						
OT-3	Enhancement	Harvard/Wellington Signal	N Harvard Rd / E Wellington Ave	OTR/TIF/LIFT		$ 1,401,905						$ 1,401,905	
				TOTAL PROJECTS BY OTHERS	$ -	$ 8,547,905	$ 7,148,027	$ 2,028	$ 2,029	$ 2,030	$ 2,031	$ 1,403,937	

COMPLETED PROJECTS PENDING CLOSEOUT

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUND SOURCE	CURRENT (2026)	PROJECT TOTAL (2027-2032)	2027	2028	2029	2030	2031	2032	NOTES:
	Enhancement/New Construction	Harvard Rd Bridge/Kramer Overpass and Rd Extension	Country Vista Ave to Mission Ave	CW/TIF/LIFT	$ -								
	Enhancement	Mission Ave Frontage Improvements	W City Limits to Glenbrook Rd (Southside)	COMMERCE/ REET	$ 1,493,975								
	Preservation/ Enhancement	Mission Ave Grind and Overlay	Country Vista Ave to Molter Rd	CW/GEN	$ 1,300,000								
	Plan/Report	Network Analysis	City Wide	HRM/PUG	$ 97,930								
	Plan/Report	Sidewalk Master Plan	City Wide	REET	$ 35,000	$ -							
				TOTAL TRAFFIC CONTROL PROJECTS	$ 2,926,905	$ -	$ -	$ -	$ -	$ -	$ -	$ -	

Glossary and Abbreviations

Abbreviation	Funding Source
CW	Connecting Washington - State Funding
STR	Street Operations Fund
SCF	Streets Capital Fund
GOLF	Golf Operations Fund
GEN	General Fund
HRM	Harvard Road Mitigation Fund

Glossary and Abbreviations

Abbreviation	Funding Source
LIFT	Local Improvement Financing Tool
OTR	Funded by Others
REET	Real Estate Excise Tax
TIB	Transportation Improvement Broad Grant
TBD	To Be Determined
TIF	Tax Increment Financing

2027 -2032 TRANSPORTATION IMPROVEMENT PLAN

ROADWAY/PEDESTRIAN DESCRIPTIONS

Street (ST) Preservation/Enhancement Projects:

ST-1 Molter Rd Grind and Overlay - Phase 1 **2027**

Grind and overlay preservation project between Mission Avenue and Appleway Avenue, was added based upon poor roadway condition (PCI:50). An SRTC grant was awarded to execute this project.

ST-2 Country Vista Dr Rebuild/Improvements - Phase 1 **2028**

Improvement costs to include design, construction, inspection, and contingency for pavement replacement and operational corridor improvements to include landscaped medians, pedestrian crossings, as may be identified in Network Analysis and Corridor Study, from Liberty Lake Road west to Kramer Road. Design started in 2026.

ST-3 Country Vista Dr Grind and Overlay **2028**

Grind and overlay preservation project between Liberty Lake Road and Mission Ave. Combined with ST-2 based on proximity and road condition (PCI<50). Design started in 2026.

ST-4 Molter Rd Grind and Overlay - Phase 2 **2029**

Grind and overlay preservation project between Country Vista Drive and Mission Ave, was added based upon poor roadway conditions as well as proximity to local elementary schools.

ST-5 Sprague Ave Rebuild - Phase 1 **2029**

Originally planned as a grind and overlay preservation project, based on the Geotech analysis, this project is now being planned as full-depth pavement reconstruction project with additional improvements to existing stormwater management. Phase 1 of this project will be Molter Road to Gage Road, to be constructed in 2029. Design funds have been included in 2028 to complete the design and bid specs for Phase 1 and complete design for Phase 2.

ST-6 Country Vista Dr Rebuild/Improvements - Phase 2 **2030**

Improvement costs to include design, construction, inspection, and contingency for pavement replacement and operational corridor improvements to include landscape islands, pedestrian crossings, as may be identified in Network Analysis and Corridor Study, from Kramer Road west to City Limits. Design will be undertaken in 2028.

ST-7 Mission Avenue Grind and Overlay **2030**

Grind and overlay preservation project located North of I-90 between Storage Facility and Harvard Road. Originally planned for 2026 completion, but lack of grant funding has delayed the project.

ST-8 Sprague Ave Rebuild - Phase 2 2031

Originally planned as a grind and overlay preservation project, based on the Geotech analysis, this project is now being planned as full-depth pavement reconstruction project. Phase 2 of the project, Molter Road to Liberty Lake Road. Design to be completed concurrently with Phase 1 project planned for 2029.

ST-9 Molter Rd Grind and Overlay - Phase 3 2031

Grind and overlay preservation project between Country Vista Drive and Sprague Ave, was added based upon poor roadway condition (PCI<50) as well as proximity to local elementary schools.

ST-10 Appleway Ave Grind and Overlay 2032

Grind and overlay preservation project between Liberty Lake Road and Molter Ave, was added based upon poor roadway condition (PCI<55).

ST-11 Residential Streets Grind and Overlay Program 2032

Grind and Overlay projects for the following residential roadways: E Alki Ln, E Boone Ave, E Colony Ct, E Olive Ln, E Prestwick Pl, E Scheindmiller Ct, N Homestead Dr, N Mitchell Ct, N Mitchell Rd

ST-12 Pavement Repair Allocation Annual

Annual allocation from local streets fund to conduct minor pavement repairs to city streets (Crack sealing, mastic patching, and small hot mix asphalt patching.)

Traffic Control (TC) Enhancement Projects:

TC-1 Install Traffic Cameras 2028

New traffic camera installs throughout city for public safety enforcement.

TC-2 Liberty Lake/Country Vista Dual EBL Turn Lanes 2029

Identified as a near term deficiency (E-PM) by Network Analysis completed in 2026. Project will add eastbound turn lane on Liberty Lake Road to alleviate signal backup during PM peak hours.

TC-3 I-90 WB Ramp/Country Vista Roundabout 2031

Identified as a near term deficiency (E-AM) by Network Analysis completed in 2026. Project will install a two-lane roundabout at the I-90 on/exit ramp at Country Vista Dr just west of Ridgeline High School.

Pedestrian Safety (PS) Enhancement Projects:

PS-1 Pedestrian Safety Allocation **Annual**
Funding for annual improvements to pedestrian and bicycle safety throughout city limits. Includes marked crossings, signage, bike lane improvements, and school zone safety equipment.

PS-2 Sidewalk Repair/Replacement Allocation **Annual**
Panel Replacement, ADA Ramp Compliance Projects, Panel Grinding, Street Tree Removal/Replacement (Pending budgetary approval)

Transportation Capital Projects by Others (OT):

The following transportation capital projects are developer driven and will be constructed by others. They are included in the City's CFP, however, because they are eligible for reimbursement through TIF/LIFT.

OT-2 Cataldo Extension & Connection, Phase II **2027**
The extension of Cataldo Avenue from the eastern edge of Western States property to connect to Mission Ave and Kramer Parkway is currently inn design and will be constructed in 2027 as part of a planned Centennial Properties Binding Site Plan north of I-90, with requested reimbursement from TIF/LIFT anticipated in 2028.

OT-2 Harvest Parkway Extension **2027**
As part of the planned Binding Site Plan north of I-90, Centennial Properties is planning to extend Harvest Parkway south from the knuckle located southeast of Selkirk Middle School, to connect with Cataldo Avenue. That project is currently in design and anticipated to be constructed in 2027.

OT-3 Harvard Road & Wellington Traffic Signal **2032**
Greenstone proposes construction of a traffic signal at this intersection in 2032 to manage traffic generated from development in the NOLL District, as well as in Trutina.

2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ROADWAY PROJECTS
OT- NEW INFRASTRUCTURE (BY OTHERS)
ST- GRIND AND OVERLAY
TC- TRAFFIC CONTROL IMPROVEMENTS
ST- REBUILD
GRANT FUNDING APPROVED
ST-1
2027
ST-2
2028
ST-3
2028
ST-4
2029
ST-5
2029
ST-6
2030
ST-7
2030
ST-8
2031
ST-9
2031
ST-10
2032
OT-1
2027
OT-2
2027
TC-2
2029
TC-4
2031

AGENDA ITEM NO.: 10.B.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: HUB MOU

Dept of Origin: Finace/Admin Services **Dept. Head Approval:** Kyle Dixon

Exhibit(s):
MOU Between Liberty Lake - HUB Fields 4.2 update (1), HUB.Att.A (1)

Expenditure Required	No
Budgeted	N/A
City Program	Economic Development

Summary Statement

The proposed MOU establishes maintenance and operation responsibilities between the City and the HUB. The parking lot and trail improvements are owned by the City. However, there is mutual interest in having the HUB maintain the area.

Recommended Action

Workshop discussion

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF LIBERTY LAKE, SPOKANE COUNTY, AND SPOKANE VALLEY HUB dba HUB SPORTS CENTER

THIS AGREEMENT ("Agreement") entered into by the CITY OF LIBERTY LAKE, a Washington state municipal corporation, having offices for the transaction of business at 22710 E. Country Vista Dr., Liberty Lake, Washington 99019, hereinafter referred to as "CITY" and SPOKANE VALLEY HUB dba HUB SPORTS CENTER, a 501(c)(3) nonprofit, having offices for the transaction of business at 19619 E. Cataldo, Liberty Lake, Washington 99016, hereinafter referred to as "HUB," jointly hereinafter referred to as the "PARTIES", or individually as "PARTY".

WITNESSETH:

WHEREAS, the HUB owns and operates play fields and land located at 19619 E. Cataldo Avenue, Liberty Lake, WA 99016, which includes play fields, walking trails and parking; and

WHEREAS, the CITY is responsible for the care of multiple public parks, open spaces, trails, and a variety of other facilities within the City of Liberty Lake; and

NOW, THEREFORE, for and in consideration of the mutual promises set forth hereinafter, the PARTIES do mutually agree as follows:

SECTION NO. 1: PURPOSE

The purpose of this Agreement is to set forth the PARTIES' understanding of the terms and conditions under which the HUB and CITY will participate in the maintenance and use for the walking path, parking and open space as identified in Attachment A.

SECTION NO. 2: DURATION

Upon execution by the PARTIES, this Agreement shall continue in full force and effect for forty (40) years.

SECTION NO. 3: MAINTENANCE AND USE FOR PROPERTY SET FORTH IN ATTACHMENT A:

The HUB agrees to manage and maintain the landscaping, parking lot, and walking path in the area identified in Attachment A, which includes all labor and equipment necessary for the maintenance and repair of such areas. Improvements to the area identified in Attachment A must have prior authorization from the CITY.

The CITY agrees to install a surveillance camera at the entry to the parking lot identified in Attachment A.

Both PARTIES agree that there is mutual benefit to this Agreement and it is estimated that upon execution of this Agreement the approximate value of the services provided here are $25,000/year for both the HUB and the CITY, which will continue to increase for the entire term of this Agreement.

SECTION NO. 4: NOTICES

All notices or other communications given hereunder shall be deemed given on: (i) the day such notices or other communications are received when sent by personal delivery; or (ii) the third day following the day on which the same have been mailed by certified mail delivery, receipt requested and postage prepaid addressed to the PARTY at the address set forth below, or at such other address as a PARTY shall from time-to-time designate by notice in writing to the other PARTY:

CITY:	City Clerk CITY OF LIBERTY LAKE 22710 E. Country Vista Dr. Liberty Lake, Washington 99019
HUB:	Executive Director HUB Sports Center 19619 E. Cataldo Ave Liberty Lake, Washington 99016

SECTION NO. 5: ASSIGNMENT

This Agreement shall be binding upon the PARTIES, their successors and assigns. No PARTY may assign, in whole or in part, its interest in this Agreement without the approval of the other PARTY.

SECTION NO. 6: COMPLIANCE WITH LAWS

The PARTIES shall observe all federal, state and local laws, ordinances and regulations, to the extent that they may be applicable to the terms of this Agreement.

This Agreement shall be governed by the laws of the State of Washington both as to interpretation and performance. Any action at law, suit in equity or judicial proceeding for the enforcement of this Agreement, or any provision hereto, shall be instituted only in courts of competent jurisdiction within Spokane County, Washington.

SECTION NO. 7: NON-DISCRIMINATION

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement in violation of federal, state or local law.

SECTION NO. 8: MISCELLANEOUS

A. NON-WAIVER: No waiver by any PARTY of any of the terms of this Agreement shall be construed as a waiver of the same or other rights of that PARTY in the future.

B. ENTIRE AGREEMENT: This Agreement contains terms and conditions agreed upon by the PARTIES. The PARTIES agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Agreement. No changes or additions to this Agreement shall be valid or binding upon the PARTIES unless the change or addition is in writing, executed by the PARTIES.

C. MODIFICATION: No modification or amendment to this Agreement shall be valid until put in writing and signed with the same formalities as this Agreement.

D. HEADINGS: The section headings appearing in this Agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall not be deemed to define, limit or extend the scope or intent of the sections to which they pertain.

E. COUNTERPARTS: This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original, but such counterparts shall together constitute but one and the same.

F. SEVERABILITY: If any parts, terms or provisions of this Agreement are held by the courts to be illegal, the validity of the remaining portions or provisions shall not be affected and the rights and obligations of the PARTIES shall not be affected in regard to the remainder of the Agreement. If it should appear that any part, term or provision of this Agreement is in conflict with any statutory provision of the State of Washington, then the part, term or provision thereof that may be in conflict shall be deemed to modify to conform to the statutory provision.

SECTION NO. 9: LIABILITY

The CITY shall indemnify, defend and hold harmless the HUB, its officers and employees from all claims, demands, or suits in law or equity arising from the CITY'S intentional or negligent acts or breach of its obligations under this Agreement. The CITY shall also indemnify, defend and hold harmless the HUB, its officers and employees from all claims, demands, or suits in law or equity arising from any injury to or claim by a CITY employee or representative sustained in the course of performance as required by this Agreement. The CITY'S duty to indemnify shall not apply to loss or liability caused by the intentional or negligent acts of the HUB, its officers and employees.

The HUB shall indemnify, defend and hold harmless the CITY, its officers and employees from all claims, demands, or suits in law or equity arising from the HUB's intentional or negligent acts or breach of its obligations under the Agreement. The HUB shall also indemnify, defend and hold harmless the CITY, its officers and employees from all claims, demands, or suits in law or equity arising from any injury to or claim by a HUB employee or representative sustained in the course of performance as required by this Agreement. The HUB's duty to indemnify shall not apply to loss or liability caused by the intentional or negligent acts of the CITY, its officers and employees.

If the comparative negligence of the PARTIES and their officers and employees is a cause of such damage or injury, the liability, loss, cost, or expense shall be shared between the PARTIES in proportion to their relative degree of negligence and the right of indemnity shall only apply to such proportion.

Where an officer or employee of a PARTY is acting under the direction and control of the other PARTY, the PARTY directing and controlling the officer or employee in the activity and/or omission giving rise to liability shall accept all liability for the other PARTY'S officer or employee's negligence.

Each PARTY'S duty to indemnify shall survive the termination or expiration of this Agreement.

Each PARTY waives, with respect to the other PARTY only, its immunity under RCW Title 51, Industrial Insurance. The PARTIES have specifically negotiated this provision.

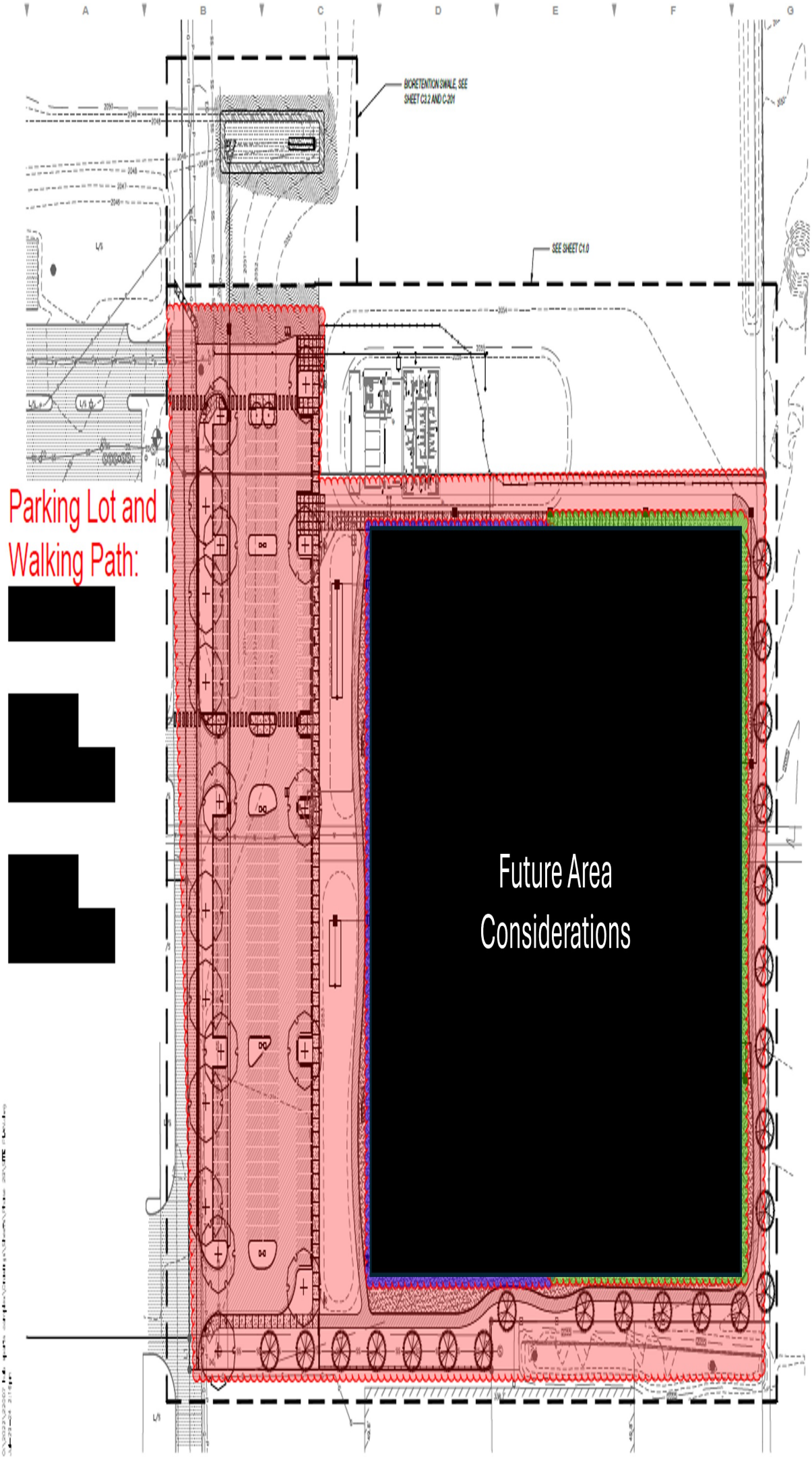
SECTION NO. 10: ANTI-KICKBACK

No officer or employee of the HUB or CITY, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Agreement.

SECTION 11: RELATIONSHIP OF THE PARTIES: The PARTIES intend that an independent contractor relationship will be created by this Agreement. No agent, employee, servant or representative of the CITY shall be deemed to be an employee, agent, servant or representative of the HUB for any purpose. Likewise, no agent, employee, servant or representative of the HUB shall be deemed to be an employee, agent, servant or representative of the CITY for any purpose.

IN WITNESS WHEREOF, the PARTIES have caused this Agreement to be executed on this ____ day of _____, 2026.

CITY OF LIBERTY LAKE	HUB d/b/a HUB SPORTS CENTER
_____	_____
Cris Kaminskas, Mayor	Phil Champlin, Executive Director



HUB SPORTS CENTER

HUB Sports Complex Phase 2B

HUB Sports Center
Liberty Lake, WA

RWD

Permit Submittal Set

PROJECT NO. 22007
DESIGNED BY BD
DRAWN BY JH, PV, RK, AD
CHECKED BY BD

REVISION
DATE CHANGE

DATE: April 5, 2024

PERMIT SUBMITTAL SET

KEY PLAN

SCALE: 1"=40'
0 20' 40' 60' 80'

811 Call 811 two business days before you dig

C0.0

AGENDA ITEM NO.: 11.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Approve Meeting Minutes

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
May 19, 2026, Meeting_Minutes_

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the May 19, 2026, City Council Meeting Minutes.

CITY COUNCIL MEETING
TUESDAY, MAY 19,
2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Moment of silence led by Councilmember Klingler.

Pledge of Allegiance:

Led by Mayor Pro Tem Dunne, City Council and Staff.

Call to Order:

Mayor Pro Tem Dunne called the meeting to order at 6:02 p.m.

Roll Call:

City officials who physically attended the meeting: Mayor Pro Tem Dunne; Councilmembers Kurtz, Darrow, Fisher, Klingler, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Deputy Chief Darin Morgan; Kyle Dixon, Finance Director; Chief Damon Simmons; Jen Camp, Parks and Recreation Director; Ben Turner, Public Works Director; Shane Miller, IT Manager; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmembers Severs; David Goehner, Communications Specialist; Luke Michaels, City Engineer; Jandy Humble, Library Director; Derek Kosanke, Park Superintendent; and Mickael Stevens, Recreation Coordinator.

Councilmember Ball made a motion to excuse Mayor Kaminskas. The motion was seconded by Councilmember Klingler and passed 6-0.

Agenda Approval: Councilmember Klingler moved to approve the agenda as presented. Councilmember Darrow seconded the motion, which passed unanimously.

Citizen Comments: Craig Fobes, a city resident, provided comments regarding the Capital Facilities Plan, item 12.A.

Appointments:

Confirmation of Appointments to City Council Committees:

Mark McAvoy, City Administrator, provided a summary of this item. With no questions asked, Councilmember Fisher made a motion to approve the appointments as presented. The motion was seconded by Councilmember Ball and passed 6-0.

Announcements / Proclamations / Special Presentations:

SB 6002 Compliance Update, Automated License Plate Readers: Chief Damon Simmons provided a presentation regarding the SB 6002 Compliance Update. Questions were asked and answered throughout.

Reports & Inquiries:

City Council:

Councilmember Ball made comments regarding opening day of the Farmers Market.

Councilmember Klingler also commented regarding the Farmers Market.

Councilmember Darrow made comments regarding her upcoming participation in the third cohort of the AWC Washington Collaborative Elected Leaders Institute (WA-CELI). She will be joined by other local elected councilmembers.

Councilmember Kurtz made comments regarding recent student engagement at Ridgeline High School.

Mayor Pro Tem Dunne also commented on attending the student engagement at Ridgeline High School. Mayor Pro Tem Dunne also commented on the 2026 Liberty Lake and Spokane Valley Kiwanis who awarded select student's applicants with academic scholarships.

Councilmember Fisher noted that Meadowood is hosting a golf tournament that is bringing visitors to the city and supporting local hotels.

Mayor: None given.

City Administrator: City Administrator McAvoy provided updates and reminders of upcoming events. He also recognized National Public Works Week, May 17–23. Finally, City Administrator McAvoy provided a brief presentation on the City logo refresh progress, including the timeline of community engagement thus far and next steps.

Liberty Lake Sewer & Water District: None given.

Workshop Discussions:

Establishing For & Against Committees for the Public Safety Sales Tax Ballot Measure: Kyle Dixon, Finance Director, provided a presentation regarding the process for selecting Pro and Con Committees for the Public Safety Sales Tax Ballot Measure. Questions were asked and answered throughout including timeline and recommended actions.

Review Draft of Comprehensive Plan: Amy Mullerleile, Community Development Director, provided a presentation on the Comprehensive Plan draft. Questions were asked and answered throughout. Consensus was received among the council to proceed with the next step in the development process and to submit the document to the Department of Commerce for review.

General Business – Consent Agenda: Councilmember Fisher made a motion to approve agenda items 11 A, B, and C. The motion was seconded by Councilmember Kurtz, passing 6-0.

11.A. Meeting Minutes: Approve the May 5, 2026, City Council Meeting Minutes.

11.B. May 19, 2026, Vouchers: Approve the May 19, 2026, vouchers and the April 16–30 payroll and benefits in an amount not to exceed $936,371.18.

11.C. STCU Certificate of Deposit Signatory Authority: Approve removal of all previous signers and establish Kyle Dixon as the sole signer on the city's STCU CD accounts.

General Business - Action Items:

12. A. Approve 20-yr Capital Facilities Plan: Councilmember Ball moved to approve forwarding the CFP to the Department of Commerce. The motion was seconded by Councilmember Fisher.

City Administrator McAvoy suggested amending the motion because this item did not need to be sent to the Department of Commerce.

Councilmember Kurtz made a motion to amend the previous motion to approve the 20-year Capital Facilities Plan for incorporation into the City of Liberty Lake Comprehensive Master Plan. The motion was seconded by Councilmember Darrow and passed 6-0.

No further discussion was made. Mayor Pro Tem Dunne then called for a vote on the amended motion, which passed 6-0.

12. B. Event Sponsorship - Edward Jones: Councilmember Kurtz moved to approve Agenda Items 12. B. Councilmember Klingler seconded the motion, which passed unanimously.

Council Comments: None made.

Public Hearings / Appeals:

Resolutions:

RCO Grant Application Resolution for Pavillion Park Playground Renovation: Jen Camp, Parks and Recreation Director, provided a brief overview of the RCO application process. Questions were asked and answered.

Councilmember Ball made a motion to approve the RCO grant submission. The motion was seconded by Councilmember Fisher. No public comments were made. Mayor Pro Tem Dunne then called for a vote on the motion, which passed unanimously.

Ordinances:

Ordinance 219A - An Ordinance of the City of Liberty Lake, Washington, Repealing Ordinance 219 Updating the Parks, Recreation, Open Space, and Trails Plan-2nd Read.: Rochelle Caton, City Clerk, read Ordinance 219A by title only. Jen Camp, Parks and Recreation Director, and Gen Dial with SJC Alliance provided additional information regarding the open space questions previously raised by Councilmember Kurtz. Discussion ensued, and questions were asked and answered throughout.

Councilmember Kurtz made a motion to approve Ordinance 219A. The motion was seconded by Councilmember Fisher. No public comments were made. Mayor Pro Tem Dunne then called for a vote on the motion, which passed unanimously.

Emergency Ordinances:

Introduction of Upcoming Agenda Items: The workshop schedule was reviewed.

Citizen Comments: None made.

Executive Session:

Executive Session Per RCW 42.30.110(1)(i)(ii) Litigation: At 8:00 p.m., Mayor Pro Tem Dunne, and Council retreated Executive Session pursuant to Per RCW 42.30.110(1)(i)(ii) Litigation. Council reconvened in council chambers at 8:12. pm.

Adjournment:

With there being no further business, the meeting was adjourned at 8:12 p.m.

These minutes were approved June 2, 2026.

_____

Cris Kaminskas, Mayor
City of Liberty Lake

_____

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.

AGENDA ITEM NO.: 11.B.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: June 2, 2026 Vouchers

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
6.2.2026 Vouchers, 06022026 Council

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the June 2, 2026, vouchers and the May 1-15 payroll and benefits in an amount not to exceed $1,078,613.57

City of Liberty Lake

Consent Agenda for June 2, 2026
City Council Meeting

Report from the Mayor for pending claims and payment of previously approved obligations through May 5, 2026.

Payee	Description	Amount
	See attached voucher report.	
Total vouchers through June 2, 2026		
	Check(s) 36305-36336	$98,033.17
	EFT	$397,291.83
		$495,325.00
May 1-15, 2026, payroll and benefits		
	EFT	$583,288.57
	TOTAL	**$1,078,613.57**

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2837	06/02/2026	Claims	3	EFT	A TO Z RENTAL	2,539.39	RENTALS
		001 - 571 00 41 07 - Special Events Business & Comn				2,539.39	MEMORIAL DAY-RENTAL OF TABLES AND CHAIRS
2838	06/02/2026	Claims	3	EFT	ACUSHNET COMPANY	991.19	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				351.09	GOLF BALLS
		420 - 576 61 34 01 - Pro Shop Merchandise				154.13	GOLF BALLS
		420 - 576 61 34 01 - Pro Shop Merchandise				475.74	CLUBS
		420 - 576 61 41 00 - Golf Pro Shop-Professional Serv				10.23	OUTSTANDING CHARGE FEE
2839	06/02/2026	Claims	3	EFT	AMAZON CAPITAL SERVICES	5,312.37	MATERIALS
		001 - 514 23 31 00 - Administrative Services Supplies				171.98	BLACK TONER CARTRIDGES
		001 - 521 10 31 00 - Law Enforcement Supplies				270.32	BLACK TONER CARTRIDGES
		001 - 521 10 31 00 - Law Enforcement Supplies				1,371.91	SOLID STATE DRIVES
		001 - 521 10 31 00 - Law Enforcement Supplies				54.09	FOOD STORAGE BAGS
		110 - 542 70 31 02 - Roadside - Horticulture Supplies				923.33	ELECTRIC MULTI-TOOL, MULTI-TOOL OSCILLATING BLADES, RECIPROCATING SAW BLADE SET, TREE SPROUT STOPPER SPRAY, DRILL IMPACT AND RECIPROCATING SAWZAL KIT
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				204.75	SAFETY GLASSES, HI VIS SAFETY SHIRTS, HI VIS SAFETY JACKET
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				241.01	DRIVER'S VEHICLE INSPECTION REPORTS
		001 - 571 00 31 00 - Recreational Activities Supplies				74.72	PAPER CUTTER, DRY ERASE WHITEBOARDS
		001 - 571 00 31 04 - Special Events Supplies				101.98	PAPER TOWELS, PLASTIC WASH STATION, LIQUID HAND SOAP, ICE CREAM SCOOPS, PAPER TOWEL HOLDER
		001 - 571 00 31 04 - Special Events Supplies				48.09	DIGITAL MEAT THERMOMETER, CLEANING BUCKET, SANITIZER TEST STRIPS, NITRILE GLOVES
		001 - 572 10 31 00 - Library Supplies				117.72	DISHWASHER PODS, COFFEE PODS, PAPER TOWELS
		001 - 572 10 31 00 - Library Supplies				19.73	SPIRAL NOTEBOOK, MONTHLY PLANNER
		001 - 572 10 31 00 - Library Supplies				53.94	FACIAL TISSUE
		001 - 572 10 31 00 - Library Supplies				401.85	BLACK TONER CARTRIDGES, YELLOW TONER CARTRIDGE
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				27.87	FISHING WIRE, DRIFTWOOD STICKS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				42.48	WALL CLOCK REPAIR REPLACEMENT MOTOR PARTS
		001 - 572 20 34 06 - Library Books & Other Materials				176.67	BOOKS
		001 - 572 20 34 06 - Library Books & Other Materials				-0.99	RETURN OF DVD
		001 - 572 20 34 06 - Library Books & Other Materials				20.70	DVD
		420 - 576 61 31 03 - Maintenance Supplies				133.03	COOL-GARD II PRE-MIX, COOL-GARD II CONCENTRATE
		420 - 576 61 31 03 - Maintenance Supplies				156.94	LED LIGHT BARS
		420 - 576 61 31 03 - Maintenance Supplies				33.60	SUNSCREEN SPRAY
		420 - 576 61 31 03 - Maintenance Supplies				8.71	TORX BIT SOCKETS
		420 - 576 61 31 03 - Maintenance Supplies				81.74	SURFACE PRO DOCKING STATION
		420 - 576 61 31 03 - Maintenance Supplies				67.01	USB-C CHARGER WITH CORD, USB-C WALL CHARGER BLOCKS
		420 - 576 65 31 01 - Maintenance Of Golf Course				33.08	3D PRINTER FILAMENT
		001 - 576 80 31 01 - Parks Supplies				133.02	COOL-GARD II PRE-MIX, COOL-GARD II CONCENTRATE
		001 - 576 80 31 01 - Parks Supplies				33.60	SUNSCREEN SPRAY
		001 - 576 80 31 01 - Parks Supplies				143.46	BACKFLOW VALVE PARTS, LAWN AND GARDEN REPAIR KIT, CONNECTOR TUBE FITTINGS

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 576 80 31 01 - Parks Supplies				8.71	TORX BIT SOCKETS
		001 - 576 80 31 01 - Parks Supplies				81.74	SURFACE PRO DOCKING STATION
		001 - 576 80 31 01 - Parks Supplies				67.01	USB-C CHARGER WITH CORD, USB-C WALL CHARGER BLOCKS
		001 - 576 80 31 25 - Pavillion Park Supplies				213.12	BLUE FLAGS, WHITE FLAGS, RED FLAGS
		001 - 594 76 64 01 - Parks-Furniture,Computers&Equ				-618.18	RETURNED TOOL BOX
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				397.29	AUGER DRILL BIT EXTENSION, TOOL BATTERIES
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				16.34	THREADED LID WITH VENT
2840	06/02/2026	Claims	3	EFT	AW REHN & ASSOCIATES	1,025.04	SERVICES
		502 - 517 30 29 00 - Health Insurance Services				1,025.04	EMPLOYER FUNDING NOTIFICATION 05/18-05/25/2026
2841	06/02/2026	Claims	3	EFT	CALLAWAY	819.93	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				255.11	GOLF BAG
		420 - 576 61 34 01 - Pro Shop Merchandise				247.48	CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				317.34	CLUBS
2842	06/02/2026	Claims	3	EFT	CDW GOVERNMENT	167.84	MATERIALS
		001 - 518 80 30 00 - Supplies For Consumption IT				167.84	WALL MOUNTED WIFI
2843	06/02/2026	Claims	3	EFT	COBRA PUMA GOLF INC	4,778.62	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				245.22	SKIRTS
		420 - 576 61 34 01 - Pro Shop Merchandise				-33.25	RETURN OF SHORTS
		420 - 576 61 34 01 - Pro Shop Merchandise				577.30	CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				353.05	CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,072.71	SHORTS
		420 - 576 61 34 01 - Pro Shop Merchandise				993.65	SWEATSHIRTS, POLOS, SHIRTS
		420 - 576 61 34 01 - Pro Shop Merchandise				847.08	POLOS, SWEATERS, HOODIE
		420 - 576 65 31 01 - Maintenance Of Golf Course				722.86	STAFF UNIFORMS 2026
2844	06/02/2026	Claims	3	EFT	COUNTRY VISTA CAR WASH	5.00	SERVICES
		001 - 558 50 41 00 - CP&ED-Professional Services				5.00	APRIL CAR WASHES
2845	06/02/2026	Claims	3	EFT	DARDAN ENTERPRISES INC	281,742.07	AGENDA ITEM 11.B COUNCIL
		001 - 594 18 62 04 - Central Services - New City Hall				281,742.07	CH CONSTRUCTION SVCS THROUGH 05/31/2026
2846	06/02/2026	Claims	3	EFT	EXECUTECH UTAH LLC	9,078.50	SERVICES
		001 - 518 80 41 00 - Information Technology Service				9,078.50	DUO, ACRONIS, SOPHOS, CENTRAL EXTENDED SUPPORT FOR OLDER WINDOWS VERSIONS, NINJA RMM, AUVIK ENHANCED NETWORK MONITORING SVCS, MICROSOFT ENTRA, OFFICE 365, MICROSOFT 365
2847	06/02/2026	Claims	3	EFT	FULCRUM ENVIRONMENTAL CONSULTING INC	4,750.00	SERVICES
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				4,750.00	SERVICES THROUGH 04/06-04/15/2026
2848	06/02/2026	Claims	3	EFT	HOME DEPOT CREDIT SERVICES	2,469.28	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				22.76	SANDING BELTS, MARKERS
		001 - 518 30 31 00 - Facility - Central Supplies				11.96	DRUM SANDER SET
		001 - 518 30 31 00 - Facility - Central Supplies				9.57	DRY LUBE SPRAY
		001 - 518 30 31 00 - Facility - Central Supplies				47.95	DRILL BITS, BIT HOLDERS
		001 - 518 30 31 00 - Facility - Central Supplies				9.07	STORAGE TOTE
		001 - 518 30 31 00 - Facility - Central Supplies				332.14	ABRASIVE CUT-OFF MACHINE, METAL CUT OFF BLADES
		001 - 518 30 31 00 - Facility - Central Supplies				19.22	5 GALLON WATER CONTAINER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 518 30 31 10 - Facility - Supplies_City Hall				140.30	BATTERIES, ANT BAIT, SPIDER & INSECT TRAPS
		001 - 521 10 48 00 - Vehicle Maintenance				166.71	SPEED HUB FLAP DISC, METAL CUT-OFF DISCS, CUT-OFF DISCS, SPEED HUB FLAP DISC
		001 - 521 10 48 00 - Vehicle Maintenance				130.43	SPRAY PAINT, WELD CONTACT TIP, MIG WIRE
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				128.27	TRANSFER SHOVELS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				145.69	MASON LINE REEL, SPRAY PAINT
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				101.89	BOTTLED WATER, GLOVES, 5 GALLON WATER CONTAINERS, SHOP TOWEL ROLLS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				53.43	NITRILE GLOVES
		001 - 571 00 31 04 - Special Events Supplies				16.03	STORAGE TOTE
		420 - 576 61 31 03 - Maintenance Supplies				102.26	TOILET PAPER, SCREWS, AIR FRESHENER, ELECTRIC PRESSURE WASHER KIT
		420 - 576 61 31 03 - Maintenance Supplies				131.57	EDGER BLADES, HANDHELD BLOWER, BOTTLED WATER
		420 - 576 61 31 03 - Maintenance Supplies				22.42	SPRINKLER, HOSE 'Y' WITH SHUTOFF
		420 - 576 61 31 03 - Maintenance Supplies				26.59	RECIPROCATING SAW BLADE KITS, BOTTLED WATER
		420 - 576 65 31 01 - Maintenance Of Golf Course				48.49	DISINFECTING WIPES, TOILET BOWL CLEANER, NITRILE GLOVES
		001 - 576 80 30 01 - Parks - Horticulture Supplies				42.39	WATERING CAN, HAND TROWEL, WORK GLOVES
		001 - 576 80 31 01 - Parks Supplies				108.98	DUAL BALL MOUNT
		001 - 576 80 31 01 - Parks Supplies				102.26	TOILET PAPER, SCREWS, AIR FRESHENER, ELECTRIC PRESSURE WASHER KIT
		001 - 576 80 31 01 - Parks Supplies				46.66	ANT & ROACH SPRAY, BATTERIES
		001 - 576 80 31 01 - Parks Supplies				76.74	PAINT BUCKET LIDS, HOSE, BUCKETS
		001 - 576 80 31 01 - Parks Supplies				131.57	EDGER BLADES, HANDHELD BLOWER, BOTTLED WATER
		001 - 576 80 31 01 - Parks Supplies				94.03	TWISTED LINE WITH REEL, LONG MEASURING TAPES, RUBBER MALLET
		001 - 576 80 31 01 - Parks Supplies				26.59	RECIPROCATING SAW BLADE KITS, BOTTLED WATER
		001 - 576 80 31 45 - Orchard Park Supplies				173.31	RECIP SAW
2849	06/02/2026	Claims	3		EFT HORIZON	2,462.75	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				16.23	SCH80 NIPPLES, PVC MALE ADAPTERS
		110 - 542 70 31 01 - Roadside - Supplies				9.81	HOSE CLAMPS
		110 - 542 70 31 01 - Roadside - Supplies				107.04	ROTATOR NOZZLES, SPRAY HEADS
		110 - 542 70 31 01 - Roadside - Supplies				326.00	PHOTO DIODE REGISTER
		110 - 542 70 31 01 - Roadside - Supplies				68.45	ROTATOR NOZZLES
		420 - 576 65 31 01 - Maintenance Of Golf Course				136.09	BATTERY OPERATED CONTROLLER
		001 - 576 80 30 01 - Parks - Horticulture Supplies				101.97	TRUE SPRAY 5" SPIKES, DRIP COUPLING BARBS, DRIP EMITTERS, VINYL TUBE, ROUN TOP STAPLE, HOLE PUNCH
		001 - 576 80 31 25 - Pavillion Park Supplies				370.53	SCH40 PVC COUPLINGS, PVC PRIMER, HEAVY BODY PVC CEMENT, REPAIR COUPLINGS, SHOVEL, OPERATING WRENCH
		001 - 576 80 31 45 - Orchard Park Supplies				1,146.66	THREADED BRASS GATE VALVES, SCH80 NIPPLES, UNIONS, THREAD UNIONS
		001 - 576 80 31 45 - Orchard Park Supplies				27.41	TRENCH SHOVEL
		001 - 576 80 31 45 - Orchard Park Supplies				309.80	THREAD UNIONS
		001 - 576 80 31 45 - Orchard Park Supplies				-309.80	RETURN OF THREAD UNIONS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				152.56	HOSE SWIVEL, QCV KEY, CHAINLOCK TREE TIE

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2850	06/02/2026	Claims	3	EFT	HRA VEBA TRUST	6,241.66	CONTRIBUTIONS
		410 - 531 00 28 00 - Storm Drainage Utilities - HRA V				198.33	WILLINGHAM, CAROLYN CONTRIBUTIONS
		110 - 542 90 28 06 - HRA VEBA				1,785.00	WILLINGHAM, CAROLYN CONTRIBUTIONS
		001 - 572 10 28 06 - HRA VEBA-Libraries				2,275.00	GRIFFIN, CHELSEA CONTRIBUTIONS
		001 - 576 80 28 06 - HRA VEBA				1,983.33	BELL DE ANDRE CONTRIBUTIONS
2851	06/02/2026	Claims	3	EFT	INGRAM LIBRARY SERVICES	422.89	BOOKS
		001 - 572 20 34 06 - Library Books & Other Materials				422.89	BOOKS
2852	06/02/2026	Claims	3	EFT	LEAF CAPITAL FUNDING LLC	188.29	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				28.66	KYOCERA RENT AND INSURANCE
		001 - 591 14 70 00 - Leases				159.63	KYOCERA CS 6054 CI
2853	06/02/2026	Claims	3	EFT	LEJIT CREATIVE LLC	2,725.00	SERVICES
		111 - 576 80 41 11 - Parks & Arts-Professional Servic				2,725.00	SKATE PARK MURAL TOUCH UP
2854	06/02/2026	Claims	3	EFT	MOBILE MODULAR	541.73	SERVICES
		110 - 518 30 41 20 - Facility - Professional Services_P				541.73	RENT 05/23-06/21/2026
2855	06/02/2026	Claims	3	EFT	NATIONAL BARRICADE CO	224.54	MATERIALS
		110 - 542 64 31 00 - Traffic Control Devices - Supplie				51.23	'NO LEFT TURN' SIGN
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				26.16	HEAVY DUTY VEST
		001 - 576 80 41 00 - Parks-Professional Services				32.70	STICKERS
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				76.30	MOTORIZED VEHICLE RULES SIGNS
		001 - 576 80 41 55 - Rocky Hill Park-Professional Serv				38.15	MOTORIZED VEHICLE RULES SIGN
2856	06/02/2026	Claims	3	EFT	NORTHWEST BUSINESS STAMP	51.60	MATERIALS
		001 - 572 10 31 00 - Library Supplies				51.60	NAME TAGS FOR BAKKEN, CATHY & GRIFFIN, CHELSEA
2857	06/02/2026	Claims	3	EFT	O'REILLY AUTO PARTS	944.87	MATERIALS; RENTALS
		001 - 518 30 31 00 - Facility - Central Supplies				118.76	WIPER FLUID, JACK STANDS
		001 - 521 10 48 00 - Vehicle Maintenance				23.49	FINISHING TOWELS
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				106.78	MOTOR OIL
		110 - 542 70 31 01 - Roadside - Supplies				101.49	OIL FILTER, AIR FILTER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				30.75	GASKET MAKER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				83.30	INSTALLER KIT RENTAL, PULLER KIT RENTAL
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				-3.26	RETURN OF INSTALLER KIT RENTAL, RETURN OF PULLER KIT RENTAL, PULLER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				430.77	AIR FILTERS, IGN COIL SET, OIL FILTER, MOTOR OIL, SPARK PLUGS, BRAKE CLEANER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				-81.74	RETURN OF PULLER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				52.32	ADJUSTABLE FILTER PLIER, LOCKIN PLIER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				82.21	PAN, FUNNEL, EXTENDED FUNNEL, DRAIN PAN
2858	06/02/2026	Claims	3	EFT	OFFICE DEPOT	304.81	MATERIALS
		420 - 576 61 31 00 - Pro Shop Supplies				304.81	PAPER, POST-ITS, MARKERS, TAPE
2859	06/02/2026	Claims	3	EFT	OXARC	28.00	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				28.00	18" SLEEVES GOATSKIN FR SATEEN
2860	06/02/2026	Claims	3	EFT	PARAMETRIX	28,895.32	SERVICES
		001 - 558 50 40 02 - CP&ED Plan Checking Outside S				537.50	TASK 14-RIVER CROSSING EAST TOWN CENTER 2ND ADDITION
		001 - 558 50 40 02 - CP&ED Plan Checking Outside S				2,457.50	TASK 03- SPOKANE VALLEY SUBAREA PLAN REVIEW
		001 - 558 50 40 04 - CP&ED Cost Recovery All Other				3,275.00	TASK 01-LEGACY RIDGE PHASE F
		001 - 558 50 40 04 - CP&ED Cost Recovery All Other				522.50	TASK 08-LIBERTY LAUNCH ACADEMY FIELDHOUSE

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		411 - 594 42 60 05 - Capital Expense Neyland Ave St(				475.00	TASK 3777878026-SPRAGUE AVE &NEYLAND AVE STORMWATER
		311 - 595 30 60 11 - Capital Expenditures-Mission Av				16,040.32	TASK 01-MISSION AVE OVERLAY (E COUNTRY VISTA DR TO N MOLTER RD), SUBTASK 05-CONSTRUCTION MANAGEMENT SERVICES, SUBTASK: BUD-SUBCONSULTANT BUDINGER & ASSOCIATES
		310 - 595 61 60 00 - Capital Expenditures/Expenses-S				5,587.50	TASK 3777878036 - KRAMER PARKWAY PED CROSSING
2861	06/02/2026	Claims	3	EFT	PARAMETRIX	18,812.35	CLIMATE RESILIENCY
		001 - 558 60 40 01 - Professional Services Climate Re				18,812.35	TASK 1-PUBLIC ENGAGEMENT STRATEGY, TASK 05-FINAL CLIMATE ELEMENT
2862	06/02/2026	Claims	3	EFT	PURCHASE POWER	544.73	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi(				544.73	METER RENTAL 01/25-04/24/2026
2863	06/02/2026	Claims	3	EFT	R&R HEATING & AIR CONDITIONING	61.00	REFUNT PERMIT BLD2026-0181
		001 - 322 10 00 00 - Building Permits				-16.00	
		001 - 341 81 00 00 - Processing/Technology Fee				-45.00	
2864	06/02/2026	Claims	3	EFT	PEDRO V ROMERO	15.00	REIMBURSEMENT
		110 - 542 90 32 00 - Maint Admin & Overhead - Fuel				15.00	FUEL FOR WORK TRUCK AFTER TRAINING
2865	06/02/2026	Claims	3	EFT	SCREEN TEK	400.03	MATERIALS
		001 - 571 00 31 00 - Recreational Activities Supplies				160.01	REC PROGRAM SIGNS
		001 - 571 00 31 04 - Special Events Supplies				240.02	TOUCH A TRUCK SPONSOR SIGNS
2866	06/02/2026	Claims	3	EFT	SHEA CARR & JEWEL INC	15,106.25	SERVICES
		001 - 558 60 40 00 - Professional Services PCPU				129.00	SVCS THROUGH 03/28-05/01/2026
		001 - 558 60 40 05 - Professional Services - Developr				7,502.75	SVCS THROUGH 03/28-05/01/2026
		001 - 576 80 41 00 - Parks-Professional Services				7,474.50	SVCS THROUGH 03/28-05/01/2026
2867	06/02/2026	Claims	3	EFT	SIR SPEEDY PRINTING	180.55	MATERIALS
		001 - 572 10 31 00 - Library Supplies				180.55	ENVELOPES
2868	06/02/2026	Claims	3	EFT	SITEONE LANDSCAPE SUPPLY LLC	2,424.21	MATERIALS
		420 - 576 65 31 01 - Maintenance Of Golf Course				1,031.02	BULK USGA TOPDRESS MIX GRAVEL
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				373.31	WOVEN WEED BARRIERS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				150.13	BULK BASALT CHIP GRAVEL
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				140.31	BULK BASALT CHIP GRAVEL
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				153.27	BULK BASALT CHIP GRAVEL
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				134.81	BULK BASALT CHIP GRAVEL
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				136.38	BULK BASALT CHIP GRAVEL
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				304.98	BULK BASALT CHIP GRAVEL
2869	06/02/2026	Claims	3	EFT	TAYLOR MADE GOLF COMPANY INC	305.70	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				305.70	CLUBS
2870	06/02/2026	Claims	3	EFT	THE BUNKER	113.36	MATERIALS
		001 - 521 22 26 11 - Uniforms-Duty & Reserv				113.36	ISAAC & HOLTHAUS-UPGRADES TO DRESS JACKETS
2871	06/02/2026	Claims	3	EFT	TIRE-RAMA	1,548.04	SERVICES
		001 - 521 10 48 00 - Vehicle Maintenance				62.05	2024 FORD EXPLORER POLICE INTERCEPT-OIL CHANGE

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 521 10 48 00 - Vehicle Maintenance				1,485.99	2020 FORD POLICE INTERCEPTOR UTILITY-DIAGNOSTIC TEST AND LABOR, BRAKE CLEAN SVC, FRONT AND REAR BRAKE REPAIR SVCS
2872	06/02/2026	Claims	3	EFT	WEX BANK 76 FLEET	424.11	FUEL
		001 - 576 80 32 45 - Orchard Park Fuel Consumed				424.11	FUEL CANS
2873	06/02/2026	Claims	3	EFT	WILBUR-ELLIS COMPANY LLC	277.51	MATERIALS
		001 - 576 80 31 15 - Ballfields Supplies				277.51	QUICK DRY
2874	06/02/2026	Claims	3	EFT	HEIDI A WORKMAN	360.00	PER DIEM
		001 - 514 23 43 00 - Administrative Services Travel-L(				360.00	PER DIEM FOR SHRM CONFERENCE
2875	06/02/2026	Claims	3	EFT	YOKES FRESH MARKET	8.30	MATERIALS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				8.30	CREAM CHEESE, EGGS, PLASTIC BAG
2876	06/02/2026	Claims	3	36305	ADAMS TRACTOR CO INC	51.84	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				51.84	BOLT BLADE HEX, SPINDLE, BLADE MOWER
2877	06/02/2026	Claims	3	36306	ALLIED FIRE AND SECURITY	119.90	SERVICES
		001 - 572 50 41 00 - Facility - Professional Services_Li				119.90	LLML-FIRE SYSTEM ALARM SVCS
2878	06/02/2026	Claims	3	36307	ARROW CONSTRUCTION SUPPLY LLC	464.26	MATERIALS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				464.26	CRAFCO DETACK 5 GALLON PAILS
2879	06/02/2026	Claims	3	36308	CALIBRE PRESS	199.00	REGISTRATION
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				199.00	OLIVAS, STEPHANIE-REGISTRATION TO THE BOTH SIDES OF THE BADGE EVENT
2880	06/02/2026	Claims	3	36309	CITY OF LIBERTY LAKE	25.00	PERMIT
		310 - 594 76 63 09 - Capital Expenditures - Other Imp				25.00	BALLFIELD ENCLOSURE PERMIT FEES
2881	06/02/2026	Claims	3	36310	CONSOLIDATED IRRIGATION DISTRICT 19	775.73	UTILITIES
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				775.73	04/21-05/20/2026
2882	06/02/2026	Claims	3	36311	COOKED AS A GOAT LLC	144.00	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				144.00	HATS
2883	06/02/2026	Claims	3	36312	DEERE & COMPANY	56,118.94	AGENDA ITEM 10.I 02032026 COUNCIL
		420 - 594 76 64 00 - Golf-Furniture,Computers&Equi				56,118.94	PRECISION CUT TRIPLEX MOWER
2884	06/02/2026	Claims	3	36313	DEMCO	79.86	MATERIALS
		001 - 572 10 31 00 - Library Supplies				79.86	ANGLED SLATWALL BOOK HOLDERS
2885	06/02/2026	Claims	3	36314	EMERGENCY RESPONDERS HEALTH CENTER LLC	4,900.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				4,900.00	EST ANNUAL COMP POLICE EX CHECK-IN SESSIONS
2886	06/02/2026	Claims	3	36315	FBI-LEEDA INC	795.00	SERVICES
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				795.00	HOLM, JUSTEN-SLI - BELLINGHAM, WA 5/2026
2887	06/02/2026	Claims	3	36316	GALLS LLC	783.13	MATERIALS
		001 - 521 22 26 11 - Uniforms-Duty & Reserv				783.13	FIRST RESPONDER KIT
2888	06/02/2026	Claims	3	36317	GOOD GOOD GOLF LLC	1,523.20	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				1,523.20	POLOS, QUARTER ZIPS, HATS, HOODIES, BALL MARKERS, GOLF CLUB COVERS
2889	06/02/2026	Claims	3	36318	GS4 LLC	53.78	MATERIALS

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		110 - 542 70 31 01 - Roadside - Supplies				29.32	CUTOFF RISERS, SCH40 PVC COUPLERS
		001 - 572 50 31 00 - Facilities - Supplies_Library				24.46	BRASS KEYS, KEY ID TAGS WITH CHAINS
2890	06/02/2026	Claims	3	36319	INTERNATIONAL ASSOC FOR PROPERTY & EVID	65.00	MEMBERSHIP
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				65.00	BARTH, CHEREE 2026 IAPE MEMBERSHIP
2891	06/02/2026	Claims	3	36320	LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNC	320.00	REGISTRATIONS
		110 - 542 90 49 00 - Maint Admin & Overehad - Reg				80.00	ROMERO, PEDRO-ROADWAY MATERIALS COURSE
		110 - 542 90 49 00 - Maint Admin & Overehad - Reg				80.00	ROMERO, PEDRO-PAVEMENT MAINTENANCE
		110 - 542 90 49 00 - Maint Admin & Overehad - Reg				80.00	ROMERO, PEDRO-ROADS 101 TRAINING COURSE
		110 - 542 90 49 00 - Maint Admin & Overehad - Reg				80.00	ROMERO, PEDRO-BASIC MATH COURSE
2892	06/02/2026	Claims	3	36321	LUXOTTICA OF AMERICA INC	75.00	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				75.00	SUNGLASSES
2893	06/02/2026	Claims	3	36322	MOSCA DESIGN INC	841.50	MATERIALS
		001 - 571 00 31 04 - Special Events Supplies				841.50	BANNERS FOR FOUNDERS & FIREWORKS
2894	06/02/2026	Claims	3	36323	NORTH 40 OUTFITTERS	659.66	MATERIALS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				169.84	WIRE HARNESS, FITTINGS, PUMP
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				16.32	FITTING KIT
		420 - 576 65 31 01 - Maintenance Of Golf Course				299.37	TRIMMER, FEED SCOOPS
		001 - 576 80 31 01 - Parks Supplies				91.41	SWEET COB, COB DRY
		001 - 576 80 31 01 - Parks Supplies				82.72	CERT TIMOTHY COMPRESS BALES
2895	06/02/2026	Claims	3	36324	OLUKAI LLC	46.83	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				46.83	SANDALS
2896	06/02/2026	Claims	3	36325	PLANET TURF	136.26	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				136.26	UNIVERSAL BLEND PURE SEED
2897	06/02/2026	Claims	3	36326	R&R PRODUCTS INC	614.12	MATERIALS
		420 - 576 61 31 03 - Maintenance Supplies				614.12	SHIELDS, SIGNS, MULTI FUNCTION KNIFE
2898	06/02/2026	Claims	3	36327	ROYAL BUSINESS SYSTEMS INC	904.13	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				904.13	CONTRACT OVERAGE 02/28-05/27/26
2899	06/02/2026	Claims	3	36328	STACIE SABRY	125.00	REFUND
		001 - 362 00 00 05 - Space And Facilities Rentals (Sh				-125.00	
2900	06/02/2026	Claims	3	36329	ROGER SANDERS	6,707.38	SERVICES
		001 - 518 80 41 00 - Information Technology Service				6,707.38	NETWORK RE-ENGINEERING & VLAN SEGMENTATION PROJECT FOR LLML
2901	06/02/2026	Claims	3	36330	SENSKE LAWN & TREE CARE INC	76.30	SERVICES
		420 - 576 61 41 03 - Facilities - Professional Services_				76.30	TH PEST CONTROL
2902	06/02/2026	Claims	3	36331	STORAGE SOLUTIONS LIBERTY LAKE	1,094.40	RENT
		001 - 514 23 41 00 - Administrative Services-Professi				547.20	RENT 06/01-06/30/2026
		001 - 558 50 41 00 - CP&ED-Professional Services				547.20	RENT 06/01-06/30/2026
2903	06/02/2026	Claims	3	36332	SWANNIES GOLF APPAREL CO	631.35	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				154.50	POLOS
		420 - 576 61 34 01 - Pro Shop Merchandise				476.85	POLOS, TSHIRTS
2904	06/02/2026	Claims	3	36333	THE SPOKESMAN REVIEW	187.20	SUBSCRIPTION

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 513 10 49 00 - Dues,Subscriptions,Mbrships,Re				124.80	26 WEEK ALL ACCESS DIGITAL
		001 - 576 80 49 01 - Parks-Registration Fees,Mbrship				62.40	26 WEEK ALL ACCESS DIGITAL
2905	06/02/2026	Claims	3	36334	TURNER & TOWNSEND HEERY, LLC	9,040.11	SERVICES
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				9,040.11	CITY HALL PROJECT SVCS APRIL 2026
2906	06/02/2026	Claims	3	36335	WHITLEY FUEL LLC	4,352.79	FUEL
		001 - 518 30 32 00 - Central Services Fuel Consumed				98.46	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				73.67	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				89.37	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				94.17	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				30.29	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				22.67	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				64.68	DYED DIESEL #2
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				27.50	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				28.97	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				181.76	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				136.01	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				194.03	DYED DIESEL #2
		110 - 542 70 32 00 - Roadside - Fuel				165.00	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				173.85	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				75.74	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				56.67	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				68.75	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				72.44	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				121.18	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				90.67	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				792.29	DYED DIESEL #2
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				110.00	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				115.90	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				227.21	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				170.01	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				452.73	DYED DIESEL #2
		001 - 576 80 32 00 - Parks Fuel Consumed				206.24	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				217.31	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				22.71	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				16.99	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				113.18	DYED DIESEL #2
		001 - 576 80 32 15 - Ballfields Fuel Consumed				20.62	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				21.72	UNLEADED
2907	06/02/2026	Claims	3	36336	WITHERSPOON BRAJCICH MCPHEE PLLC	6,122.50	SERVICES
		001 - 558 50 41 00 - CP&ED-Professional Services				6,122.50	LAND USE AND REAL ESTATE MATTERS 04/01-04/30/2026

001 General Fund	375,767.13
110 Street Fund	9,438.73
111 Parks & Art Fund	2,725.00
310 REET 1 Capital Projects Fund	19,402.61
311 REET 2 Special Capital Projects Fund	16,040.32
410 Stormwater Utility Fund	479.22
411 Aquifer Protection Fund	475.00
420 Golf Operations Fund	69,971.95
502 Medical Reimbursement (Bridge) Fund	1,025.04

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						Claims:	495,325.00
		* Transaction Has Mixed Revenue And Expense Accounts				495,325.00	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

_____ _____

City Clerk Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

_____ _____

City Clerk Date

AGENDA ITEM NO.: 11.C.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Parametrix Task Order No. 2026-05: Surveying/Engineering Services for Rocky Hill Sidewalk Repairs

Dept of Origin: Public Works / Parks and Recreation **Dept. Head Approval:** Ben Turner

Exhibit(s):
Task Authorization No. 2026-05

Expenditure Required	Yes
Budgeted	Yes, (001) General Fund; (594 76 63 07) Rocky Hill Park Improvements(PF-7)
City Program	Parks Maintenance

Summary Statement

Approval of an agreement with Parametrix, Inc. through the City's on-call engineering contract, to provide surveying and design engineering services for a sidewalk repair project in Rocky Hill Park at the intersection of Forest Ridge Street and Ludlow Avenue. The work includes a topographic survey, redesign of the sidewalk alignment to avoid tree roots and correct drainage issues, and the addition of an ADA-compliant curb ramp, along with preparation of construction plans.

Recommended Action

Authorize Mayor to sign Task Order No. 2026-05 with Parametrix, Inc. to provide Survey/Engineering Services for Rocky Hill Park Sidewalk Repairs in an amount not to exceed $14,995.

TASK AUTHORIZATION No. 2026-05

PARAMETRIX, INC.:	**Date: May 20, 2026**
Office Address:	835 North Post, Suite 201, Spokane, WA 99201
Project Number:	TBD
Project Manager:	Ben Roberg

TASK AUTHORIZATION NAME:	City of Liberty Lake – Rocky Hill Sidewalk Repairs

CLIENT:	City of Liberty Lake

SCOPE OF WORK:	See attached scope and fee.

SCHEDULE FOR COMPENSATION (check one):		Per Agreement	
☐	Lump Sum	Lump Sum Amount:	$
☒	Negotiated Billing Rates	Total Compensation Amount:	$ 14,995 (Hourly Not-to-Exceed)
☐	Salary Multiplier:	Total Compensation Amount:	$
☐	Other:	Total Compensation Amount:	$

SCHEDULE FOR WORK COMPLETION:	As Directed.

HOURLY ESTIMATE OF FEES:	See attached Fee Schedule.

This Task Authorization is subject to the terms of the PROFESSIONAL SERVICES TASK AUTHORIZATION AGREEMENT between the CLIENT and Parametrix, Inc. which became effective January 1, 2024.

For CLIENT	**For Parametrix, Inc.**
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Parametrix
let's create tomorrow, together

Scope of Work – Surveying/Engineering Services

Project: **City of Liberty Lake – Rocky Hill Sidewalk Repairs**
Local Agency: **City of Liberty Lake**
Consultant: **Parametrix, Inc.**

OBJECTIVE

The Owner's objective in this Agreement is for the Consultant to provide surveying, and design engineering services for a sidewalk repair project at the intersection of Forest Ridge Street and Ludlow Avenue. A topographic survey of the area will be completed in support of design. Using the new background, the existing sidewalk will be re-aligned to avoid tree roots, remove a low spot, and provide a new ADA curb ramp for access across Ludlow Avenue. The Consultant will provide the professional services required to design the project and to prepare construction plans (specifications and bidding documents not anticipated). Construction management / construction administration services may be amended to this contract after design is complete.

PROJECT SCOPE

Parametrix, Inc. will provide the following services for the Project:

1. SURVEY SERVICES

1.1 Topographic Surveying:

Parametrix will perform a topographic survey of the area shown in red on Figure 1, located at the intersection of Forest Ridge Street and Ludlow Avenue.

Contours will be at 1-foot intervals based on the NAVD 88 vertical datum, and a minimum of three (3) temporary site benchmarks will be established with elevations and horizontal coordinates shown on the resulting survey map.

Parametrix will use GIS for boundary lines (right of way, property lines, etc) as the project is expected to be well within the boundaries of the City's property (Rocky Hill Park) and the public right of way.

Figure 1. Survey Limits



Topographic Elements

Topographic elements consist of information shown on a map which depicts the horizontal and vertical positions of natural and/or fabricated features and existing terrain surfaces. The topographic mapping will include evidence of, including but not limited to, the following improvements:

• Buildings • Curbs • Sidewalks/paths • Driveways/curb cuts • Pavement delineation between concrete and asphalt • Retaining walls, bulkheads, and fences – materials and heights • Underground utility location paint marks set by an underground utility locate service and record information (if provided by the client)	• Storm drainage and storm drain structures • Sanitary sewer manholes and/or septic tank/drain field areas as identified to our field survey crew by the Client • Electrical power vaults and associated surface features • Overhead wires, guy wires • Natural gas • Cable or fiber optic pedestals	• Meters or utility connects to existing buildings • Water valve boxes • Fire hydrants • Telephone pedestals • Signage • Ponds • Street lighting • Trees with drip lines 6” and up (measured 4.5 feet above the ground)

Assumptions

- This proposal is based on the following assumptions and/or receiving the following site-specific information.
- Parametrix will have reasonable access to all areas requiring surveys.
- For safety reasons, our survey crews are not allowed to enter subsurface vaults. Our work will be conducted from the surface, using measure-down techniques to obtain relevant pipe sizes, invert elevations and structure depths. Crews will also not open any structure covers weighing more than 80 pounds.
- All electronic mapping standards will be based on Parametrix drafting standards.
- Parametrix included the cost of an independent utility locate service to identify the location of existing underground utilities.
- Additional boundary determination, easements, or title reports has not been included in this proposal.
- The setting of survey monuments at any of the exterior boundary points of the subject property has not been included in this proposal, nor has replacing any monuments destroyed during construction. The boundary of the property will be merged into the topographic mapping, as appropriate, and shown for graphic purposes only.
- Unless otherwise specified by the client, horizontal datum shall be North American Datum (NAD) 83/11, Washington Coordinate System, North Zone, and vertical datum shall be North American Vertical Datum of 1988 (NAVD 88), with coordinates scaled to represent ground distances from a central control point on the project.

Deliverables

At completion of our work on this project, Parametrix will provide:

- An electronic drawing file of the Topographic Survey in AutoCAD Civil 3D 2024 format in a single dwg file, to be delivered internally to our engineering team for use in civil design.

2. CONCEPTUAL DESIGN

2.1 Conceptual Finish Surfacing Plan: Consultant will prepare a conceptual plan for sidewalk re-alignment and grading revisions for the proposed project. The plan will include sidewalk alignment, curb ramp location, finish spot elevations at critical locations. Retaining walls and/or stormwater pump systems are not anticipated or included and drainage patterns will be un-changed. This plan will also include on-site location of the impacted site surfacing and limits of surfacing replacement. Basic dimensioning and/or coordinates at critical locations will be included.

2.2 Design Meeting & Site Visit: Conceptual plan will be submitted to the Owner for general review of overall improvements to determine consistency with Owner's intent. Consultant will attend one (1) review/coordination meeting with the Owner to review the conceptual drawings and gain insight into any potential minor adjustments or concerns that they may have as we proceed into final design. Consultant will perform one (1) project site visit to review and document existing conditions and to help inform the design plans and communications with the Owner.

Deliverables:

Conceptual finish surfacing plan will be provided in *.pdf format to Owner for review and comments. Comments to be incorporated/addressed in Construction Documents phase (Item 3).

3. CONSTRUCTION DOCUMENTS

3.1 Cover Sheet and Construction Notes: Consultant will prepare the Cover Sheet and Construction Notes sheet for inclusion into the plan set. The cover sheet will list project name, sheet index, abbreviations, legend, and critical survey benchmark information. The Construction Notes sheet will list the applicable standards and project specific notes that will be used to specify the materials and work elements for the project.

3.2 Demolition and Temporary Erosion and Sediment Control Plan: Consultant will prepare the Demolition and Temporary Erosion and Sediment Control (TESC) Plan based on the limits of the Site Surfacing Plan. The plan will incorporate Best Management Practice (BMP) measures such as silt fence, wattles, inlet protection and construction entrances, as necessary, to reduce potential erosion. The consultant will reference the applicable Washington State Department of Transportation's Standard Plans for BMP's utilized by the contractor, together with standard notes. The plan will show, but will not be limited to, limits of sidewalk removal, removal of existing signage, protection of trees, curb and gutter removal, and saw cut locations.

3.3 Finish Surfacing Plan: Consultant will prepare a final Finish Surfacing Plan for the site based upon the plan developed during the Conceptual Design phase. The plan will include finished contouring, spot elevations, grading limits, general site surfacing and layout with detail sufficient for construction. Consultant will note and detail any minor drainage modifications needed to accommodate the re-aligned sidewalk. No adjustments to disposal/treatment facilities are anticipated or included. Consultant will incorporate signage, as requested and provided by the Owner together with typical site plan notes and references to City, County and State Standard Details.

3.4 Design Meeting & Project Management: Consultant will attend one (1) meeting with the Owner to review and coordinate proposed site layout and discuss final adjustments, as necessary.

Deliverables:

- Construction Document plan set in *.pdf format containing:
    - Cover Sheet
    - Construction Notes Sheet
    - Temporary Erosion and Sediment Control (TESC) Plan
    - Finished Surfacing Plan

EXCLUSIONS

- Boundary Survey and/or setting property corners or monuments.
- Construction Administration/Assistance or Staking
- Utility Plan or design
- Landscape Planting and Irrigation Plan or design
- Electrical or site light design.
- Storm Drainage Analysis or design.
- Separate technical specifications are not anticipated. Project requirements will be included on the plans or referenced to agency standards.
- Traffic or pedestrian studies/projections.
- Geotechnical investigations or evaluations
- Cultural, environmental, SEPA Checklist, Wetland or other Special studies.
- Cost estimates
- Construction General Permit for Discharge Activities.
- Paying fees associated with applications or State Agency review.
- Drywell registration
- Structural design for retaining walls
- Pump systems for stormwater conveyance.
- Traffic Control Plans

WORKSHEET FOR PARAMETRIX COST COMPUTATIONS

Local Agency: City of Liberty Lake
Project Title: Rocky Hill Sidewalk Repairs

										Totals	
		PROFESSIONAL CLASSIFICATION	Project Manager	Senior Engineer	Engineer III	Surveyor III Field	Surveyor Manager	Surveyor III Office	Admin	LABOR HOURS	LABOR COST
		NEGOTIATED RATE	$190.00	$190.00	$145.00	$130.00	$195.00	$130.00	$110.00		
TASK NO.		TASK DESCRIPTION									
1.0		SURVEY SERVICES									
	1.1	Topographic Surveying				10	5	8	2	25	$3,535.00
	1.2	Utility Locates (APS see expenses below)									
		SUBTOTAL TASK 1	0	0	0	10	5	8	2	25	$3,535.00
2.0		CONCEPTUAL DESIGN									$0.00
	2.1	Conceptual Finish Surfacing Plan	5		10				1	16	$2,510.00
	2.2	Design Meeting & Site Visit	2		2					4	$670.00
		SUBTOTAL TASK 2	7	0	12	0	0	0	1	20	$3,180.00
3.0		CONSTRUCTION DOCUMENTS									
	3.1	Cover Sheet and Construction Notes	2	1	4					7	$1,150.00
	3.2	Demolition and TESC Plan	2	1	10					13	$2,020.00
	3.3	Finish Surfacing Plan	2	2	16					20	$3,080.00
	3.4	Design Meeting & Project Management	4		2				1	7	$1,160.00
		SUBTOTAL TASK 3	10	4	32	0	0	0	1	47	$7,410.00
		TOTAL	17	4	44	10	5	8	4	92	$14,125.00

COST	$14,125.00
EXPENSES	
1.1 Survey	$250.00
1.2 APS	$620.00
TOTAL	**$14,995.00**

AGENDA ITEM NO.: 11.D.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Orchard Park Concrete Surround CFP PF-18

Dept of Origin: Parks and Recreation **Dept. Head Approval:** Jennifer Camp

Exhibit(s):
2026-05-26 08-04 Williams Concrete, CFP Parks Projects, turf around orchard shop 3, CFP project

Expenditure Required	Yes; not to exceed $32,373; includes WA state sales tax plus 10% contingency.
Budgeted	Yes, General Fund, PF-18: Concrete Parking Pad for Maintenance Building (594 76 63 12)
City Program	Park Maintenance

Summary Statement

The area surrounding the maintenance building at Orchard Park currently consists of turfgrass surroundings adjacent to the building. Due to frequent staff activity, equipment movement and vehicle access, the ground has deteriorated into mud and exposed rock. This project will provide for a concrete surround that park vehicles can utilize and keep staff and equipment out of the mud. It will improve the aesthetic around the building as well as the functionality and cleanliness. This project is budgeted in the CFP as project PF-18. Three quotes were received and All Phase Concrete was selected to install the concrete, but then declined the job. Williams Concrete was the second lowest quote and is able to accommodate the City in completing the work. The total cost includes WA sales tax, and a 10% contingency to cover any unexpected costs.

Recommended Action

Approve the contract with Williams Concrete for a concrete pad at Orchard Park in an amount not to exceed $32,373.

WILLIAMS CONCRETE

PROPOSAL

Work Order # 7907

17829 E. Washington Road • Valleyford, WA 99036 • (509) 928-6863 • (509) 747-0590
LIC.# WILLIC121J7

NAME Jennifer Camp	PHONE Cell 509-370-5404	DATE 5-26-26
STREET 20298 E. Indiana	JOB NAME	
CITY, STATE AND ZIP CODE	JOB LOCATION	

We hereby submit specifications and estimates for JCAMP@LIBERTYLAKEWA.GOV

- ❑ Driveway
- ❑ Retaining Wall
- ❑ Tear Out
- ❑ Curb
- ❑ Approach
- ❑ Steps
- ❑ Patio
- ❑ Sidewalk
- ❑ Slab
- ❑ Repair
- ❑ Other

INSTALL CONCRETE SLAB AROUND STORAGE BUILDING 19'x48', 21'x41', 19'x4'
Remove SOD, INSTALL GRAVEL BASE
REBAR REINFORCED, EXPANSION JOINTS
PROVIDE PREVAILING WAGE

27,500.00 + TAX

DO NOT use salt or de-icers on concrete.

Payment to be made as follows:

****Due on Completion**** _____

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____ Signature _____

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	
PF-16	Enhancement	Maintenance Garage Expansion	City Hall	REET1	$ 2,200	$ 200,000	$ 50,000	$ 150,000					(2026) Upgrade facility electric and install insulation; (2027) Install 3200 SF covered storage building
PF-17	Plan /Report	Parks Master Plan	GF/City-wide	MFMP	$ 200,000	$ -							
PF-18	Preservation	Orchard Park Improvements	Orchard Park	GF		$ 280,000	$ 280,000						Tennis Court Resurfacing, concrete parking pad for maintenance building, fencing along south side of basketball court in 2026.
PF-19	Enhancement	Security Cameras for Parks	Orchard, Rocky Hill, Pavillion, Town Square	GF	$ -	$ 85,000	$ 85,000						Upgrade of camera system in all City Parks . Includes 16-20 state-of-the art dome and multi-sensor cameras, with 5-year licensing plus full installation.
PF-20	Preservation	Parking Lot Restoration Allotment	City-wide	REET1	$ -	$ 242,910	$ 35,000	$ 37,030	$ 39,178	$ 41,450	$ 43,854	$ 46,398	
						YEARLY TOTAL	**$ 5,701,000**	**$ 1,753,880**	**$ 1,488,930**	**$ 824,472**	**$ 1,336,827**	**$ 3,415,821**	

Assumed Construction Cost Annual Inflation = 5.8%




20218

AGENDA ITEM NO.: 11.E.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Rocky Hill Basketball Court Surface Prep

Dept of Origin: Parks and Recreation **Dept. Head Approval:** Jennifer Camp

Exhibit(s):
Rocky Hill Basketball WITH SALES TAX, CFP Parks Projects 1

Expenditure Required	Yes; not to exceed $11,441.44; includes WA state sales tax plus 10% contingency.
Budgeted	Yes, General Fund, PF-5: Rocky Hill Basketball Mural (576.80.41.11)
City Program	Public Art

Summary Statement

The Parks and Arts Commission budgeted for a Rocky Hill basketball court mural for 2026. This portion of the project is to prepare the existing concrete surface so that the artist may apply the mural to the court. The amount includes WA State sales tax and a 10% contingency. The total amount is not to exceed $11,441.44.

Recommended Action

Authorize the Mayor to sign the contract with Arrow Concrete for the Rocky Hill basketball mural prep work in an amount not to exceed $11,441.44.

ARROW
CONCRETE & ASPHALT SPECIALTIES

9915 E Trent Ave
Spokane Valley, WA 99206
Ph. (509) 922-1206
Fax (509) 922-9879

Contractor License Numbers
WA: ARROWCA771CN
ID: PCW-C-11931-C-4

To:	City Of Liberty Lake	**Contact:**	Jennifer Camp
Address:	22710 E. Country Vista Dr Liberty Lake, WA 99019 USA	**Phone:** **Fax:**	509-755-6714
Project Name:	Rocky Hill Basketball Court Liberty Lake	**Bid Number:**	26-0126
Project Location:	24901 Mission Ave, Liberty Lake, WA	**Bid Date:**	2/10/2026

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Basketball Resurface	58' X 82' Resurface Existing Concrete Basketball.	4,756.00	SF	$1.67	$7,942.52
Lines	Basketball Lines: Layout, Mask And Paint	1.00	EACH	$1,599.97	$1,599.97
SALES TAX	**Sales Tax 9%**	1.00	LS	$858.82	$858.82
			Bid Price Subtotal:		**$10,401.31**
			Total Bid Price:		**$10,401.31**

Notes:

- **Includes Washington State Prevailing Wages, Intent, and Affidavit Filing Fees**
- **A 50% deposit is required prior to scheduling work. Deposit can be made via check, cash, or credit card (3% processing fee added). A municipal Purchase Order replaces Deposit.**
- Proposal excludes sales tax (as applicable), fees, permits, and bonds.
- Mobilization will be included for each portion of the work quoted above, unless otherwise noted. Additional mobilizations will be charged in the event that the customer schedules work and the jobsite is unready for scheduled services to be performed by our crew(s). Mobilization shall be calculated based on crew, equipment, and jobsite location.
- ACAS is not responsible for leveling, patching, or any such correction of court surface "birdbaths" or low spots prior to the application of any and all surface materials (i.e., Plexipave, Plexicushion, Acrylotex, etc.). Attempted leveling of court surfaces are an extra charge and will be billed as such. Owner shall accept that repair of birdbaths is only a means of reducing the inconvenience they cause and that available methods and materials are imperfect.
- Pricing subject to review thirty (30) days after bid date.
- Permits, variance, and court location are the responsibility of the owner.
- Customer is responsible for supplying potable water source for washing and rinsing tools at the jobsite. Customer is responsible for jobsite accessibility.
- ACAS is not responsible for any sub-surface hydrostatic conditions which may cause bubbles and blister. A minimum of 10 mil vapor barrier is needed for concrete courts. New concrete must cure for a minimum of twenty-eight (28) days before Plexipave can be applied. New asphalt must cure a minimum of fourteen (14) days before Plexipave can be applied.
- Standard Plexiapve application consists of one coat of base or acrylic resurfacer, two coats of site mixed Plexipave surfacing (color) and game lines (if desired). Powerwash. Acid Etch. Ticoat: 2 Part Bonder. Acrylic Resurfacer. Color System. Lines. ARTIST TO APPLY COLORS IN MURAL>COLORS ARE BY OTHERS
- Upon completion of your project, surface should be allowed to cure for a minimum of seventy-two (72) hours before play is resumed. Court shoes only are allowed; black and dark soles will mark the court. ACAS is not responsible for these marks. Plexipave system is warranted for one (1) year against spalling and peeling.
- Proposal includes labor, materials, equipment, surface preparation, Plexipave system, line painting, and mobilization to complete your project.
- Any applicable sales tax will be charged at the time of invoicing. A current reseller permit is required to be on file with Arrow Concrete & Asphalt Specialties, LLC if non-taxable. Expired or unavailable reseller permits will result in applicable sales tax being applied to your final invoice.

Payment Terms:

All invoices will be sent from ar@arrowconstructionsupply.com - please add this address to your safe senders list to ensure proper delivery.

ACCEPTED:	CONFIRMED:
The above prices, specifications and conditions are satisfactory and hereby accepted.	Arrow
Buyer: _____	**Authorized Signature:** _____
Signature: _____	**Estimator:** Jim Bittner
Date of Acceptance: _____	(509) 934-1614 arrowjimbittner@gmail.com

6-YEAR PARKS & PUBLIC FACILITIES PLAN, 2026 -2031													NOTES:
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	
PF-1	Plan	Master Facilities Plan	Public Works Yard	MFPA	$ 55,000	$ -							
PF-2	New Construction	Public Works Yard Development	Public Works Yard	REET 2	$ 150,000	$ 200,000	$ 200,000						Install 1200 SF Facilities Building next to existing PW building
PF-3	Enhancement	Police Improvement Plan	Police Station	GF	$ 100,000	$ 520,521	$ 75,000	$ 79,350	$ 83,952	$ 88,822	$ 93,973	$ 99,424	Facility Improvements to maintain Accreditation Standards
PF-4	Enhancement	Future City Hall Facility Upgrade	23129 E Mission Ave	MFPA/GF/ REET	$ 400,000	$ 5,600,000	$ 4,600,000	$ 1,000,000					Cost shown are fully loaded cost for design in 2025, with construction in two phases (2026 & 2027) including soft cost, tax & inflationary adjustment.
PF-5	Enhancement	Public Art	TBD	GF	$ 8,020	$ 540,500	$ 317,000	$ 113,500	$ 110,000	TBD	TBD	TBD	Based on Parks & Arts Commission Budget Request
PF-6	Maintenance	Pavillion Park Improvements	Pavilion Park	GF	$ 306,273	$ 1,210,000		$ 374,000	$ 378,000	$ 16,000	$ 442,000		2026 improvements moved to 2027, all others were pushed out a year. 2027= Replace main playground; seal coat and restripe parking lot , paint Pavillion , plus $20K for fence
PF-7	Maintenance	Rocky Hill Park Improvements	Rocky Hill Park	GF	$ 256,422	$ 441,200	$ 11,000			$ 35,200		$ 395,000	Replace inground sprinkler system; Seal coat and restripe parking lot
PF-8	Maintenance	Trailhead Improvements	Trailhead	Golf Ops		$ 20,000	$ 20,000						New benches for golf course
PF-9	Maintenance	Town Square Improvements	Town Square	GF/REET	$ 2,200	$ 60,500				$ 60,500			Cost based upon Town Square Master Plan
PF-10	Maintenance	City Hall Building Asset Management	City Hall	GF		$ 1,363,000			$ 375,000	$ 516,000	$ 207,000	$ 265,000	Replace Roof; Resurface Parking Lot
PF-11	Maintenance	Library Building /Police Station Asset Management	Library / Police Station	GF	$ 75,000	$ 1,229,300			$ 2,800	$ 66,500	$ 550,000	$ 610,000	
PF-12	Enhancement	Current City Hall Renovations	City Hall	GF	$ 2,200	$ 500,000			$ 500,000				Convert City hall to Parks and Recreation Main facilty; interior renovations and bldg system updates
PF-13	Plan/Report	Town Square Master Plan	Town Square	REET		TBD							TBD, pending completion of the Parks & Recreation Master Plan & Facilities Master Plan
PF-14	Enhancement	Renovation of Old Library Space for Police Department	Current Library	MFMP	$ 2,200	$ 2,000,000						$ 2,000,000	Add'l $2M in 2032; Phase 1 of Public Safety Facility Expansion into existing Library. May include Municipal Court construction
PF-15	New Construction	Trash Receptacle Enclosures	Orchard Park (2025); Ball Fields (2026)	REET1	$ 24,000	$ 28,000	$ 28,000						Ballfield trash enclosure install; shifted enclosure for ballfields to 2026 due to increased material costs

AGENDA ITEM NO.: 11.F.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Artist Agreement Melissa Cole - Rocky Hill Basketball Court Mural

Dept of Origin: Parks and Recreation **Dept. Head Approval:** Jennifer Camp

Exhibit(s):
Cole Artist Agreement - Rocky Hill Basketball Court Mural(1), Mural Concept, CFP Parks Projects 1

Expenditure Required	Yes; not to exceed $12,500
Budgeted	Budgeted for 2026; CFP PF-5, (111) Public Art Fund 594.76.60.02
City Program	Public Art

Summary Statement

The Parks and Arts Commission has selected Melissa Cole to provide a mural for the Rocky Hill basketball court. The mural is titled "Local Legends" and will provide a colorful and vibrant backdrop for the court area of the park. This project was budgeted for 2026 through the Parks and Arts Commissions budget process and strategic plan. A "call for artists" was advertised publicly with support from Spokane Arts as well as social media, and the City website. Melissa Cole was the selected artist.

Recommended Action

Authorize the Mayor to sign the artist agreement with Melissa Cole for the Rocky Hill basketball court mural in an amount not to exceed $12,500.

The City of Liberty Lake
22710 East Country Vista Drive
Liberty Lake, WA 99019
(509) 755-6700

The City of Liberty Lake
Artist Services Agreement

This Agreement ("Agreement") is entered into by and between the City of Liberty Lake, a Washington municipal corporation (hereinafter "City"), and Melissa Cole, whose address is 4917 N Boeing Road, Spokane Valley, WA 99206 (hereinafter "ARTIST"), and jointly referred to as "Parties".

I. SCOPE OF WORK

The ARTIST shall paint the mural submission titled "Local Legends" on the basketball court located in the City's Rocky Hill Park, and shall follow, within reason, the outlined plan described in the ARTIST's proposal to the City's Parks and Arts Commission ("Project"). The concept for this Project has been subjected to an approval process and any major deviations in content and/or aesthetics shall not be made by the ARTIST without the written consent of the City's Parks and Arts Commission and its representatives.

II. TERM

This Agreement shall commence on June 1, 2026 and continue until September 30, 2026, when the Project shall be completed, unless terminated sooner by the Parties or the completion of the Project prior to said completion date. The City shall also have the right to terminate this Agreement with ten (10) days written notice to the ARTIST.

III. COMPENSATION

The City shall pay the ARTIST a stipend of Five Hundred dollars ($500.00), and a total project amount **not to exceed** Twelve Thousand Dollars ($12,000.00), including applicable Washington state sales tax, and which shall be invoiced by the ARTIST as detailed below:

- Five Hundred Dollar ($500.00) stipend invoice issued at time design options are submitted;
- 50% at commencement of work; and
- 50% at completion of the Project and consistent with the terms contained in this Agreement.

The City is responsible for the resurfacing of the courts and communicating the resurfacing contractor schedule with the ARTIST. It is the responsibility of the ARTIST to coordinate the mural painting timeframe with the Parks and Arts Commission representative prior to commencement of work.

In the event this Agreement is terminated by the City, pursuant to Section II, ARTIST shall be paid for all services and expenses rendered up to the date of termination, provided such payment shall not exceed the total sum to be paid ARTIST under this Agreement.

IV. INSURANCE

The ARTIST shall be responsible for providing the City a copy of liability insurance for all work to be performed under this Agreement. ARTIST shall maintain in force during the full term of this Agreement such liability insurance in the amount of One Million Dollars ($1,000,000) per occurrence and Two Million Dollars (2,000,000) in the aggregate, and which shall be at the expense of the ARTIST.

The City of Liberty Lake
22710 East Country Vista Drive
Liberty Lake, WA 99019
(509) 755-6700

V. COMPLIANCE WITH LAWS

The Parties shall comply with all applicable federal, state, and local laws and regulations, including applicable taxes and licensing.

VI. MATERIAL COST

The ARTIST is responsible for all materials required to complete the Project, including all painting supplies, mural sealant/anti-graffiti protection, and other equipment as applicable.

VII. ONGOING MAINTENANCE

The City will be responsible for all costs of material and labor in the upkeep and maintenance of the mural.

VIII. COPYRIGHT

The ARTIST shall remain the sole owner of copyright over the images painted for the Project. The City reserves the right, and ARTIST consents herein, to graphically reproduce images of the mural and related artwork for promotional and/or educational activities.

IX. ACKNOWLEDGMENTS

The City will require that a small portion of the mural be allocated for the acknowledgement and support of sponsors who contributed to the Project.

X. IMDEMNIFICATION

The ARTIST shall defend, indemnify and hold harmless the City, its officers and employees, from and against all claims for damages, liability, cost and expense arising out of the negligent conduct of the ARTIST, its officers, employees, and subcontractors in connection with the performance of this Agreement, except to the extent such claims arise from the negligence of the City, its officers, or employees.

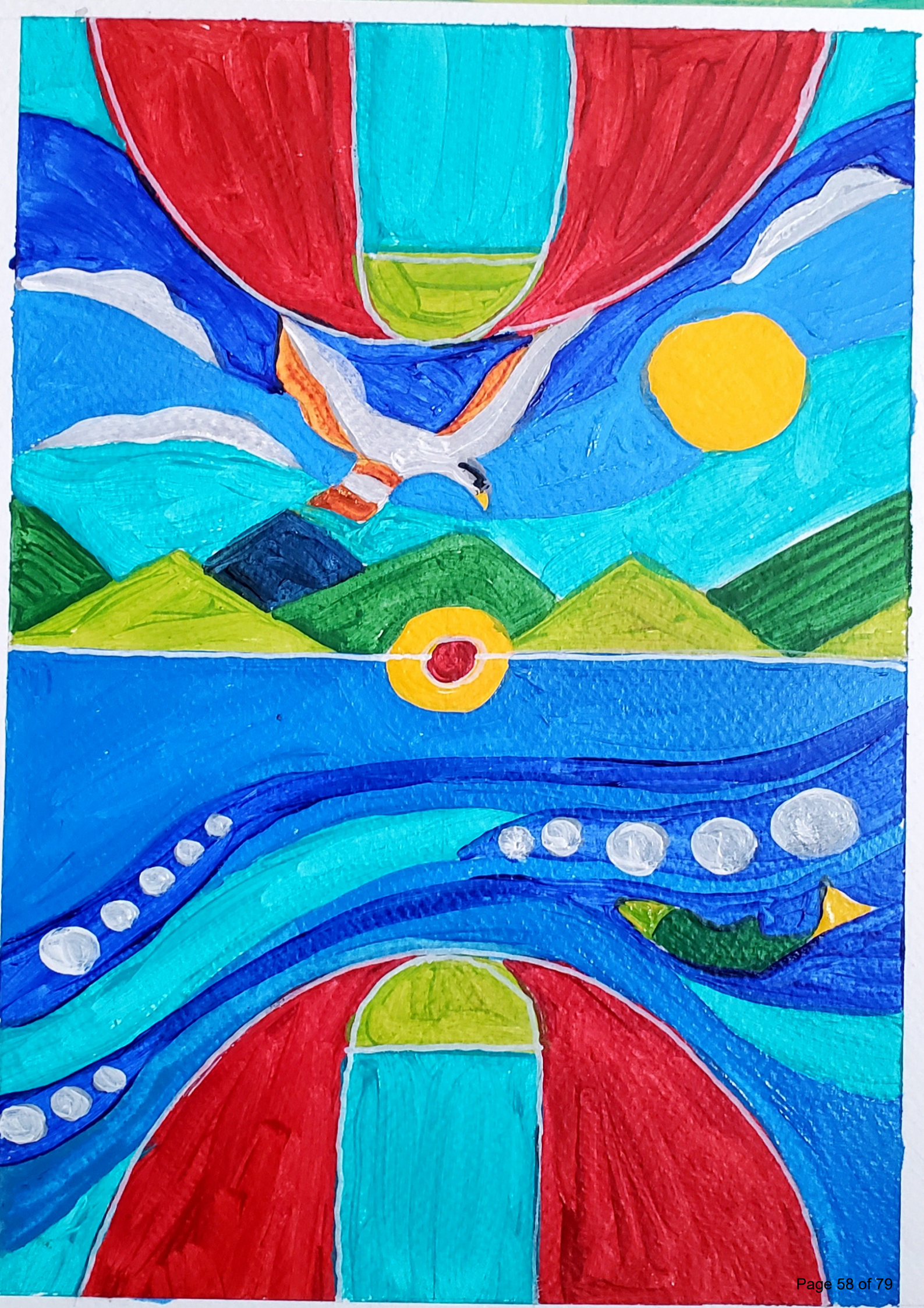
By signing below, the Parties agree this Agreement is made effective on the day and year set forth in Section II.

CITY OF LIBERTY LAKE

CRIS KAMINSKAS, MAYOR _____ Date _____

ARTIST

MELISSA COLE, ARTIST _____ Date _____



6-YEAR PARKS & PUBLIC FACILITIES PLAN, 2026 -2031													NOTES:
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	
PF-1	Plan	Master Facilities Plan	Public Works Yard	MFPA	$ 55,000	$ -							
PF-2	New Construction	Public Works Yard Development	Public Works Yard	REET 2	$ 150,000	$ 200,000	$ 200,000						Install 1200 SF Facilities Building next to existing PW building
PF-3	Enhancement	Police Improvement Plan	Police Station	GF	$ 100,000	$ 520,521	$ 75,000	$ 79,350	$ 83,952	$ 88,822	$ 93,973	$ 99,424	Facility Improvements to maintain Accreditation Standards
PF-4	Enhancement	Future City Hall Facility Upgrade	23129 E Mission Ave	MFPA/GF/ REET	$ 400,000	$ 5,600,000	$ 4,600,000	$ 1,000,000					Cost shown are fully loaded cost for design in 2025, with construction in two phases (2026 & 2027) including soft cost, tax & inflationary adjustment.
PF-5	Enhancement	Public Art	TBD	GF	$ 8,020	$ 540,500	$ 317,000	$ 113,500	$ 110,000	TBD	TBD	TBD	Based on Parks & Arts Commission Budget Request
PF-6	Maintenance	Pavillion Park Improvements	Pavilion Park	GF	$ 306,273	$ 1,210,000		$ 374,000	$ 378,000	$ 16,000	$ 442,000		2026 improvements moved to 2027, all others were pushed out a year. 2027= Replace main playground; seal coat and restripe parking lot , paint Pavillion , plus $20K for fence
PF-7	Maintenance	Rocky Hill Park Improvements	Rocky Hill Park	GF	$ 256,422	$ 441,200	$ 11,000			$ 35,200		$ 395,000	Replace inground sprinkler system; Seal coat and restripe parking lot
PF-8	Maintenance	Trailhead Improvements	Trailhead	Golf Ops		$ 20,000	$ 20,000						New benches for golf course
PF-9	Maintenance	Town Square Improvements	Town Square	GF/REET	$ 2,200	$ 60,500				$ 60,500			Cost based upon Town Square Master Plan
PF-10	Maintenance	City Hall Building Asset Management	City Hall	GF		$ 1,363,000			$ 375,000	$ 516,000	$ 207,000	$ 265,000	Replace Roof; Resurface Parking Lot
PF-11	Maintenance	Library Building /Police Station Asset Management	Library / Police Station	GF	$ 75,000	$ 1,229,300			$ 2,800	$ 66,500	$ 550,000	$ 610,000	
PF-12	Enhancement	Current City Hall Renovations	City Hall	GF	$ 2,200	$ 500,000			$ 500,000				Convert City hall to Parks and Recreation Main facilty; interior renovations and bldg system updates
PF-13	Plan/Report	Town Square Master Plan	Town Square	REET		TBD							TBD, pending completion of the Parks & Recreation Master Plan & Facilities Master Plan
PF-14	Enhancement	Renovation of Old Library Space for Police Department	Current Library	MFMP	$ 2,200	$ 2,000,000						$ 2,000,000	Add'l $2M in 2032; Phase 1 of Public Safety Facility Expansion into existing Library. May include Municipal Court construction
PF-15	New Construction	Trash Receptacle Enclosures	Orchard Park (2025); Ball Fields (2026)	REET1	$ 24,000	$ 28,000	$ 28,000						Ballfield trash enclosure install; shifted enclosure for ballfields to 2026 due to increased material costs

AGENDA ITEM NO.: 11.G.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Updated Contract with Diamond Asphalt Paving for Library Parking Lot Repairs

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
264026 23123 E Mission Ave Liberty Lake Library parking lot area to Stephen on 2.12.26

Expenditure Required	Yes
Budgeted	Yes, REET 1 Capital Projects (310); Parking Lot Restoration (594 76 63 09)
City Program	Building Maintenance

Summary Statement

The original contract for the amount of $14,903.60 approved on March 17, 2026 (Agenda Item No. 10.E.), mistakenly did not include 9% Sales Tax. This was discovered when the contractor submitted their final bill for payment in the amount of $15,154.92 ($13,903.60 + $1,251.32 in sales tax (9%)). This error has been corrected via this consent agenda item.

Recommended Action

Move to approve the updated contract amount with Diamond Asphalt Paving for the Liberty Lake Library parking lot repairs in an amount not to exceed $15,154.92.

Diamond ASPHALT PAVING

Proposal 264026
Phone (509) 939-3932
PO Box14806 Spokane Valley, WA 99214

UBI # 603 553 326
Washington Contractors Registration # DIAMOAP841DN
Idaho Public Works Number 026632-D-4
General Contractor Registration#7261073

Customer: City of Liberty Lake **Job Name:** 23123 E Mission Ave COLL Library pave only **Date:** 2/12/26
Mailing Address: 22710 E Country Vista Dr. **Job Address:** 23123 E Mission Ave **Phone:** 509-755-6700
City: Liberty Lake **City:** Liberty Lake **Contact Person / Phone:** Stephen Reichert 509-499-9780
State: WA **Zip:** 99019 **State:** WA **Fax Number:**

Description	Unit Type	Quantity	Unit Price	Amount
Our bid includes the following:				
Mobilization Per Each Occurance:	EA	1.00	$ 1,365.00	$ 1,365.00
Optional: We will fine grade the existing base rock placed by others. We will bill by the crew hour.	CREW HR	1.00	$ 1,025.00	$ 1,025.00
Crew hours are estimated. We will bill upon actual crew hours used.				
Pave Parking lot area: We will tack coat, provide and place 3" of commercial hot mix asphalt to the	SY	514.00	$ 22.40	$ 11,513.60
area shown on the attached image. This proposal is based off of 185'x25' area given to us by				
Stephen R on 2/10/2026.				
This proposal is based on the material prices as of the bid date.				
NOTE: If the access to the project is over concrete, we will not be responsible for any damages				
To be measured and billed upon completion at our unit prices. Scheduling is to be agreed upon.				
This is based on one mobilization. Base rock to be ready/approved for asphalt prior to our mob				
Exclusions: permits, fees, bonds, testing, engineering/surveying/staking, sawcutting, traffic control,				
inspections, utility adjustments, patching, joint adhesive/sealant, striping, and prevailing wages				
A copy of this proposal shall be an attachment to any subcontract			**Total**	$ 13,903.60
"Specializing in Quality and Service"			**Deposit**	
One Year Limited Warranty			**Balance**	**$ 13,903.60**

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars $13,903.60

Payment to be made as follows: **Net, 10th of the month** plus tax, if applicable

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices subject to changes necessitated by physical condition or acts of god. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. Drainage warranty only applies with minimum of 2% grade.

If job size increases, billing will be on finished square feet. A $450.00 charge will be added to all accounts that have to be liened due to non-payment.

Authorized signature *Kevin Long* Cell 509-939-3932

Note: This proposal may be withdrawn by us if not accepted within 15 days.

ACCEPTANCE OF PROPOSAL. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Cancellation policy: 10% charge after any costs incurred.

Signature _____ Date

Print Name and Title

Signature _____ Date

Print Name and Title

A late charge of 1 1/2% per month, which is an annual percentage rate of 18%, will be charged on all past due accounts.

NOTE: DUE TO THE CURRENT INSTABILITY OF THE PETROLEUM MARKET, PRICE(S) MAY BE SUBJECT TO CHANGE. THE FINAL INVOICE WILL BE BASED ON THE CURRENT MARKET PRICE OF LIQUID ASPHALT/FUEL AT THE TIME OF INSTALLATION

Department of Labor and Industries
Contractor Registration

Disclosure Statement
Notice to Customers

Business Name: Diamond Asphalt Paving, Inc.

This contractor is registered with the state of Washington, registration no. DIAMOAP841DN has posted with the state a bond or deposit of $6,000.00 for the purpose of satisfying claims against the contractor for breach of contract including negligent or improper work in the conduct of the contractor's business. The expiration date of this contractor's registration is March 15, 2026.

THIS BOND OR DEPOSIT MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM THE WORK DONE UNDER YOUR CONTRACT.

This bond or deposit is not for your exclusive use because it covers all work performed by this contractor. The bond or deposit is intended to pay valid claims up to $6,000.00 that you and other customers, suppliers, subcontractors, or taxing authorities may have.

FOR GREATER PROTECTION YOU MAY WITHHOLD A PERCENTAGE OF YOUR CONTRACT.

You may withhold a contractually defined percentage of your construction contract as retainage for a stated period of time to provide protection to you and help insure that your project will be completed as required by your contract.

YOUR PROPERTY MAY BE LIENED.

If a supplier of materials used in your construction project or an employee or subcontractor of your contractor or subcontractors is not paid, your property may be liened to payment and you could pay twice for the same work.

FOR ADDITIONAL PROTECTION, YOU MAY REQUEST THE CONTRACTOR TO PROVIDE YOU WITH ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR ON YOUR PROJECT.

The contractor is required to provide you with further information about lien release documents if you request it. General information is also available from the state Department of Labor and Industries.

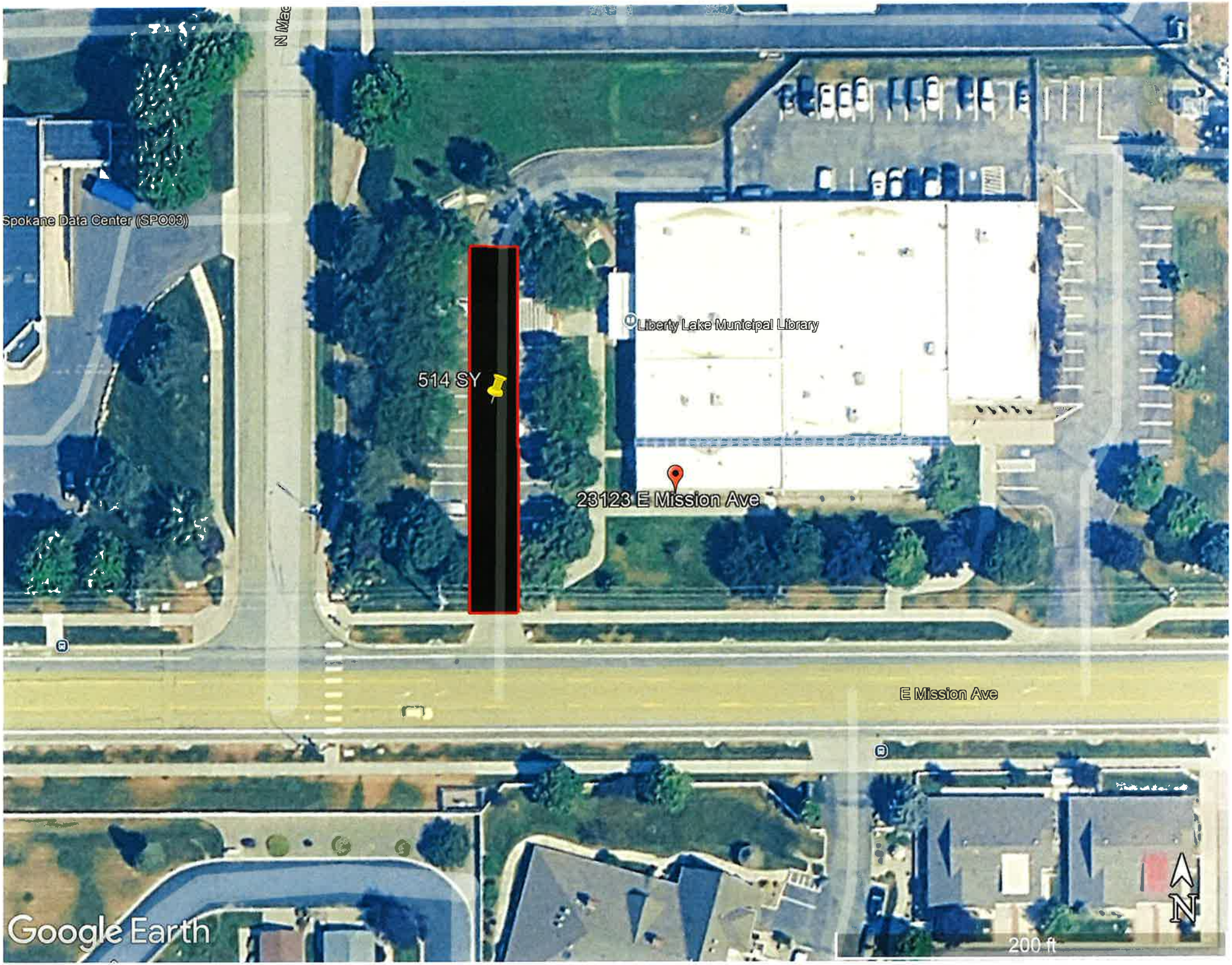
I have received a copy of this disclosure statement.

Dated this _____ day of _____ of the year _____.

_____
Signature of Customer

The contractor must retain a signed copy of this disclosure statement in his or her files for a minimum of three years and produce a signed or electronic signature copy of the disclosure statement to the department upon request.

For more information, please refer to RCW 18.27.114.


Spokane Data Center (SPO03)
514 SY
Liberty Lake Municipal Library
23123 E Mission Ave
E Mission Ave
Google Earth
200 ft
N

AGENDA ITEM NO.: 12.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: InclusaFit Recreation Agreement Addendum

Dept of Origin: Parks and Recreation **Dept. Head Approval:** Jennifer Camp

Exhibit(s):
Agreement for Services (Inclusa Addendum.2026), Original Recreation Agreement

Expenditure Required	N/A
Budgeted	N/A
City Program	Recreation Programs

Summary Statement

The Service Provider has requested an addendum to their original Recreation Agreement entered into in August 2025. This revises the Agreement in Section 3, Compensation and Payment, to accommodate more efficient registration and compensation procedures as currently set forth in the Agreement. The Service Provider will alternatively pay the City the 20% of registration fees collected.

Recommended Action

Authorize the Mayor to sign the agreement for services addendum for the InclusaFit agreement.

AGREEMENT FOR SERVICES ADDENDUM

On August 22, 2025, the City of Liberty Lake, Washington, a municipal corporation ("City"), and Inclusa Fitness & Nutrition, PLLC ("Service Provider") entered into an Agreement for Services ("Agreement") to provide, among other things, certain fitness classes to the community as contained in the Agreement. The City and Service Provider are jointly referred to herein as "Parties".

The Parties are desirous of revising the Agreement in Section 3, Compensation and Payment, to accommodate more efficient registration and compensation procedures as currently set forth in the Agreement. Therefore, the Parties hereby agree to delete Section 3 in its entirety and replace with a new Section 3 as follows:

> Section 3. **Compensation and Payment**.
>
> The Service Provider agrees to pay the City twenty percent (20%) of all registration fees received by Service Provider as full compensation for everything done under this Agreement. Should the Scope of Services be adjusted to add or delete services, the Parties shall meet and negotiate a new fee for said services.
>
> The City shall also be paid in a lump sum for all yearly registrations received by the Service Provider with said payment received by the City no later than the completion of the Scope of Services for each particular year. The Service Provider shall further provide the City with a roster of registrations identifying the basis for the payment of the yearly registration fees made to the City.

All of the other terms, covenants, and conditions contained in the Agreement shall remain in full force and effective throughout the term of the Agreement as if fully set forth herein.

Effective this ____ day of June 2026.

CITY OF LIBERTY LAKE	SERVICE PROVIDER
By: _____	_____
Mayor Cris Kaminskas	Stephanie Persondek, Owner
ATTEST:	APPROVED AS TO FORM:
_____	_____
Rochelle Caton, City Clerk	Sean P. Boutz, City Attorney

AGREEMENT FOR SERVICES

THIS AGREEMENT is made by and between the City of Liberty Lake, a code City of the State of Washington, hereinafter "City" and **Inclusa Fitness and Nutrition, PLLC** hereinafter "Service Provider", jointly referred to as "Parties".

IN CONSIDERATION of the terms and conditions contained herein the Parties covenant and agree as follows:

1. **Services to Be Performed.** The Service Provider will provide all labor, services, equipment, and material to satisfactorily complete the Scope of Services, which is attached hereto as Exhibit "A". Fitness classes will be held at 1316 N. Liberty Lake Rd. Liberty Lake, WA 99019 or at a City owned facility or at another location agreed to by the Service Provider and City. Scheduling of such classes shall be coordinated with the City as set forth herein.

A. Administration. The Mayor or his/her designee shall administer and be the primary contact for the Service Provider. Prior to commencement of services, Service Provider shall contact the Mayor or his/her designee to review the Scope of Services, schedule, and date of completion. Upon notice from the Mayor or his/her designee, Service Provider shall commence work and perform the requested tasks in the Scope of Services, or stop work and promptly cure any failure in performance under this Agreement.

B. Representations. The City has relied upon the qualifications of the Service Provider in entering into this Agreement. By execution of this Agreement, Service Provider represents it possesses the materials, equipment, experience, ability, skill and resources necessary to perform the services and is familiar with all current laws, rules and regulations which reasonably relate to the Scope of Services. No substitutions of personnel shall be made without the written consent of the City.

C. Modifications. The City may modify this Agreement and order changes in the services whenever necessary or advisable. The Service Provider will accept modifications when ordered in writing by the Mayor or his/her designee. The Service Provider shall make such revisions in the services as are necessary to correct errors or omissions appearing therein when required to do so by the City without additional compensation.

D. Performance. The City has expectations that the Service Provider will comply with all City stated performance standards including, but not limited to maintaining a ratio of one (1) staff person for every ten (10) youth participants, as applicable, one (1) staff person for every fifteen (15) adult participants, and no staff person shall ever be left one on one with a child. Failure to comply with this standard may result in termination of this Agreement.

2. **Term of Agreement.** This Agreement shall be in full force and effect upon execution and shall remain in effect until completion of all requirements herein, or December 31, 2027, whichever occurs first.

Either party may terminate this Agreement by providing ten (10) days written notice to the other party. In the event of such termination, the City shall pay the Service Provider for all services previously authorized and satisfactorily performed prior to the termination date.

Doc ID: 7e8065608b3d700a7ed929c97193e18309159466

3. **Compensation and Payment.** The City agrees to pay the Service Provider eighty percent (80%) of all registration fees received by the City as full compensation for everything done under this Agreement. Should the Scope of Services be adjusted to add or delete services, the Parties shall meet and negotiate a new fee for said services.

The Service Provider shall be paid in a lump sum for all such registration fees received by the City with said payment received by the Service Provider no later than the week following the first available Council Meeting after completion of the Scope of Services. The City shall further provide the Service Provider with a roster of registrations identifying the basis for the payment of the registration fees made to the Service Provider.

4. **Notice.** Notice shall be given in writing as follows:

TO THE CITY:	TO THE SERVICE PROVIDER:
Name: City of Liberty Lake Phone Number: (509) 995-3588 Address: 22710 E. Country Vista Drive Liberty Lake, WA 99019 Mickael Stevens, Recreation Coordinator	Name: Inclusa Fitness & Nutrition, PLLC Phone: Address: 1316 N. Liberty Lake Rd. Liberty Lake, WA 99201 Attn: Stephanie Persondek, Owner E-Mail: dr.stephanie.persondek@gmail.com

5. **Applicable Laws and Standards.** The Parties, in the performance of this Agreement, agree to comply with all applicable Federal, State, Local laws, ordinances, and regulations.

6. **Relationship of the Parties.** It is understood, agreed and declared that the Service Provider shall be an independent contractor and not the agent or employee of the City, that the City is interested in only the results to be achieved and that the right to control the particular manner, method and means in which the services are performed is solely within the discretion of the Service Provider. All employees who provide services to the City under this Agreement shall be deemed employees solely of the Service Provider. The Service Provider shall be solely responsible for the conduct and actions of all employees under this Agreement and any liability that may attach thereto.

7. **Ownership of Documents.** All drawings, plans, specifications, and other related documents prepared by the Service Provider under this Agreement are and shall be the property of the City.

8. **Records.** The City or State Auditor or any of their representatives shall have full access to and the right to examine during normal business hours all of the Service Provider's records with respect to all matters covered in this Agreement. Such representatives shall be permitted to audit, examine and make excerpts or transcripts from such records and to make audits of all contracts, invoices, materials, payrolls and record of matters covered by this Agreement for a period of three (3) years from the date final payment is made hereunder.

Doc ID: 7e8065608b3d700a7ed929c97193e18309159466

9. **Insurance.** Prior to the commencement of the Scope of Services, the Service Provider shall provide the City with a Certificate of Insurance confirming liability insurance in the event of a loss, damage, or personal injury for its actions, conduct, and performance as set forth in this Agreement. Service Provider shall maintain in force during the full term of this Agreement such liability insurance policy in the amount of one million dollars ($1,000,000) per occurrence, participant liability coverage in the amount of one million dollars ($1,000,000) per occurrence, and Abuse and Molestation insurance in the amount of one million dollars ($1,000,000) per occurrence should a child or children participate as provided for in this Agreement, which all shall be at the expense of the Service Provider. The City shall be named as additional insureds under all applicable policies.

If the Service Provider maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of liability maintained by the Service Provider, irrespective of whether such limits maintained by the Service Provider are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Service Provider.

The Service Provider's maintenance of insurance, its scope of coverage and limits as required herein shall also not be construed to limit the liability of the Service Provider to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

The Service Provider shall provide the City and all additional insureds for this work with written notice of any policy cancellations within two (2) business days of their receipt of such notice.

Failure on the part of the Service Provider to maintain the insurance as required shall constitute a material breach of this Agreement, upon which the City may, after giving five (5) business days' notice to the Service Provider to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Service Provider from the City.

10. **Indemnification and Hold Harmless.** Each party shall indemnify and hold the other, its officers, employees, agents and volunteers harmless from and against any and all claims, demands, orders, decrees or judgments for injuries, death or damage to any person or property arising or resulting from any act or omission on the part of said party or its agents, employees or volunteers in the performance of this Agreement.

However, should a court of competent jurisdiction determine liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this

Doc ID: 7e8065608b3d700a7ed929c97193e18309159466

Agreement.

11. **Waiver.** No officer, employee, agent or other individual acting on behalf of either Party has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver in one instance shall be held to be a waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either Party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other Party of any provision hereof shall in no way be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof. Any waiver of the terms and conditions of this Agreement must be explicitly in writing.

12. **Assignment and Delegation.** Neither Party shall assign, transfer or delegate any or all of the responsibilities of this Agreement or the benefits received hereunder without first obtaining the written consent of the other Party.

13. **Subcontracts.** Except as otherwise provided herein, the Service Provider shall not enter into subcontracts for any of the services contemplated under this Agreement without obtaining written approval from the City.

14. **Confidentiality.** Service Provider may from time to time receive information which is deemed by the City to be confidential. Service Provider shall not disclose such information without the express consent of the City or upon order of a Court of competent jurisdiction.

15. **Jurisdiction and Venue.** This Agreement is entered into in Spokane County, Washington. This Agreement is to be governed by and construed in accordance with the laws of the State of Washington. The Parties hereby agree that venue shall be in Spokane County, State of Washington.

16. **Cost and Attorney's Fees.** In the event a lawsuit is brought with respect to this Agreement, the prevailing party shall be awarded its costs and attorney's fees in the amount to be determined by the Court as reasonable. Unless provided otherwise by statute, Service Provider's attorney fees payable by the City shall not exceed the total sum amount paid under this Agreement.

17. **Entire Agreement.** This written Agreement, together with any Exhibits hereto, constitutes the entire and complete understanding and agreement between the Parties respecting the subject matter hereof and cancels and supersedes any and all prior and contemporaneous negotiations, correspondence, understandings and agreements between the Parties, whether oral or written, regarding such subject matter. The Parties understand and agree that this Agreement may not be changed, modified, or altered except in writing signed by the Parties hereto. No agreement or understanding varying or extending this Agreement will be binding upon either Party, unless set forth in writing which specifically refers to the Agreement that is signed by duly authorized officers or representatives of the respective Parties, and the provisions of the Agreement not specifically amended thereby will remain in full force and effect.

Doc ID: 7e8065608b3d700a7ed929c97193e18309159466

18. **Anti-kickback.** No officer or employee of the City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from any person with an interest in this Agreement.

19. **Severability.** Should any section, or portion thereof, of this Agreement be held invalid by reason of any law, statute, or regulation existing now or in the future in any jurisdiction by any court of the competent authority or by a legally enforceable directive of any governmental body, such section or portion thereof will be validly referred so as to approximate the intent of the Parties as nearly as possible and, if unreformable, will be deemed divisible and deleted with respect to such jurisdiction, but the Agreement will not otherwise be affected.

20. **Force Majeure.** Neither Party will be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, riot, epidemic, pandemic, acts of God or under the public enemy, acts of terrorism, acts of war, unusually severe weather, legal acts of public authorities, public carries, or other circumstances which cannot be forecast or provided against.

21. **Time is of the Essence.** Time is and will be of the essence for each term and provision of this Agreement.

22. **Headings.** All headings appearing in this Agreement have been inserted solely for convenience and ready reference. They do not define, limit, or extend the scope or intent of any sections to which they pertain.

23. **Business License.** Service Provider shall, prior to performance of any services under this Agreement conducted inside City limits, apply for and obtain a City business license, as applicable (please contact the Washington State Department of Licensing at (360) 664-1400 or online at www.dol.wa.gov).

24. **Criminal Background Check.** The Service Provider shall conduct a thorough investigation of its employee's professional and personal background, including credit, criminal, and driving, as applicable to the terms and conditions of this Agreement. The Service Provider shall be responsible for the cost of any such background check. Upon request, the Service Provider shall provide the City with any such investigation.

The Service Provider understands and agrees to waive any claim or cause of action against the City relating to the use of any and all information gained through the investigation, or release of information therefrom, and promise to defend and hold harmless the City of Liberty Lake, its officers and employees from any claim or loss arising from such investigation and/or release of information.

IN WITNESS WHEREOF, the Parties have executed this Agreement this 08/22/ day of August, 2025.

CITY OF LIBERTY LAKE: SERVICE PROVIDER:

Doc ID: 7e8065608b3d700a7ed929c97193e18309159466

Cris Kaminskas

Cris Kaminskas, Mayor

By: Stephanie Persondesk, Owner

ATTEST:

Rochelle Caton

Rochelle Caton, City Clerk

APPROVED AS TO FORM:

Sean P. Boutz, City Attorney

Doc ID: 7e8065608b3d700a7ed929c97193e1830915946

Exhibit "A"
Scope of Services

Yoga for Beginners, No Really Beginners
Description: This class focuses on the fundamentals of yoga: poses, breathing, proper alignment, modifications, and all at a gentle pace.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Yoga: Meditation & Stress Management
Description: You will learn how to use yoga, its blend of postures, breathing, and meditation, to help manage stress and mental well – being.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Yoga for Chronic Pain
Description: This class focuses on the therapeutic practice of gentle movement, breathing, and mindfulness to help manage and reduce pain, improve physical function, and enhance overall well – being.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Gentle Pilates
Description: Learn the low – impact form of exercise that focuses on building core strength, improving flexibility, and enhancing posture through controlled and mindful movements.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Doc ID: 7e8065608b3d700a7ed929c97193e1830915946

Intro to HIIT
Description: High – Intensity Interval Training (HIIT) is a type of exercise that alternates short periods of intense activity with brief periods of recovery. The goal is to push your body to its limits in a shorter amount of time compared to traditional cardio workouts.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Step
Description: Learn the cardio workout that involves stepping on and off a raised platform, typically 4 to 12 inches tall, in a choregraphed routine.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Jump
Description: Exercise performed on a mini trampoline (also known as a rebounder). It's a low-impact form of exercise that offers a range of benefits, including cardiovascular fitness, muscle strengthening, and improved balance.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Strength
Description: Exercise class that improves muscular fitness through weights (dumbbells and kettle bells), resistance bands, and body weight. The goal is to progressively challenge muscles, leading to increased strength, muscle mass, and bone density.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Zumba

Doc ID: 7e8065608b3d700a7ed929c97193e18309159466

Description: Learn how to Zumba. This popular fitness program combines Latin – inspired dance movements with upbeat music, creating a fun and engaging workout.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Intro to Dance & Tone
Description: This class combines energetic dance routines with muscle – toning exercises for a full – body workout.
Location: Studio or Park
Ages: 18+
Minimum: 6
Max: 15
Cost: $75 (80/20 split $60 to studio and $15 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Pop – Up Fitness in the Park
Description: Join us for a fitness class in the park.
Location: TBD
Ages: 18+
Minimum: 6
Max: 15
Cost: $20 (80/20 split $16 to studio and $4 to Parks & Rec)
Session Length: 4 sessions, once per week
Nights: TBD
Time: TBD

Doc ID: 7e8065608b3d700a7ed929c97193e18309159466

Title	Agreement with the City of Liberty Lake for Inclusa Fitness...
File name	file
Document ID	7e8065608b3d700a7ed929c97193e18309159466
Audit trail date format	MM / DD / YYYY
Status	Signed

This document was requested from app.contractsafe.com

Document History

SENT	**08 / 21 / 2025** 15:41:07 UTC	Sent for signature to Stephanie Persondek (dr.stephanie.persondek@gmail.com) from rcaton@libertylakewa.gov IP: 69.28.35.154
VIEWED	**08 / 22 / 2025** 16:14:19 UTC	Viewed by Stephanie Persondek (dr.stephanie.persondek@gmail.com) IP: 65.61.118.59
SIGNED	**08 / 22 / 2025** 16:14:37 UTC	Signed by Stephanie Persondek (dr.stephanie.persondek@gmail.com) IP: 65.61.118.59
COMPLETED	**08 / 22 / 2025** 16:14:37 UTC	The document has been completed.

AGENDA ITEM NO.: 15.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 2, 2026

Subject: Adoption of the Spokane County Hazard Mitigation Plan Update and Community Wildfire Protection Plan

Dept of Origin: Executive **Dept. Head Approval:** Mark McAvoy

Exhibit(s):
Resolution 26-286_Hazard Mitigation Plan (6)

Expenditure Required	No
Budgeted	N/a
City Program	Emergency Management

Summary Statement

The Spokane County Multi-Jurisdictional Hazard Mitigation Plan was last updated in 2020. This resolution authorizes the City of Liberty Lake to adopt the updated Spokane County Multi-Jurisdictional Hazard Mitigation Plan, including the City of Liberty Lake jurisdictional annex, in accordance with FEMA requirements established under the Disaster Mitigation Act of 2000 and consistent with the Healthy Forests Restoration Act of 2003 (Public Law 108-148), which provides the governing framework for Community Wildfire Protection Plans (CWPPs). The regional planning process began in May 2025 and included coordination among Spokane County, participating cities, towns, and special purpose districts to identify hazards, assess vulnerabilities, and develop mitigation strategies intended to reduce long-term risks to life, property, infrastructure, and the environment.

As part of the update process, the City participated in countywide planning meetings, risk assessments, and public outreach efforts designed to gather community input regarding local vulnerabilities and hazard concerns. Residents and stakeholders were invited to review information and provide feedback to help confirm areas of concern and inform mitigation priorities for the community. Adoption of the updated plan demonstrates the City’s continued commitment to proactive emergency preparedness and resilience planning while maintaining eligibility for FEMA hazard mitigation grant

funding opportunities.

Recommended Action

Move to approve the resolution adopting the Spokane County Hazard Mitigation Plan Update.

CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON
RESOLUTION NO. 26-286

A RESOLUTION OF THE CITY OF LIBERTY LAKE, WASHINGTON AUTHORIZING THE ADOPTION OF THE SPOKANE COUNTY HAZARD MITIGATION PLAN UPDATE AND COMMUNITY WILDFIRE PROTECTION PLAN

WHEREAS, all of Spokane County has exposure to hazards, natural and man-made, that increase the risk to life, property, environment, and commerce;

AND, proactive mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property;

AND, the Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs;

AND, a coalition of Spokane County cities, towns, and special purpose districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the Spokane County planning area;

AND, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating, and revising the strategy;

AND, the Healthy Forests Restoration Act of 2003 (Public Law 108-148) encourages the development of Community Wildfire Protection Plans to reduce wildfire risk, improve forest health, and promote collaboration among local governments, fire agencies, and stakeholders;

AND, pursuant to 44 CFR 201.6 and 44 CFR 201.7, the Spokane County Multi-Jurisdictional Hazard Mitigation Plan and Community Wildfire Protection Plan has been reviewed and found to meet the regulatory criteria, and following adoption by participating jurisdictions, will be approved by FEMA, making all adopting jurisdictions eligible for mitigation project grants.

NOW, THEREFORE, be it Resolved by the City Council of the City of Liberty Lake, Washington as follows:

The Spokane County Multi-Jurisdictional Hazard Mitigation Plan and Community Wildfire Protection Plan is hereby adopted in its entirety, including the City of Liberty Lake jurisdictional annex (Chapter 5), which represents each planning partner's commitment to reduce risks from natural and man-made hazards.

Adopted this _____day of June, 2026.

_____
Mayor Cris Kaminskas

ATTEST:

_____
Rochelle Caton, City Clerk

APPROVED AS TO FORM:

_____
City Attorney, Sean P. Boutz