



## BUILDING PERMIT APPLICATION WORKSHEET

Liberty Lake Planning & Building Services  
 22710 E. Country Vista Drive, Liberty Lake WA 99019  
 Phone: (509) 755-6700 Fax: (509) 755 6713  
 Inspection Line: (509) 755-6731  
 Website: www.libertylakewa.gov

### OWNER / APPLICANT INFORMATION

<b>Owner:</b>	Phone:	<b>Applicant:</b>	Phone:
	Email:		Email:
Mailing Address:		Mailing Address:	
City, State, Zip:		City, State, Zip:	
<b>Contractor:</b>	Phone:	<b>Architect/Engineer:</b>	Phone:
	Email:		Email:
Mailing Address:		Mailing Address:	
City, State, Zip:		City, State, Zip:	
<b>WA State Contractor License #:</b>		<b>Project Contact:</b>	Phone:
<b>Contractor License Expiration Date:</b>			Email:
<i>All businesses who are located in or perform work in the City of Liberty Lake must have a current City Business License</i>			
Do you have a current City of Liberty Lake Business License:    Yes    No			UBI Number:
<b>Has the project been reviewed &amp; approved by a Homeowners Assoc. / Development Design Review Committee?</b>			
<b>(Please check one)</b>		<b>Not Applicable</b>	<b>Applicant Initials:</b>
		<b>Yes</b>	<b>No</b>

**BY SIGNING BELOW, I ACKNOWLEDGE THAT A MINIMUM OF 24 HRS. NOTICE IS REQUIRED FOR ALL INSPECTION REQUESTS**

<b>Property Owner's Signature (REQUIRED)</b>	<b>Printed Name</b>	<b>Date</b>
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<b>Applicant's Signature (REQUIRED)</b>	<b>Printed Name</b>	<b>Date</b>
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### SITE SPECIFIC INFORMATION

Street Address:			Assessor's Tax Parcel:
Legal Description:			Section:    Township:    Range:
or: Lot:	Block:	Subdivision	Estimated Value of Project:
Project Description:			
Single Family Res.	Multi-Family Res.	Manufactured Home	Commercial / Industrial
Basement Finish	Grading	Addition / Alteration	Tenant Improvement (New / Changes)
Fire Suppression	Deck	Accessory Structure	Other:

Are there existing structures on the property?	Yes	No	What is the current property size?	(sq. ft or acres)	
Is the property within a 100-year flood plan?	Yes	No	Is the property within 250 feet of a shoreline?	Yes	No
Are there wetlands within 200 feet?	Yes	No	Is there evidence of fill or excavation?	Yes	No
Is the property in a wildlife habitat area?	Yes	No	What is the current use of this property?	Yes	No
Is the site served by a septic system?	Yes	No	Are or will there be well(s) on the property?	Yes	No
Are there slopes greater than 30% on the property (30 ft. rise in 100 ft.)?	Yes	No	(_____%)	Are critical or hazardous materials used or stored on site?	Yes No ( If Yes, please provide list of materials)

<b>Manufactured Home</b>	Width:	Length:	Year:	Snow Load ;
Number of Sections :	Serial Numbers of Units:			Total Sq Ft :
<b>Relocation?</b>	Yes	No	If yes: Previous Address:	
<b>Special Inspections Required?</b>	Yes	No	(If Yes, Please Provide List of Inspectors)	
<b>Fire Safety</b>				
Value:				
Fire Sprinkler	/	Paint Booth	/	Fireworks Display / Tent / Fire Alarm
<b>Multi-Family Residential</b>	# of Units:	# of Stories:	Site Zoning:	Adjacent Zoning:

**BUILDING INFORMATION (PLANNING & BUILDING SERVICES OFFICE USE ONLY)**

# of Stories:	Peak Height:	Total Habitable (sq. ft.):		
Main Sq. Ft.:	Upper Sq. Ft.:	Lower Sq. Ft.:	Other Sq. Ft.:	
Fin. Bsmt. Sq. Ft.:	Unfin. Bsmt. Sq. Ft.:	Deck Sq. Ft.:	Cov. Deck Sq. Ft.:	
Garage Sq. Ft.:	Acc. Sq. Ft.:	Occupancy Group:	Construction Type:	
Occupant Load:	Heat Source: Gas / Electric / Other:		Sprinklers: Yes No	
Water Purveyor:	Sewer Purveyor:	Fire District:	School District:	
Front Setback:	Rear Setback	Right Side Setback:	Left Side Setback:	
Lot Coverage %:	Zoning:	Designated Stormwater Control Area? Yes No	Other Mitigation / Impact Fee Area:	

<b>PROJECT VALUE:</b>	<b>Building &amp; Fire Code Permit Fee</b>	
<i>Notes and Conditions</i>	<b>Com. / Res. Plan Review Fee</b>	
	<b>SBCC Fee</b>	
	<b>Harvard Rd. Mitigation Fee</b>	
	<b>Planning Review Fee</b>	
	<b>City Engineer Review Fee</b>	
	<b>Plumbing Permit Fee</b>	
	<b>Mechanical Permit Fee</b>	
	<b>Other Fees:</b>	
	<b>Total Permit Fees Due</b>	